

WANBOROUGH PARISH COUNCIL

Minutes of the Planning, Finance and Policy Committee meeting of Wanborough Parish Council held on Monday 15th January 2024 at The Village Hall at 7.30pm

Present: Dave Hayward (Chair), Omar Mirza, John Warr, and Gary Sumner.

In Attendance: Sarah Hardwick (Parish Clerk)

Minutes Ref: PFP/01/24/

1. Apologies: Cllr Offer and approved at the meeting.
2. Declaration of interest: None stated.
3. Minutes of the meeting held on 18th September 2023:
Resolved: Minutes of the meeting held on Monday 4th December were unanimously approved.
Proposed: Cllr Mirza **Seconded:** Cllr Hayward
4. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS
No members of public in attendance and no questions sent via email prior to the meeting.

5. Planning

There were no new planning applications to review.

6. Finance

- a. To review Parish Council's Budget vs Spend to date.
Document was reviewed and unanimously approved
- b. To review Hooper's Field Budget vs Spend to date.
Document was reviewed and unanimously approved.
- c. To review current capital reserves
Document was reviewed and noted.
- d. To review capital costs/projects for 2024/2025 budget.
Submissions for capital projects were reviewed by the council. The committee agreed to include the following costs:
 - Play Equipment (allocated sum to build up reserve) - £5,000
 - Website - £3,000
 - Hoopers Upgrades - £9,000
 - Bowls Match Funding for equipment and storage - £2,400
- e. To discuss hall hire hourly charge for 2024/25 and to put forward a proposal to full council.

Sarah Hardwick
Parish Clerk & RFO

A discussion took place regarding the current fee for the Village Hall hire. At £12ph it was felt that the rate to rent Hoopers should remain the same at £12ph.

Proposed: Cllr Warr **Seconded:** Cllr Sumner
Unanimously approved for recommendation to full council.

- f. To discuss Club Licence Fees for 2024/25 and to put forward a proposal to full council.

A discussion to place regarding the rise in energy costs, inflation. The proposal for a 10% increase was agreed which will make the 24/25 fees:

- Wanborough Cricket Club - £2,463.01
- Wanborough Bowls Club - £2,213.99
- Wanborough Tennis Club - £4,393.24
- Wanborough JFC (5 small pitches) - 902.00
- Wanborough JFC (4 large pitches) - £1,100.00
- Wanborough JFC (3 large pitches) - £1,386.00

Proposed: Cllr Sumner **Seconded:** Cllr Mirza
Unanimously approved for recommendation to full council.

- g. To discuss the Budget & Precept for 2024/25 and put a proposal to full council on 22nd January 2024.

The committee discussed the Budget & Precept for 2024/25 and recommend to the full council the following:

- Precept - £137,272.00
- CTS Grant - £1,278.00
- Bank Interest - £400.00
- Allotment Rent - £1,350.00
- Total Budget - £140,300.00

Total precept of £137,272.00 represents a 10% increase, equivalent to £125.46 per band D property.

Analysis of budget can be found in appendix to the minutes.

Proposed: Cllr Warr **Seconded:** Cllr Mirza
Unanimously approved for recommendation to full council.

7. Policy

- a. To review financial regulations and put forward a recommendation to full council.

A discussion about the need to amend took place. Cllr Mirza proposed that no change was required and to recommend to full council to approve as is.

Proposed: Cllr Mirza **Seconded:** Cllr Sumner
Unanimously approved for recommendation to full council.

Meeting closed at 9.18 pm

Sarah Hardwick
Parish Clerk & RFO