

## Wanborough Parish Council

### Minutes of the Footpath and Village Maintenance Committee Meeting held on Monday 16<sup>th</sup> Sept 2019 at Hooper's Field Sports Pavilion starting at 7.30pm

Present: James Naylor (Chair), Roger Whitfield, John Emmins and Parish Clerk

1. Apologies: Bob Biggs, Joe Smith
2. Declaration of Interest: None

*Public Questions – Meeting adjourned for members of the public to raise any questions (maximum time 10 mins)*

*No members of public present at meeting.*

#### 3. Footpaths:

##### a. Review any reported problems on footpaths:

- Review work carried out since last meeting and outstanding items. Clerk confirmed that a new kissing gate has been installed on fp29, as it reaches fp30; gate supplied by SBC and Parish Council installed. Clerk confirmed that all footpaths have been cleared of shrubbery, some have had to be cleared more than once due to growth.
- Parish Council agreed to arrange a second meeting with a landowner to review the stiles, the work he has carried out so far and what still needs to be done at the end of November / beginning of December when the landowner is less busy. *Action Clerk*
- Review outstanding items reported to SBC RoW Officer. Clerk provided a list of all outstanding items, some of these are now over a year old. It was agreed to continue to send reminders to SBC's Rights of Way Officer until these matters are dealt with.

##### b. To discuss village footpath signage. Clerk confirmed that this is something she will have more time to spend on once the storyboard and trail project is complete.

##### c. Monthly village walks. Clerk confirmed that the final walk is due to take place on 21<sup>st</sup> September; this is a longer walk via Bishopstone. One improvement for next year will be to provide residents with a list of all proposed walks with the distance in advance, so that they know before they attend, as it was noted that one of the walks was slightly too long for some who attended.

##### d. Update on Storyboard and Trail Project. Clerk confirmed that the infrastructure for the storyboard and trail is now in place. One of the information posts was vandalised, but this has now been repaired and re-installed. There are still outstanding aspects to the project that need to be completed (the information on the website, signage and trail sheets) and hopefully this will all be complete before its final completion and opening event on 14<sup>th</sup> March 2020.

Angela Raymond  
Clerk to Wanborough Parish Council

#### 4. Bins & Litter Collection

- a. Review any reported problems. Clerk confirmed that there is currently a problem with the bin next to the Church Road bus stop, with large black bags of rubbish being dumped in and next to the bin. The contractor has found evidence in a black bag confirming where the rubbish is from. It was agreed to contact the resident to see if there is a reason for them using this bin for their household rubbish rather than their wheelie bin. *ACTION Clerk*

#### 5. Village Maintenance

- a. Review maintenance work carried out over the last few months, including Village Handyman work and outstanding items.

Clerk confirmed that in the absence of a Village Handyman, Allbuild contractor has been carrying out the weekly village maintenance tasks around the village. The Clerk has produced weekly lists for the contractor and he has worked his way through the list charging Parish Council by the hour.

Parish Council discussed a proposal to improve the equipment that Parish Council currently owns to help ease the workload for the Village Handyman. There is a considerable amount of strimming work that needs to be carried out over the summer period and this could be made easier with better equipment. It was agreed that costs for this should be put forward to the Finance Committee to consider as part of the Precept meeting for next year's budget.

Parish Council also agreed that the budget for Village Maintenance needs to be increased to allow additional hours for the Village Handyman over the summer months, plus a contingency for additional costs that are not expected, such as not having the Handyman for a period of time.

#### 6. Village Handyman

- a. Parish Council reviewed applications received for the Village Handyman and agreed to arrange interviews. *ACTION Clerk to arrange date of interviews*

No further business, meeting was closed at 8.30pm