

## WANBOROUGH PARISH COUNCIL

### Minutes of the Footpaths & Village Maintenance Committee to be held on Monday 4<sup>th</sup> October 2021 at 7.30pm at Wanborough Village Hall

**Present:** Mike Webster (Chair), Kathy Glanville, John Warr

**In attendance:** Angela Raymond (Clerk & RFO) and 1 member of public

Minutes Ref:

F&VM/10/21/

1. Apologies: Apologies received from Bob Biggs, John Emmins, and approved at the meeting.
2. Declaration of interest  
John Warr declared a prejudicial interest in item 9, Footpath 44.  
John Warr stated that he wanted it minuted that he felt that Mike Webster should also be declaring an interest for this item on the agenda.

#### ***Meeting is adjourned for Public Questions***

*No public questions received.*

3. Appointment of a Village Handyperson  
Kathy Glanville confirmed that Staffing committee had carried out two interviews for the position of Village Handyperson and confirmed the preferred choice.  
**Resolved:** After a discussion Committee agreed to approve the appointment of a new Handyperson as per the Staffing Committee recommendation.
4. **Footpaths:**
  - a. Review and discuss reported problems on footpaths  
Clerk provided a list of all inspections carried out on the footpaths around the village, highlighting work that needs to be completed. John Warr asked if footpath WA23 can be cleared again as this has become overgrown since the last cut.
  - b. Review Outstanding items reported to SBC RoW Officer.  
Clerk provided a list of all outstanding matters that had been reported to SBC RoW Officer, some dating back to 2017. Clerk confirmed that the last correspondence she received from SBC confirmed that the RoW Officer is on long term sick leave. John Warr stated that as far as he is aware he is now back working. Mike Webster agreed to write to SBC to escalate the matter as we cannot keep waiting for these matters to be resolved.
  - c. To approve cost of replacement fingerpost signs and waymarker discs.  
Clerk provided quotes for wooden fingerpost signs and waymarkers as requested at the last Footpaths & Village Maintenance committee meeting.  
**Resolved:** Committee agreed to purchase the waymarkers at £3.50 each to be installed along footpaths. Committee agreed to leave purchasing any fingerpost signs for the moment and review at a later date.
5. **Village Maintenance**
  - a. Chapel Lane – Resident has asked if they can plant hedging plants on the verge next to Preators House  
**Resolved:** Committee agreed that the residents of Chapel Lane can install a new hedge subject to written confirmation from the owners of Preators House that they raise no objection, plus written confirmation that the residents of Chapel Lane will be responsible for the maintenance of the hedge and Parish Council reserve the right to remove the hedge if it becomes a maintenance problem.
  - b. Church Road – land at the corner opposite Mayfield.
    - i. Discuss e-mail received from SBC in relation to the flytipping.

Angela Raymond  
Clerk to Wanborough Parish Council

**Resolved:** Committee agreed to look into cost of getting a contractor to “chip” all the fly tipping and spread around the base of the trees.

ii. Discuss registering the land.

**Resolved:** Committee agreed that they would like to put forward a recommendation to appoint a solicitor to register the land at the corner of Church Road to the Finance Committee for consideration and to approve the cost to do this.

c. Track off Kite Hill, leading to Kings Lane – Fly-tipping

Clerk confirmed that she has reported the fly tipping to SBC but they have replied stating that as the land is not within the public highway they are not responsible for it. The land is unregistered, but SBC and other landowners have access over the land to reach their gates so there must be something to confirm ownership.

6. Grass cutting contract

a. To review grass cutting contract

Clerk confirmed that the grass cutting for the current season will be ending soon. The contractor still has a number of hedges to cut but this should be completed by end of November. This is the first season with the new contractor and Parish Council currently have a three year contract with them.

7. Bins & Litter Collection

a. Discuss and approve replacement of 3 litter bins at The Beanlands Open Space, Lower Rec (Chapel Lane entrance), Lower Rec (next to play area). Clerk confirmed that three bins have been identified as in need for replacement, they are rusty and don't close properly.

**Resolved:** Committee agreed to request £1,500 to be budgeted for in next years precept (2022/23) for replacement of three bins.

8. Update on Village Maintenance Capital Projects

a. Restoration of Pond at Hooper's Field

i. Installation of bench. Clerk confirmed that the location of the new memorial bench as agreed by Parish Council needs to be confirmed now that the work has been completed at the pond.

ii. Improve footpath access to Woodland Trust land

The original footpath next to the pond has been re-instated but we need to ensure this is maintained, plus the access to the bridge into the Woodland Trust land needs to be cleared and improved.

iii. Discuss options for crate.

Mike Webster agreed that he would look into whether a contractor can clear the crate from site.

b. Restoration of Pond at The Beanlands

Clerk confirmed that the Wiltshire Wildlife Trust have offered to provide a plan confirming what work is needed to restore the pond. An article has also been put in the Lyden asking for volunteers. Mike Webster confirmed that he would be willing to help.

c. Tree and bulb planting – “Queen's Green Canopy” Platinum Jubilee

Woodland Trust have confirmed that the trees are due to be delivered between 8<sup>th</sup> and 12<sup>th</sup> November. Clerk has contacted Wanborough Primary School asking if they want to be involved in the planting and they have confirmed that they are and will confirm dates.

d. Rodway footpath entrance – New Sculpture

Quote for the proposed new sculpture was approved at the last full Parish Council meeting. Clerk is currently gaining quotes for the concrete slab. Committee provided suggestions as to who could be contacted for these quotes.

e. Discuss option for additional parking provision within Warneage Green.

Clerk confirmed that Chiseldon Parish Council are currently looking to install parking bays in the village out of their own funds, as SBC are now unwilling to help. A suggestion has been raised as to whether working

together might reduce the overall cost. Committee agreed to explore options to see what the likely costs would be.

f. To discuss options for car parking signage within the car park next to St Andrew's Church.

At the last Committee meeting it was agreed to check with SBC Planning to see if permission was needed to install signage at the car park. Clerk confirmed that SBC Planning Officer has provided details of what is allowed without permission needed. Committee therefore agreed to gain a quote based on a small sign, plus provide examples of the wording/design of the sign to neighbouring properties to check they are agreement.

9. Footpath 44

*John Warr left the meeting as he has an interest in this item on the agenda.*

a. To discuss recent correspondence received from Inspector.

Clerk confirmed that as the Committee was now inquorate, since there are now only 2 Councillors, the committee were therefore unable to make any decisions on this item on the agenda.

Meeting closed 20.45