

WANBOROUGH PARISH COUNCIL

Minutes of the Full Council meeting held on Monday 25th July 2022 at 7.30pm at Wanborough Village Hall

Present: Bob Biggs (Chair), Dave Hayward (Vice Chair), Joe Smith, Donna Stalker, John Emmins, Colin Offer, Gary Sumner, John Warr

In attendance: 3 members of public

Minutes Ref

FC/07/22/

1. Apologies: Apologies were received from Kathy Glanville and Mike Webster and approved at the meeting.
2. Declaration of interest. Dave Hayward declared an interest in item 9 Allotments. Gary Sumner declared a general interest in anything discussed on the New Eastern Villages.
3. Minutes:
Proposed Donna Stalker **Seconded** Joe Smith
Resolved: Parish Council unanimously approved the minutes of the Full Council meeting held on 27th June 2022.
4. Presentation “Land East of Wanborough Road – Green Land”
Bob Biggs confirmed that the applicant was unable to attend this meeting so the presentation will be postponed until the next meeting.

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS

A resident asked whether the footpath 44 modification order, which is not on this agenda, whether this would be on the agenda for the next meeting. Bob Biggs confirmed that this will be on the agenda for the footpaths & village maintenance committee meeting which is due to be held prior to the next full council meeting; the minutes of that meeting will then be ratified at the next full council meeting.

Bob Biggs confirmed that a resident had submitted a question to the Parish Council asking what the total cost of the Wanborough Traffic Calming scheme was and how it's being paid for? Bob Biggs referred the question to Gary Sumner to answer. Gary Sumner confirmed that the traffic calming has been paid for from S106 money, he is unable to confirm the total cost yet as they are still working on the final costs; he will confirm once SBC have calculated the final costs. Dave Hayward asked for clarification on the funding for the scheme: the original budget for the scheme was around £650k, with approximately half of that amount (£340k) approved by SBC to be funding from S106 funds, however there was then an announcement that the scheme was to be funded by another agency and S106 funding was not required. Gary Sumner confirmed that S106 funds have been used to fund the scheme and the balance has been gained from another source so that both phases 1 & 2 could be completed at the same time. Gary Sumner confirmed that both phases 1 & 2 are completed; the illuminated sign at Pack Hill was removed from the scheme.

A resident asked a question in relation to Wanborough Road closure; Bob Biggs confirmed that Gary Sumner will update during his report. Bob Biggs confirmed that Wanborough Parish Council are still waiting for a meeting with SBC on this matter.

5. Report from Ward Councillor
Gary Sumner provided an update on the traffic management at the bottom of Pack Hill for the Southern Connector Road construction work.
Wanborough Traffic Calming is completed with a few minor changes needed to the white lines.
Wanborough Road – The entrance to Redlands Grove has had to be raised to avoid a pipe; he confirmed that this is not necessarily a bad thing as it will slow traffic down.

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Gary Sumner stated there is a considerable amount of stone on the road and it is not suitable to be used yet. There should be an update on 1st August to confirm the progress of the works but it is not progressing as quickly as they would like due to the archaeology work that needs to be done but there should be a better idea of the timescales on 1st August.

Croft Yard – currently discharging conditions, also waiting for a cross section of the new dwellings as the height of some of them has increased. He has confirmed that there will not be any road closures allowed as Ham Road is a bus route.

6. Planning

S/HOU/22/0973 - Lynton 12 Ham Road - Erection of first floor and single storey rear extensions.

Resolved: Parish Council unanimously agreed to raise no objection.

S/COND/22/1009 - Redlands Eastern Villages Swindon - Discharge of condition 7 (Section 38 Agreement/ TRO) from previous permission S/RES/21/0607.

Resolved: Parish Council are unable to comment until the official TRO is received.

S/COND/22/1010 - Redlands Eastern Villages Swindon - Discharge of condition 9 (Surface Water Drainage Maintenance Scheme) from previous permission S/RES/21/0607.

Bob Biggs felt that there is a considerable amount of onus put on the Management Company to maintain the drainage system and attenuation ponds. Gary Sumner stated that it is not unusual for a Management Company to take over the maintenance of new housing estates.

Dave Hayward asked if he is aware of any new development sites where the Management Companies are working successfully. Gary Sumner stated that these companies are large companies with many years of experience in ground maintenance and they will be responsible for all the maintenance within this development site.

Bob Biggs also confirmed that they are proposing to use Wanborough treatment works, which Parish Council had previously objected to. Gary Sumner stated that as the Thames Water pumping station is not ready to use, they are temporarily using Wanborough treatment works but this is for a limited number of dwellings.

Resolved: Parish Council agreed to raise no objection but would like confirmation that the connection to Wanborough Sewage Works is definitely “temporary”.

6.2 Notification of Planning Consent received:-

S/HOU/22/0681 - Green Willows High Street - Erection of a garage and carport (amendment to previous approval S/HOU/18/0707).

6.3 Other Planning

6.3.1 New Eastern Villages – Street naming for phase 1 & 2 of Redlands development site.

Parish Council discussed and agreed SBC’s proposal for naming the roads after “sheep” is not appropriate as there has never been any sheep farming in the area. SBC also provided alternatives which Parish Council discussed.

Joe Smith confirmed that more appropriate alternatives that could be used would be “cow names”, “meadow grasses”, “aircraft names” or “field names” that are more relevant for Redlands. Parish Council agreed that a theme needs to be agreed and “field names” seem to be a good idea. Joe Smith listed the names of the fields confirming that there are at least 13 to cover the 11 needed.

Resolved: Parish Council unanimously agreed to put forward a proposal to SBC to name the roads after the field names at Redlands.

7. To receive Clerk’s Report & update on Action Points

Clerks report was circulated to all Councillors and are in the appendix to the minutes.

8. Highways

8.1 Update from SBC Highways has been circulated to all Councillors. Parish Council discussed. It was felt that SBC’s reply did not include any further update on the street light dimming, painting the galvanized posts, access through the build outs for cyclists, etc; the last update on this was back in May 2022. Dave Hayward confirmed that SBC’s Highways have not responded to anything that Parish Council has raised and Parish Council have still not seen the “Road Safety Audit” confirming why the street lights are need.

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Bob Biggs raised a query as to why the “Road Safety Audits” are confidential. A discussion took place in relation to this matter and Gary Sumner confirmed that these reports should only be for the purpose of the Highways Authority who have highways knowledge and not third parties. He said that Parish Council have to accept that the design of these schemes have been done by highways experts. Parish Council asked Gary Sumner to raise questions in relation to dimming the street lights, painting the posts, and cycle access again with SBC Highways to mitigate the impact of what is being proposed on Wanborough Road.

8.2 The Hollow traffic usage

Bob Biggs confirmed that this has been raised as an issue by a resident. Gary Sumner confirmed that due to the bridge from Foxhill to Liddington closing due to a problem on the M4, this resulted in traffic using The Hollow. He confirmed that when he heard this was happening he spoke to SBC Highways who put a stop to the traffic using The Hollow.

Dave Hayward confirmed that we need to find a way of re-classifying the road, he has been looking in to whether it can be registered as a “quiet lane”.

A discussion took place as to whether there is actually any issue with traffic up The Hollow and whether an issue is trying to be solved that doesn't really exist; once the Wanborough Road is opened again there will be other options and The Hollow will not be used as much.

Dave Hayward stated that there is an on-going issue with the verges and damage to the protected verge.

Bob Biggs suggested undertaking a “traffic count” on the road to monitor traffic; Gary Sumner stated that he can ask but resources might be an issue.

Parish Council agreed to continue to discuss the protection of the verge to see if this resolves some of the other issues.

9. Allotment Committee

9.1 Bob Biggs confirmed that there were 8 allotment holders who attended the allotment committee meeting with concerns about security of the site, especially with regards to the installation of the new footpath.

Resolved: Minutes of the Allotment Committee meeting held on Monday 11th July 2022 were unanimously ratified.

10. Hooper's Field Committee

10.1 Dave Hayward raised a couple of queries in relation to the minutes and asked for a few amendments. Colin Offer stated that a point that came out of the meeting was the problem with dog fouling and suggested that dogs should be kept on leads at Hooper's Field. Bob Biggs suggested adding this to the agenda for the next meeting for consideration.

Resolved: Parish Council unanimously agreed to ratify the minutes of the Hooper's Field Committee meeting held on Monday 18th July 2022, subject to the amendments made by Dave Hayward.

11. Finance

11.1 Payment Schedule for July 2022

Proposed: Donna Stalker **Seconded** Joe Smith

Resolved: Parish Council unanimously approved the payment schedule for July 2022 totalling as follows:

Parish Council	£6,466.42
Direct Debit	£6.00
Hooper's Field	£1,151.83

11.2 Cash Flow Statement July 2022

Monthly cash flow statement showing total spend vs budget was circulated to all Councillors and approved at the meeting.

Meeting closed at 9.15pm

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Clerk's Report 25th July 2022

1. Parish Councillor Co-option
 - a. I have received confirmation from 2 residents that they are interested in putting themselves forward for co-option. An advert has been put in August's Lyden so we need to wait to see if we get any further interest after that goes out. The current 2 interested residents have said they will attend the next few meetings.
2. Planning
 - a. E-mail received from resident in The Marsh to SBC Planning Enforcement in relation to the planning consent at Honeyfield Farm (S/12/0128) - condition 9 – which states
9. Within two months of the dwelling hereby permitted being occupied, the temporary dwelling as detailed on the submitted Location Plan 1:1250 (29th January 2015) shall be removed and the land restored to its previous use. Reason: In the interests of visual amenity.
They have asked why the temporary dwelling has not been removed as per the planning condition. This is a matter for SBC Planning Enforcement who have been notified.
 - b. Croft Yard – e-mail from resident in relation to the work being carried out on the “Japanese knotweed” and concern about the road foundations – developer has confirmed that road will not be impacted on.
Another resident forwarded correspondence he had with Croft yard developer, raising concern about communication of likely road closures – I have replied confirming that SBC Highways will be responsible for approving any road closure.
 - c. A request was made to Planning Inspector for the Foxbridge Planning Appeal to speak as an “Interested Party” at the inquiry. Confirmation reply from the Planning Inspector has been received confirming PC's request.
3. Hooper's Field
 - a. Meeting to discuss park yoga has been arranged for Monday 15th August at 10am. They need to check the facility first to see if it's suitable before deciding when's best to run a trial session.
4. Footpaths & Village Maintenance
 - a. The sculpture at the top of Rodway open space has been fenced off and closed to residents – I am currently getting contractors to confirm if it can be repaired.
 - b. The two way see-saw at LR has been closed as the base plate is damaged, this is something the Handyman cannot repair – I have reported to Wicksteed and sent photos, just waiting for a reply. Signs to close equipment have been put up.
 - c. Tree works to remove dead trees at Lower Rec and footpath to Springlines Meadow have been completed.
 - d. Handyman is on leave from 25th July for two weeks.
 - e. E-mail from resident raising concern that HF pond has dried out.
 - f. Notification of extension of closure of footpaths WA8, WA22, WA24 & WA25 due to SCR works – to be discussed at next F&VM Committee meeting.
 - g. Notification of footpath 44 – next stage in the process – to be discussed at next F&VM Committee meeting.
 - h. WALC are planning to run a “Play Area inspection” training session in September which would be beneficial for the Handyman – to be discussed at next F&VM Committee meeting.
5. SBC Highways
 - a. The SBC Highways notification for traffic management scheme for Pack Hill was actually sent to Liddington PC instead of Wanborough PC, which is why we had not received it. SBC Highways have apologised.
 - b. National Highways – Notification of overnight work on A419 – details added to website and facebook page to inform residents.
 - c. 20mph scheme – Gary has confirmed that Liddington PC have asked for Ham Road to be included. Maps showing areas to be assessed for 20mph zones in the village have been circulated – To be added to the agenda for discussion at August's Full Council meeting.
6. South Rural Safety Group
 - a. First meeting is due to be held on Wednesday 21st September at 7pm at Gablecross Police Station.
7. Wanborough Show – 20th August 2022
 - a. An agreement has been sent to the show society to use Church Meadow for the Wanborough Show on 20th August.
8. Future Meetings

1st August 2022 – Footpaths & Village Maintenance – Hooper's Field at 7.30pm

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15th August 2022 – Hooper’s Field Project Committee – Hooper’s Field at 7.30pm

17th August 2022 – Swindon Clerk’s network meeting – Highworth Council Offices at 10am

22nd August 2022 – Full Council meeting – Village Hall at 7.30pm

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Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Update:- April 21 – SBC confirmed that the Management Company for Adams meadow would take responsibility but SBC to check legal agreement.	
Sept 2019	TRO signage at Foxhill – Cllr Hayes request for further information from SBC	Clerk	PC made a request to SBC for signage improvements at Foxhill junction in line with that at Covingham. – remains outstanding.	
November 2019	Install water meters at Hooper’s Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber Work to be included within expansion project	
June 20	New Signage at Burycroft	Clerk	Request sent to SBC Highways for the single bend sign to be replaced with a double bend. To remove the “slow” road markings travelling eastbound. To install a second “double bend” sign in The Marsh at other end of the double bend and install the “slow” road marking in the correct place.	
Oct 20	Land at the Corner of Church Road	Clerk / Councillors	WPC to look at registering land at corner of Church Road. SBC have inspected fly tipping	
June 21	Rural Highway Verges	Clerk	E-mailed Sam Mowbray and Brian Pinchbeck to ask if they can supply a schedule of work for Rural Highway Verges confirming how often they cut the verges and when it will be carried out. PC to discuss as part of Parish Deeds review.	
April 2022	Church Road (From Callas Hill to Ham	Ward Councillor	Parish Council have made a request to Ward Councillor to add to his members request list :-	

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	Road)		Installation of 30mph repeater signs	
			Installation of 30mph white lines on the road	

Bacs Payment Schedule

July 2022

Payment to	Reason	Amount
Mrs A J Raymond	Salary	***
Wiltshire Pension	Pension	434.19
St Andrew's Church	Lyden June	250.00
Mrs A J Raymond	Re-imburse Expenses - PC	326.71
Mr D Clay	WiFi - Village Hall	25.00
Allbuild	Waste Collection	300.00
Idverde	Grass Cutting Contract 4/8	1,048.17
Graham Poynter	Handyman	***
Heritage Tree Care	Tree works	540.00
MC Events Loos	Jubilee	1,056.00
Mark Woodman	Website & E-mails	477.17
ID Mobile	Mobile Phone	6.00
Chantelle Smith	Cleaning	78.00
Idverde	Grass cutting contract 4/8	1,073.83