

## Wanborough Parish Council

### Minutes of the Footpath and Village Maintenance Committee Meeting held on

Monday 13<sup>th</sup> June 2016

**Present:-** Colin Offer, Joe Smith, Roger Whitfield, Angela Raymond (Clerk) and one member of public

1. Apologies – Per-Axel Warensjo
2. Appointment of chairperson – Colin Offer
3. Declaration of Interest - None

*Public Questions – Meeting was adjourned for members of the public to raise any questions*

*No questions raised*

#### 4. Footpaths:

##### a. Review list of footpaths

Clerk provided a copy of the map supplied by SBC marking all the footpaths within the Parish, along with a document from SBC confirming what Wanborough Parish Council are responsible for. This was reviewed by Councillors; Clerk confirmed that most footpaths have already been strimmed of shrubbery this year apart from bridleway 1.

*ACTION Clerk to check with SBC which part of bridleway 1 needs to be maintained.*

*ACTION Colin Offer to scan footpaths map so that it can be loaded onto the website.*

##### b. Review budget

Clerk confirmed that for the footpath maintenance Parish Council has received a lump sum of £5k in the first year to cover the cost of the backlog of repairs needed for footpaths, such as signage and stiles. This will be ring fenced and a plan needs to be put in place to decide how this money should be spent.

##### c. Review any reported problems on footpaths

Clerk confirmed that she had received an e-mail from a resident with ideas and comments on footpaths that they would like improved.

*ACTION Clerk to forward e-mail to Councillors*

Green Lane bridleway from The Marsh to Rotten Row – plans have been received from the developer of Ducksbridge however no sign of this work commencing

*ACTION Clerk to contact developer to find out when the work on Green Lane is due to start*

##### d. Proposal for the maintenance of footpaths going forward

It was agreed that Councillors will inspect a number of footpaths starting at the centre of the village, taking photos and notes on areas that need improving and report back at the next meeting. It was agreed to inspect footpaths numbers 14, 18, 13, 17 & 16.

Clerk to find out costs of traditional wooden footpath signs.

5. Bins & Litter Collection

a. Review location of bins

Clerk provided a map marking the location of all the bins within the village; she confirmed that a small bin outside the village hall has been removed as it was overflowing too regularly. After a discussion it was agreed that there are already three large bins at Lower Rec, plus one at the Post Office therefore it was agreed to review the situation before installing another at the Lower Rec.

b. Review litter bin collection contract

Clerk confirmed that all bins are emptied once a week; contract is with Albuild.

c. Review any reported problems

The smaller bins are a problem in the village; the one at Village Hall has been removed but there are also small bins on the two bus shelters on High Street and Rotten Row. It was agreed to review this over the next few months.

6. Village Maintenance

a. Review grass cutting contract

Clerk provided a map showing all the areas that Parish Council are now responsible for; grass cutting contract is with Albuild. There are a few areas that SBC missed off the original list/map. Clerk has agreed with SBC that they will pay an additional amount of money to cover the extra cost for these areas to be cut.

b. Review Village Lengthsman work schedule

Clerk confirmed that she produces a fortnightly list of jobs for Lee Wells to carry out. Some jobs, such as the inspection of the play areas need to be done every week, but then Clerk will add ad hoc work as and when things need to be done around the village, at Hooper's Field and the Village Hall.

c. Review budget

Clerk confirmed the amount of money received from SBC, along with the current spend to date. Clerk confirmed that this money from SBC will be ring fenced and used only for the maintenance of the village.

d. Proposal for village maintenance going forward

Councillors will review maintenance in the village and report back any areas they feel need improving at the next meeting.

7. Any other business

Colin Offer felt that the seats at Church Road and Church Meadow need to be sanded and treated. He also felt that the "Village Gateways" could do with a clean and paint to ensure they last.

*ACTION Clerk to add to Village Lengthsman list of jobs.*

Clerk reported that it looks like a resident has started to install a fence on the land behind the seat at Church Road, not sure who, but if this is done it will mean taking land to extend their garden. It was agreed to send a letter to neighbouring properties asking if they are responsible for the fence posts to arrange for their removal.

Date of next meeting – it was agreed to hold the next meeting in early August, Clerk to arrange.