

NP meeting 29th February 2016

Attendees: Per-Axel Warensjo, Colin Hayes, Kate Spurdell, Gary Sumner, Angela Raymond, Colin Offer

Apologies: Brian Clarke, Barbara Parnell, Alex Muskett

Minutes

1. Decided our Open Forum/Drop in session would be held on 23rd March between 6 to 9 at Hoopers Field
2. Cover letter
 - a. Make sure we have a field on the comments sheet detailing Post code (mandatory) + name (optional) and age range as questionnaire (optional) - PX
 - b. Include a statement on the Comment form that comments will be published but with no name, post codes etc - PX
 - c. Print cover letters – Angela
 - d. Put cover letter online (PX)
3. We will send out a Press release on 11th March. Gary to organise PX to write
4. Details onto Parish web site (Angela) and Facebook (Gary)
5. We will need one box at Post Office and one for the drop in session - Kate
6. Drop in session:
 - a. Post all policies on display board
 - i. Blow up to A3 format - Angela
 - b. Invite Nick Cleverly, Hannick Homes, to the drop in session - Kate
 - c. Blow up Ivydene Map - Angela
 - d. Maps on
 - i. Neighbourhood Plan Area - PX
 - ii. Site allocation- Angela
 - e. Manage session
 - i. Meeter & Greeter (roughly count the number of people and give advice) + take feedback
 - ii. Take pictures of the session - PX
 - iii. Attendees: Brian Clarke, Keith Chapman , Alex Muskatt, Per-Axel Warensjo, Colin Offer , Colin Hayes. Need more volunteers?
7. Send NP plan to Parishes in Liddington, Bishopstone and Covingham, SBC, Environment Agency, Natural England and Historic Engl plus Ray Pethick (only applicant living outside of the Parish).