

Minutes Neighbourhood Plan meeting 3rd September

1. Attendees: Per-Axel Warensjo, Gary Sumner, Angela Raymond, Kate Spurdell, Colin Offer, Dave Clark, Colin Hayes, Barbara Parnell
2. Apologies: Andrew Bennett, Dave Roberts, Tessa Lanstein, Keith Chapman, Martin Savage
3. Tessa needs support to complete all tasks for the Existing & Future community facilities.
(Kate will ask a potential candidate)
4. Angela to support Dave Roberts and hand over Open Forum feedback.
5. Questionnaire
 - a. Create a front page **(PX)**
 - b. Send in max 5 questions per group to PX by 20th September **(All groups)**
 - c. Tick in a box questions (Yes/No or different alternatives)
 - d. The answers to the questions will form part of the evidence base and support the content in the NP.
 - e. Any other comments at the end
 - f. Each group should have a short introduction to set their questions into context
 - g. Paper copy to each house hold
 - h. Price draw for completed surveys
 - i. Infra structure to set up questionnaire online/print out/deliver to all households/collect hard copies **(PX)**
6. Preliminary timing for the questionnaire is 1st November launch.
7. Check who can vote in referendum (PX with Phil Smith)
8. Feedback on the look and feel of web site (Angela to Simon/PX)
9. Get land owners feedback in a meeting specifically for them
 - a. To be organised after SBC plan is ready (probably Jan time frame).
10. Discussion about NP content for each group took place
 - a. Important to have an idea what the content will be so the right questions can be asked
11. Next meeting 1 October 7.30 pm HF **(Angela to book)**