

Neighbourhood Plan 27th May 2014

1. Attendees: Per-Axel Warensjo, Gary Sumner, Colin Offer, Dave Roberts, Tessa Lanstein, Martin Hook, Kate Spurdell, Keith Chapman, Brian Clarke, Martin Savage.
 - a. Apologies: Andrew Bennett, Colin Hayes
2. A general discussion about Neighbourhood Plan (NP), it's objectives and the difference towards Parish Plan took place.
3. It was agreed that our NP consultation strategy would be:
 - a. Use all information and feedback collated in the Parish Plan consultation that took place back end of 2011
 - b. Put the result out to the village in an Open Forum on 7th July
 - c. Ask for feedback and comments during the Open forum
 - d. Create a short questionnaire based on the feedback to be sent out to people living in Wanborough Parish
 - e. NP consultation would be based on Parish Plan information, feedback from 7th July Open Forum and questionnaire
4. A lot of information regarding Historical and Environmental features, Housing & Development and Traffic & Transport exists and it was agreed it would be circulated between the group members - **(Colin Offer to send out)**
5. Plenty of NP information online and group members were interested in reading more about other Neighbourhood Plans. - **(PX to send out url's on Cricklade, Blunsdon etc NP)**
6. It was decided on how we should promote 7th July Open Forum (No Football WC game that day!)
 - a. Flyers to all houses in Wanborough, to be delivered 2 weeks before the 7 July meeting **(PX/Angela)**
 - b. Posters to be set-up in Village Hall, Hoopers Field, Wanborough school, Post Office and Surgery **(PX/Angela)**
 - c. Article in Lyden Magazine, Facebook, Swindon Advertiser **(Gary)**
 - d. Advertise on Parish Council website **(Angela)**
7. A flyer was circulated and some changes were suggested. **PX/Angela** to update the flyer and send it around to group members for final feedback
8. The group agreed the structure of the 7th July Open Forum.
 - a. We should start the meeting with a presentation by **Gary**. Topics to include would be
 - i. What is NP and why it is important
 - ii. Difference between NP and Parish Plan (and thank people for input to PP)
 - iii. Objectives of this meeting
 - iv. Boundary of Neighbourhood Plan
 - v. No Q&A, instead refer to each table once presentation is over
 - b. We should have 7 tables of focus areas
 - i. Existing and future community facilities – **(Tessa)**
 - ii. Historical and Environmental features : **(Kate/Martin/Brian)**
 - iii. Transport & Traffic – **(Martin)**
 - iv. Housing & Development – **(Colin Offer)**
 - v. Education/Employment - **(Keith)**

- vi. A general table, describing what NP is, what's moved on from Parish Plan, what ED look like and include the statistical output from Parish plan - **(PX/Gary)**
 - vii. Flooding - **(Dave Roberts)**
 - c. Brian Greenwood would be invited to promote Lyden Magazine **(Angela)**
 - d. We should have someone at the front door helping people to understand what's going on and offer some refreshments in terms of coffee and Tea. **(PX/Angela)**
9. For next meeting each "Table owner" should come prepared with a draft proposal on what they will present. It should include:
- a. Poster describing the Focus topic, why it is important and what we want to achieve with this topic
 - b. A map over Parish focussing on the topics of the table
 - c. Summary of Parish Plan feedback
 - d. Information in A4 format on what the specific focus group want to achieve and why
 - e. A4 printed pictures describing the focus topic (area of historical interest/Type of housing/Flooding/rat running/employment etc etc)
 - f. 100 A4 feedback forms
 - g. 10 pens
10. Need help to create Website and get email addresses for questionnaire **(PX)**
11. Create a budget **(PX/Dave)**
12. Order 10 A2 Parish maps with the NP boundary included **(Angela)**
13. Next meeting Monday 9th June 730pm HF **(Angela to book)**