

WANBOROUGH PARISH COUNCIL



To all members of the Council
you are hereby summoned to attend the Full Council meeting of WANBOROUGH PARISH COUNCIL
to be held at
WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH
on Monday 25th September 2023 – 7.30pm

AGENDA

1. Apologies: To receive and approve.
2. Declaration of interest Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.
3. Minutes: To confirm and approve: -
 - a. The Minutes of the Full Council Meeting held on 4th September 2023
4. **THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.** (*Maximum time 20 minutes*)
5. Cooption to Wanborough Parish Council
6. Report from Ward Councillor
7. Planning:
 - a. To consider Planning Applications received:

S/HOU/23/1045 – The Cottage Horpit, Wanborough. Erection of single storey both side, front and rear extensions, porch to front and 1 no. dormer window front to rear.
S/LBC/23/1046 – The Cottage Horpit, Wanborough. Demolition of existing extensions, internal alterations and erection of single storey both side, front and rear extensions, porch to front and 1 no. dormer window to front and rear.
 - b. To consider revised Planning Applications received:

None received
 - c. Confirmation of Planning Applications that SBC have determined since previous meeting.

No determinations sent
8. Clerk's Report
9. Policy Adoption
 - a. To agree the adoption of the below policies:
 - 1) Lone workers Policy
 - 2) Sickness Absence Policy
 - 3) Poor Performance Policy
 - 4) Staff Appraisals Policy
 - 5) Staff Training and Development Policy
10. SBC Highways
 - a. To note Kite Hill – notice of carriageway works commencing Monday 11th September for four weeks.
 - b. To note SBC will commence final rural verge cutting Monday 23rd October.

WANBOROUGH PARISH COUNCIL

11. Staffing

- a. Agreement of TORs for the staffing committee.
- b. Agree the staffing committee members
- c. Agree first meeting date for staffing committee
- d. Agree additional hours for Locum Clerk for new clerk onboarding

12. Committee & Working Group Review

- a. Review working parties need – Wanborough Road closure party
- b. Proposal to combine Hoopers Field and Hoopers Field project Committees.

13. Hooper's Field Sports Facility

- a. To note that the CCTV is being installed w/c 5th October.

14. Other Business requiring resolution and to note

- a. Easement – agree path of easement on the lower rec with Wales and West Utilities
- b. To note the web update
- c. To note the email transition update

15. Finance

- a. Agree Orders of payment
- b. Note the forecast
- c. Note the bank reconciliations for July & August

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

SLM