NP meeting 9 June 2014

1. Attendees: Per-Axel Warensjo, Gary Sumner, Angela Raymond, Kate Spurdell, Colin Offer, Dave Roberts, Andrew Bennett, Martin Savage, Dave Clark, Keith Chapman, Colin Hayes, Tessa Lanstein, Barbara Parnell
   a. Apologies: Martin Hook
2. Due to work commitment, Martin Hook cannot commit to run the Transport & Traffic group. It was decided Colin Hayes & Kate will run Transport & Traffic (Thanks Colin & Kate).
3. Promoting the 7th July Open Forum
   a. Flyer agreed with a minor adjustment
   b. Send the flyer to Dave R for printing.   **(Angela)**
   c. The flyer will be distributed to all houses in Wanborough. Use existing distribution plan **(Angela to allocate)**
   d. The flyer to be an article in the Lyden Magazine   **(Gary)**
   e. Put posters up in Surgery, Village Hall, School, HF   **(PX/Angela)**
   f. Set up web site and advertise the meeting **(PX)**
4. Contact Jane Rodens re display boards (jrodens@swindon.gov.uk)   **(PX)**
5. Each table should gather comments and feedback during July 7 Open Forum in two formats.
   a. Feedback/comments to be gathered through use of post-it notes.
      i. Make sure feedback is specific and gives us information we can use when developing the Neighbourhood Plan.
   b. Secondly to have 3 questions for people to answer
      i. Email on suggested questions to PX by 16 June **(Every group)**
      ii. The questions have to be either a yes/no answer/prioritised between different answers/preferred option etc. It needs to be measured and reported out in some form of statistical format.
   c. Full Questionnaire to be sent out based on Forum feedback
6. Focus groups for 7th July. Below are some of the feedback that was given (but not all). Please refer to your own notes
   a. General table (PX/Gary)
      i. Summarise information in bulleted points
      ii. Print out documents to hand out which describes what neighbourhood plan is, the scope of it and why Wanborough have chosen to do a NP
      iii. Show case a general NP application for people to read
      iv. Power presentation to follow by pictures of houses **(Brian/Martin to Gary)**
   b. Historical & Environmental features (**Martin/Brian/Barbara Parnell**)
      i. A5 footpath booklet. Sell during the night
      ii. Map on historical and Environmental features
      iii. Footpaths and how to use them
   c. Transport & Traffic
      i. **Colin & Kate** will work out a solution based on material from Colin Offer and email from Tessa/Martin.
   d. Existing & Futures community facilities **(Tessa)**
      i. Summarised bullets
      ii. Use some Parish plan data
      iii. Straw poll on new facilities
      iv. Include surgery and pubs
      v. Village visitor centre
   e. Education & Employment **(Keith Chapman)**
      i. Ask questions about additional housing impact on primary school places

      ii. Employment: Regus type of office, replicate Lotmead office units/Equestrian type of enterprises/PGL/Disused barns in Fox hill ex of potential employment site
- f. Housing & Development **(Colin Offer)**
    - i. A1 poster good
        1. Small sites, in keep with the village
        2. Get involved and we can create something good
        3. Should include design type of development
    - ii. "What could happen" poster is needed to address future large developments
- g. Flooding **(Dave Roberts)**
    - i. Data is old (houses that has been flooded not mapped)
    - ii. Get updated data
    - iii. Prevent insurance increase for everyone?

7. Post-it notes for the 7th July Open Forum (**Tessa)**
8. Next meeting – Final preparations for 7th July Open Forum
    - a. Next meeting 25th June 7.30pm HF
    - b. Flyer distribution
    - c. Agree the expected outcome of the 7 July Open Forum, what information should each table be collating and then be reporting out.
    - d. Start with Slide presentation and then run through each table's material, how it will be presented and what/how questions will be asked/gathered.
    - e. Other logistics; Structure of the Open forum, Slide presentation with seating, Table Plan, Display boards, Refreshments, Count number of people attending, Take pictures
    - f. Future meetings