



## WANBOROUGH PARISH COUNCIL

Minutes of the Finance Committee held virtually via Zoom on Monday 20<sup>th</sup> July 2020 at 7.30pm

**Present:** Colin Hayes (Chair), Bob Biggs, Roger Whitfield, Mark Simpson, Colin Offer

**In attendance:** Angela Raymond (Clerk)

1. Apologies: Joe Smith apologised for not being able to attend after the meeting
2. Declaration of Interest  
No declaration of interest

*Public Questions – Meeting is adjourned for members of the public to raise any questions*

*No public questions*

3. To review Hooper's Field budget & spend for the 1<sup>st</sup> quarter of 2020/21.  
The predicted income for 2020/21 is likely to be at least £6k lower in 2020/21 than 2019/20, this is due to no income from lettings and reduced Licence Fees. This is the current forecast and assumes Football will be able to restart in Sept 2020.  
Majority of Hooper's Field expenditure will remain the same, current grass cutting contract, sports field maintenance are all taking place as normal to ensure the facility is kept in good condition and ready for when it can be fully re-opened. The pavilion has been closed so the cost of cleaning has been reduced however this may increase when the pavilion can re-open. There will be a decrease in gas & electricity costs, Bowls Club have been watering their green daily so water costs will be similar to last year. Annual services such as fire extinguisher, fire alarm, boiler service and other annual service fees will still need to be paid. With Parish Council's £13.5k budget allocated from Precept the forecast to year end based on all expenditure known is a net surplus for the year. It was agreed to review again at the end of Sept 2020 (after 2<sup>nd</sup> qtr).
4. To review the Hooper's Field Licence Fees for 2020/21.  
After a discussion it was agreed to offer Wanborough Cricket Club a reduction in their Licence Fees for 2020/21 proportionately based on the time they were not able to play due to covid-19  
After a discussion it was agreed to keep Wanborough Bowls Club Licence fee for 2020/21 the same as the Licence Fee covers a number of costs that will still need to be paid.
5. To review Parish Council's budget & spend for the 1<sup>st</sup> quarter of 2020/21.  
Clerk confirmed that expenditure has been in line with what would be expected and budgeted for. There is a slight overspend on grants, but otherwise all current spend is within budget.  
Parish Council's precept for 2020/21 has not been affected by covid-19, however whether there will be a knock on impact for the following financial year we will not know until SBC send out the Tax Base information later in the year.

6. To review capital projects

Parish Council reviewed the current capital reserves and current capital projects.

Clerk confirmed that the Allotment car park is complete. The new Vehicle Activated Sign has been purchased and due to be paid. Hooper's Field expansion project architect fees are covered by capital reserve.

It was agreed to look at the Play Area at Lower Recreation Field to gain some quotes and to see if any grant funding is available.

Meeting closed 8.20pm.