

Wanborough Parish Council

Mintues of the Footpath and Village Maintenance Committee Meeting
held on
Monday 18th June 2018 at Hooper's Field Sports Pavilion starting at 19.30

Present: Bob Biggs, Joe Smith, Roger Whitfield, James Naylor

In attendance: Parish Clerk, 5 members of public

1. Apologies – None
2. Minutes of the last meeting held on 5th February 2018 were ratified at the full Parish Council meeting on 26th February 2018.
3. Declaration of Interest – None
4. Appointment of Chairperson for this Committee
Bob Biggs nominated James Naylor, Joe Smith seconded; James Naylor was duly appointed Chairperson for this committee.
Appointment of Vice Chairperson for this Committee
Bob Biggs nominated Joe Smith, Roger Whitfield seconded; Joe Smith was duly appointed Vice Chairperson for this committee

Public Questions – Meeting adjourned for members of the public to raise any questions (maximum time 10 mins)

A resident referred to the minutes of the last Parish Council meeting held on 21st May 2018, minute number 15.2.3. Clerk confirmed that SBC's RoW Officer has confirmed that footpath 44 modification order is now not likely to be sent to the Secretary of State until end of June or early July 2018.

A resident raised a query in relation to footpath 9 (from The Marsh) stating that it is very overgrown. They confirmed that the footpath further up is no longer blocked with an electric fence, therefore the only problem now is the overgrown shrubbery at the start of the footpath from The Marsh. Parish Council confirmed that this footpath is on the list of reported problems to be discussed later in the meeting.

A resident raised a query in relation to the ownership and maintenance of the highway verge and ditch in front of the new Ducksbridge (Suter's Lane) housing estate, stating that when she contacted the developer about the highway verge and ditch they confirmed that they were not responsible, however they have landscaped a small area in front of the entrance to the development. Parish Council confirmed that they do not know why this has been done.

5. Footpaths:
 - a. Review any reported problems on footpaths:
 - Councillors reviewed spreadsheet listing all reported problems on footpaths.
 - Councillors reviewed outstanding items reported to SBC RoW Officer.
 - Clerk provided an update on the footpath improvements from Hooper's Field to Church Road.

Actions:

- Clerk to follow up with SBC RoW Officer in relation to overgrown shrubbery along footpaths 9 and footpath 23, asking whether Parish Council can arrange clearance.
- Parish Council to arrange a meeting with landowner in discuss stiles and access to footpath 31.
- Parish Council to arrange on-site meeting to inspect footpath 39 (Lotmead)

Angela Raymond
Clerk to Wanborough Parish Council

- Parish Council to report blocked footpaths 22 and 24 to SBC RoW Officer.

6. Bins & Litter Collection

a. Review any reported problems:

Clerk confirmed that there were no reported problems. Parish Council discussed location of bins and Clerk confirmed details from contractor in relation to the usage of the bins.

Actions:

- To review with contractor whether there is a need to have a small dog bin next to normal waste bin.
- To review with contractor whether there is a need to have so many bins at Hooper's Field.

7. Village Maintenance

- a. Village Lengthsman – Parish Council agreed that this was a confidential staffing matter and would therefore be discussed at the end of the meeting after members of the public have left.
- b. Councillors reviewed all reported village maintenance problems.
- c. Councillors reviewed and discussed proposal for village maintenance going forward. Clerk confirmed that due to not having a Lengthsman over the last couple of months means there are a number of maintenance items that are outstanding.

Actions:

- To prioritise village maintenance work needing to be completed once a new Lengthsman is appointed.

8. Review budget and spend

Clerk confirmed that the contractor has completed clearance of shrubbery along a number of the footpaths in the Parish which Parish Council are now responsible for, as part of SBC's Transfer of Services Contract; this cost £630.

Discussion took place to confirm the amounts of money received from SBC for Transfer of Services. Clerk confirmed that Parish Council are in the third year of funding, confirming that this is the last year Parish Council will receive funding.

Chairperson asked members of the public to leave the meeting so that Parish Council could discuss Village Lengthsman vacancy.

9. Village Lengthsman

Parish Council received applications from 6 applicants for the Lengthsman vacancy; for a number of reasons several dropped out and Parish Council interviewed one candidate on 6th June.

Parish Council discussed applicant, hours of work, hourly pay and contract, and put forward a proposal for agreement at the next Full Council meeting on 25th June.

Action:

Clerk to find out if there is any local training available for the use of "power tools", contacting other Parish Councils to see what they do.

Meeting closed 20.45

Date of next meeting – 13th August 2018