

WANBOROUGH PARISH COUNCIL



To all members of the Council
you are hereby summoned to attend the Full Council meeting of WANBOROUGH
PARISH COUNCIL to be held at
WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH
on Monday 26th February 2024 – 7.30pm

Helen Broughton
Locum Clerk
20th February 2024

AGENDA

1. Apologies: To receive and approve.
2. Declaration of interest: Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.
3. Minutes: To confirm and approve: -
The Minutes of the Full Council Meeting held on 22nd January 2024.
4. **THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.** (*Maximum time 20 minutes*)
5. Report from Ward Councillor
6. To appoint Helen Broughton as proper officer and note her appointment as Locum Clerk and Responsible Financial Officer, for a transitional period.
7. Planning:
 - a. To consider Planning Applications received:

[S/OUT/23/1514](#) - Redlands Phase 2 Redlands Farm Wanborough Road Swindon SN4 0AA. Outline application for the erection of up to 80 dwellings and open space with all matters reserved other than means of access.

[S/HOU/24/0018](#) - 1 Tallow Lane Wanborough Swindon SN4 0BN. Erection of a single storey rear extension.

[S/LBC/23/1562](#) and [S/23/0784](#) - Callas Hill Farm Callas Hill Wanborough Swindon SN4 0AE. Installation of photo-voltaic solar panel array onto the south/east facing roof pitch of the existing swimming pool building.

[S/HOU/24/0035](#) - Autumn View Kite Hill Wanborough Swindon SN4 0AW. Erection of a canopy to the rear South West side of the dwelling and installation of a new window on the North West gable elevation.

[S/OUT/23/0456](#) - Land East Of Wanborough Road , New Eastern Villages Wanborough. Outline planning permission for up to 275 dwellings (use class C3) including the provision of affordable homes, together with pedestrian and cycle connections, landscaping, surface water drainage, open space to include play areas, allotments and other supporting infrastructure (including utilities) and engineering works including

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groundworks; removal of structures and demolition; with all matters reserved except for the formation of accesses from the Southern Connector Road and Wanborough Road.

b. To consider revised Planning Applications received:

None received.

c. Confirmation of Planning Applications that SBC have determined since the last meeting.

S/COND/23/1360 - Redlands (Phase 2) Eastern Villages Swindon. Discharge of conditions 1 (Materials - Dwellings) and 2 (Materials - Hard Landscaping) from previous application S/RES/21/0867 - Erection of 103no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021. Conditions Discharged

S/COND/23/1363 - Redlands (Phase 2) Eastern Villages Swindon. Discharge of condition 10 (EVCP Charging Points) from previous permission S/RES/21/0867. Conditions discharged.

S/COND/23/1364 - Redlands (Phase 2) Eastern Villages Swindon. Discharge of condition 11 (Solar PV) from previous permission S/RES/21/0867. Conditions Discharged.

S/COND/23/1362 - Redlands (Phase 2) Eastern Villages Swindon. Discharge of condition 9 (Visitor Parking Spaces) from previous permission S/RES/21/0867. Conditions Discharged.

8. Clerk's Report

9. Village Maintenance

- a. To ratify the draft minutes of the Footpaths and Village Maintenance Committee meeting held on Monday 19th February 2024.
- b. To approve a recommendation from the Footpaths and Village Maintenance Committee that the Council pays for road sweeping to kerb edges at a cost of £1,540 (plus vat)
- c. To approve expenditure of up to £300 for new plants for the existing planters
- d. To consider the Parish Council applying for trees from the Woodland Trust and identifying suitable sites for planting. https://www.woodlandtrust.org.uk/plant-trees/schools-and-communities/?fbclid=IwAR2bsKdj2Skn9byKkCua96HXW4dYq288GA4TePZ8LbA5xw9K_Uhenzxs92o

10. Finance

- a. To approve orders of payment for February.
- b. To approve bank reconciliations for January.
- c. To approve an annual payment of a £240 Councillor Allowance (for all non-co-opted councillors)
- d. To approve the annual payment of the Chairman's Allowance of £659
- e. To consider a change of accounting software from VT Transact to Rialtas.
- f. To consider a request that the parish council fund park yoga in 2024 at a cost of £1400.00

11. Annual Parish Meeting arrangements

To agree arrangements for the Annual Parish Meeting.

12. *Members to resolve that under the Public Bodies (Admission to the meetings) Act 1960, to exclude the public and press from discussions concerning the following item that which relates to staff and contractual matters.*

13. Clerk vacancy

To receive an update from the Staffing Committee and delegate authority to the Staffing Committee to have full powers to act on behalf of the council regarding all matters related to the recruitment of a Clerk and RFO.

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14. Hoopers Field and Village Maintenance Contract

- a) To receive a recommendation from the Footpaths and Village Maintenance Committee regarding the Hoopers Field Maintenance contract and agree that the Locum Clerk sign the contract on behalf of the Parish Council.
- b) To approve the Village Maintenance Contract and agree that the Locum Clerk sign the contract on behalf of the Parish Council.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.