

**Wanborough Parish Council**  
**Minutes of the Footpath and Village Maintenance Committee Meeting**  
held on  
**Monday 17<sup>th</sup> June 2019 at Hooper's Field Sports Pavilion starting at 7.30pm**

Present: James Naylor, Bob Biggs, Roger Whitfield, Joe Smith, John Emmins and Dave Hayward

In attendance: Parish Clerk and 11 members of public

1. To appoint Chair for this committee  
James Naylor was unanimously appointed Chair of this committee
2. Apologies: None
3. Declaration of Interest: None

*Public Questions – Meeting was adjourned for members of the public to raise any questions*

*A resident spoke in relation to the protected verge at The Hollow. She advised that she has been monitoring the area and the yellow vetch is currently in flower. She stated that there was a recent incident when some cows escaped and unfortunately damaged areas of the verge. She stated that Parish Council had previously agreed to meet with the landowners bordering The Hollow to look into re-instating the boundary fence around the field and to encourage farm vehicles to use one entrance rather than just going over the verges. **ACTION** Joe Smith and Dave Hayward confirmed that they would follow this up with the landowners.*

*A resident raised a concern in relation to how well the meeting was advertised. Parish Council confirmed that the meeting had been advertised to meet all legal requirements. Parish Council have their own Facebook page and there is not a requirement for Parish Council to put agendas on all the community-run Facebook pages. Clerk confirmed that the agenda was not loaded on to the wanborough.info website as the person responsible for maintaining the website was away with the school for the week. Bob Biggs confirmed that the meeting had only been arranged a week ago as it could not be held the previous week due to other commitments. Clerk confirmed that meeting had been advertised within the timescale required for a Parish Council.*

*A resident asked why Parish Council have item 7 as confidential and asked for confirmation on the amount of money Parish Council are proposing to spend on the public inquiry. James Naylor confirmed that Parish Council will be discussing all the statements of case received from the Planning Inspectorate which are confidential. A resident asked why Parish Council need to do anything further on this when it is an issue for landowners; everything has been done, surely Parish Council cannot use public money when an objector is a Parish Councillor and landowner. Bob Biggs confirmed that this isn't about the landowner it's about the Parish rights of way and what's right; Parish Council represent the whole Parish not just a few.*

*Clerk confirmed that whether or not Parish Council decide to use a solicitor for the Public Inquiry will not be decided at this meeting. This matter will be on the agenda for the full council meeting on 24<sup>th</sup> June; this meeting is purely to look at the statement of cases, discuss and plan for the inquiry.*

#### 4. Footpaths:

- a. Review any reported problems on footpaths:
  - Review work carried out since last meeting and outstanding items. Clerk circulated a list of items reported which James Naylor read out and Parish Council discussed.
  - Review Outstanding items reported to SBC RoW Officer. Clerk confirmed that SBC's RoW Officer has agreed to meet with Parish Council when these outstanding matters can be discussed. **ACTION** Clerk to arrange date
  
- b. Monthly village walks – Clerk confirmed the next walk is due to be held on Tuesday 25<sup>th</sup> June 2019, meeting at Village Hall at 1pm. She confirmed that the walks are well attended and seems to be enjoyed by all those who attend.
  
- c. Update on Storyboard and Trail Project – Anita Basevi provided an update on the storyboard and trail project that she has been working on with the Clerk:-
  - A picture was provided showing the style and design of the information posts.
  - The school children have been involved in some of the designs that will be on the border of the storyboard, and designs for the brass rubbings; pictures provided at the meeting.
  - An order has been made with Greenspace for the boards and information posts, which are made out of wood;
  - On the storyboard there is a space for logos to be put for those who have provided funding for this project. As Parish Council doesn't currently have a logo she provided some examples of logos and suggested that Parish Council could decide if they wish to adopt one. Designs were circulated and preferred option agreed to be put forward to full council for a decision.
  - A draft design of the map has been put together with information that will be displayed on the storyboard. Two artists have been involved, one who has done the information post background and individual pictures of some main key buildings in the village, whilst the second artist will be painting the design for the map; a draft drawing was circulated at the meeting.
  - The information that is needed for the storyboard trail needs to be loaded onto the Parish website. It is important that at least the initial information is available at an early stage and the information can be developed in more detail later. The web master who currently loads information onto the wanborough.info does this on a voluntarily basis. However to load all the information relating to the storyboard will take a while and therefore it was felt that he needed to be paid to do this. It was agreed that the Clerk and Anita Basevi will meet with web master to discuss what is needed to upload this information on the website. **ACTION** Clerk
  - Clerk provided an up to date budget and spend for this project, confirming that it is not currently known whether the Community Trust will allocate any funding to the project. Anita Basevi confirmed the Community Trust is due to meet the same evening so hopefully it will be known soon. Anita Basevi also confirmed that The Old Boilers have agreed a donation of £500 towards the project.
  - A picture of some additional signage including new "Protected Verge" signs for The Hollow was provided. Some of these signs are extras and if funding is not gained from

the Community Trust then this will be the area which will have to be cut back on in order to keep within budget.

## 5. Bins & Litter Collection

### a. Review any reported problems:

Clerk confirmed that there has been a request for a new bin at Rodway open space, she confirmed that recently there has been a number of poo bags left in the hedge near the kissing gate at the top of Rodway open space. There is currently no bins within this area. Parish Council agreed that due to cost it was agreed to monitor the issue for a longer period of time before reviewing again.

## 6. Village Maintenance

### a. Review maintenance work carried out over the last few months, including Village Handyman work and outstanding items:

Clerk confirmed that the Handyman is currently concentrating on shrubbery clearance along footpaths. She confirmed that he is due to go on holiday which will result in a bit of a hold up in some of the work that needs to be done, including strimming of shrubbery along Green Lane.

After a discussion it was agreed to ask Albuild to quote to complete the work on Green Lane to help with the Handyman's work load. James Naylor also agreed to look into the cost of some equipment that would make strimming of footpaths easier and save some time.

Clerk provided an example of memorial and commemorative benches and seats themed for WW1 and WW2. With the 75<sup>th</sup> anniversary of VE Day in May 2020 it might be something that Parish Council could consider installing in the village to tie in with this. Parish Council agreed that this would be a good idea, suggesting Church Meadow as a location. Dave Hayward confirmed he knew of some local residents who might be interested in these seats and will confirm.

A resident reported a concern with the drains at Mayfield, he confirmed that he has reported the problem to SBC on several occasions, he is given a reference number but nothing has been done. Parish Council asked him to forward details of the report he has made to SBC and Clerk will follow this up with SBC Highways.

## 7. Footpath 44 Public Inquiry – 23<sup>rd</sup> July 2019 (*Due to confidentiality members of the public were asked to leave for this item on the agenda*).

**ACTION** Clerk to contact Planning Inspectorate to check Parish Council's understanding of the final stage on the timetable and to check what needs to be done.

Meeting closed at 9.30pm

Next meeting 16<sup>th</sup> September 2019