

WANBOROUGH PARISH COUNCIL

Minutes of the Full Council meeting held on Monday 27th June 2022 at 7.30pm at Wanborough Village Hall

Present: Bob Biggs (Chair), Dave Hayward (Vice Chair), Joe Smith, Donna Stalker, Kathy Glanville, Gary Sumner, John Warr

In attendance: Angela Raymond (Parish Clerk), 1 member of public

Minutes Ref

FC/06/22/

1. Apologies: Apologies were received from John Emmins, Colin Offer and Mike Webster and approved at the meeting.
2. Declaration of interest. Gary Sumner declared a general interest in anything discussed on the New Eastern Villages. Dave Hayward declared an interest in item 14 "appointment of Assistant Clerk".
3. Minutes:
Proposed Kathy Glanville, **Seconded** Donna Stalker
Resolved: Parish Council unanimously approved the minutes of the Full Council meeting held on 23rd May 2022.
4. Notification of resignation of Parish Councillor
Bob Biggs confirmed that Richard Angwin has resigned as Parish Councillor, and he thanked him for his work over the last year.
The official notification of the "Casual Vacancy" has been advertised and Swindon Borough Council has confirmed this morning that no one in the village has requested an election. This means the vacancy can now be advertised for co-option.

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS

*A resident asked Gary Sumner where he should now park on the High Street since the double yellow lines have been installed. He stated there is an overall net loss of parking spaces and nowhere for him or anyone visiting him can park. Gary Sumner stated that there is a marked parking bay in front of where he lives, no one has their name on them so he can park in anyone of them. Resident stated that there is less space than previously so unless you are first back in the evening these spaces will already of gone, so where is he expecting him to park? Only option he now has is to park in neighbouring roads which will only annoy those living there.
As residents we have been completely let down, so many lies and no consultation.*

Bob Biggs read out three further questions received from residents in relation to the Traffic Calming on High Street:-

1. *A resident who objected to the yellow lines outside Field House, she sent a photo showing that cars are now parking up higher on Callas Hill near the entrance to Callas Rise which is far more dangerous than where they could previously park further down the hill near Field House. She asks for the double yellow lines to be removed in front of Field House.*
2. *A resident is disappointed that their objections have not been considered.*
3. *Can you confirm how the new traffic calming will be measured to see if it actually prevents "rat running". There is now a clear run from Callas Hill down the High Street, speed is still as bad as ever.*
4. *Why has the green verge by The Harrow been removed and tarmaced over. There is still room to keep the green verge. The crossing point in front of the village hall is also very dangerous, sticking out into the road.*

Bob Biggs confirmed that himself, Dave, Joe and Clerk met with SBC Highways this morning to discuss and gain an update on , Traffic Calming on High Street. Bob confirmed that so far they have had 2 road safety audits (RSA) carried out, we have now finally received a copy of the 2nd RSA report, we asked to be involved in the future RSA, the 3rd is due to be undertaken soon. SBC confirmed that they are independent but the brief is compiled by SBC, SBC Highways Officer confirmed that Parish Council can be involved in the preparation of the "brief". Bob also confirmed that Parish Council

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have asked for a copy of the Highways Officer's report on how the decision was made to approve the double yellow lines on the basis of the objections they received. Hopefully when we receive a copy of this report we will have a better understanding of how this decision was made.

5. Report from Ward Councillor.

Gary Sumner gave an update on the traffic road management at the bottom of Pack Hill, this will be changing to two way traffic lights and will only be in place from 9am to 5pm. Signs have also been positioned in a safe place.

The 12 month "overnight" road closure is in fact only a few days to complete the re-surfacing following kerbing and verge works. Bob Biggs confirmed that Parish Council have not received any notification of these road closures as he publicly stated recently on a posting on facebook. Gary Sumner confirmed that the procedure is that SBC notify Borough Councillors first and then notify Parish Council's afterwards, Bob Biggs therefore asked at what point will Parish Council actually receive the notification? Gary Sumner stated that it should be soon and prior to the commencement of work.

Wanborough Road – works commenced on 6th June, work is being carried out under watchful eye of archaeologists.

High Street – RSA 3 carried out last week. Pavement parking has been reported to the police. Night owls are being installed imminently. Lining will be completed this week.

20mph scheme, Gary confirmed that he has submitted a request and will follow up with data after this meeting.

6. Planning:

6.1 To consider Planning Applications received:

S/HOU/22/0846 & S/LBC/22/0847 - The Cottage Horpit Wanborough - Erection of single storey both side, front and rear extensions, porch to front and 1 no. dormer window to front and rear.

Resolved: Parish Council agreed to raise no objection provided the Conservation Officer is happy that there is no impact on the listed building.

S/HOU/22/0681 - Green Willows High Street - Erection of a garage and carport (amendment to previous approval S/HOU/18/0707).

Resolved: Parish Council agreed to raise no objection.

6.2 To consider Revised Planning Applications received:

S/COND/22/0411 – Lotmead New Eastern Villages - Discharge of conditions 9 (Phasing) and 10 (Character Area Design Code) from Outline Planning Permission S/OUT/19/0582 - Outline Planning Application (means of access off Wanborough Road not reserved) for demolition and/or conversion of existing buildings and redevelopment to provide up to 2,500 homes (Use Class C3); up to 1,780 sqm of community/retail uses (Use Class D1/D2/A1/A3/A4); up to 2,500 sqm of employment use (Use Class B1); sports hub; playing pitches; 2no. 2 Form Entry primary schools; green infrastructure; indicative primary access road;

Resolved: Parish Council agreed to resubmit their original objections for this application as the revised plans do not resolve any of these concerns.

S/OUT/20/0160 - Land At Foxbridge Village New Eastern Villages - Outline application for mixed use development comprising up to 358 dwellings and a mixed use hub of up to 1,550sqm (use classes A1/A2/A3/A4/A5 and D1) with associated works. Details of the access from the Southern Connector Road to be determined with all other matters reserved (Revised details).

Resolved: Parish Council agreed to resubmit their original objections for this application.

6.3 Notification of Planning Appeal

APP/U3935/W/22/3298100 - S/OUT/20/0533 - Land At Foxbridge Village North - Outline application for the erection of up to 220 no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1)

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and 2.2 ha land for a primary school with associated parking, landscaping, drainage and heritage trail; access to Southern Connector Road not reserved.

Parish Council discussed and raised a concern as to whether this application could be approved based on SBC's current housing supply. Gary Sumner stated that the development is not sustainable in its current form as there is no school. A question was raised as to what SBC's current 5 year housing supply is. Gary confirmed that it's currently 4 years.

Resolved: Parish Council agreed to register with the Planning Inspector so that Parish Council can speak as an "Interested Party" at the Inquiry. Parish Council to ask SBC Planning Officer if there is anything they would like Parish Council to say at the inquiry to support SBC in their case.

6.4 Notification of Planning Consent received:-

S/HOU/22/0344 - Nether Fen The Marsh - Erection of a detached garage

6.5 Other Planning:-

6.5.1 Notes from the NEV Liaison meeting held on Monday 13th June 2022 were circulated to all Councillors. A considerable number of questions raised by Parish Council could not be answered at the meeting as one of the Planning Officers was not there and no representative attended to provide an update on the SCR, this is why Parish Council requested an additional meeting with SBC Highways.

7. To receive Clerk's Report & update on Action Points

Clerk's report was circulated to Councillors and can be found in the appendix to the minutes. Joe Smith felt the Jubilee celebrations went well and thanked the Clerk for her work on this.

8. Highways

8.1 20mph survey

Parish Council discussed the feedback received from the consultation undertaken with residents. A total of 118 residents replied, 75% of those who replied confirmed that they would support in principle 20mph zones within the village. Councillors stressed the importance of stating to SBC that Parish Council must be kept up to date with the progress and any changes to the road design must be consulted prior to making any changes.

Resolved:- To confirm to SBC the Parish Council support in principle, subject to receiving confirmation that there will be no change to the road design for a 20mph scheme to be considered for the following locations:-

- Around the School – The Beanlands
- Top of Kite Hill, Church Road from Pack Hill to Stacey's Lane
- Rotten Row
- High Street

8.2 Wanborough Traffic Calming – High Street

- Traffic Regulation Order

Bob Biggs confirmed as mentioned earlier in the meeting, Parish Council had a meeting with SBC Highways Officers this morning and have raised a number of questions with them and await their reply.

John Warr asked if the SID data for Callas Hill can be downloaded to see if the results show any improvement in the speed since the traffic calming was implemented. Clerk confirmed that she would look into this.

8.3 Notification from SBC of Wanborough Road Closure

Wanborough Road is due to be closed until beginning of September.

Bob confirmed that unfortunately the SBC Highways Officers who they met this morning were not able to provide an update on the Wanborough Road works as this was being overseen by different officers. We have therefore requested a separate meeting with these officers.

9. Tree Maintenance

9.1 A quote received from Heritage Tree Care for £450 to remove a number of dead trees around the boundary at Lower Rec and two on the footpath to Springlines Meadow (between 4 &5).

Resolved: Parish Council unanimously approved the total cost of £450 to carry out these works.

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10. Hooper's Field Project Committee

- 10.1 A copy of Parish Council's letter of reply to Swindon Borough Council in relation to S106 funding from the New Eastern Villages, along with the supporting "Business Case" was circulated to Councillors. This letter had already been circulated to Hooper's Field Project Committee who are in full support of it. Questions were raised in relation to the business case, forecast and confirmation of the additional sport being provided at the facility as part of the improvements. It was confirmed that the business case has been compiled "in house" by a small working group and from information provided by club representatives, it can be developed further with additional amendments if needed.
Resolved: Parish Council agreed to submit letter and business case to Swindon Borough Council.

11. Wanborough Village Hall

- 11.1 The Village Hall Committee had forwarded details provided by the insurance company to carry out a "Re-build cost assessment" for insurance purposes. Parish Council agreed that this should be carried out.

12. Parish & Town Chairs & Clerks Engagement Meeting

- 12.1 Notes from meeting held on 13th June 2022 were circulated to all Councillors. Clerk confirmed that Cllr Dale Heenan is now the Borough Councillor in charge of Borough / Parish matters. Cllr Dale Heenan stated that he aimed to get the Borough / Parish protocol confirmed and sent out to Parishes very soon. He has also offered to attend any Parish Council meetings.

13. How Healthy is your Parish

- 13.1 Notes from the meeting held on 24th May 2022 were circulated to all Councillors.
13.2 Park Yoga using Hooper's Field as a venue. After a discussion it was agreed to look into this in more detail and to ask if a trial session can be run to see if there is support for this in the village.
Action Clerk to gain further information

14. Appointment of Assistant Clerk

(Dave Hayward left the room while this item was discussed)

- 14.1 Bob Biggs confirmed that the staffing committee invited four candidates for an interview, one candidate dropped out so three were interviewed. All three were very strong candidates but overall the committee agreed to put forward a recommendation to Full Council to appoint Georgia Wheeler. Georgia lives locally in the village and had the experience and knowledge that we are looking for. She is not available to start until 1st September 2022.
Resolved: Parish Council unanimously agreed to appoint Georgia Wheeler as Assistant Clerk from 1st September 2022.

15. Finance

15.1 Payment Schedule for June 2022

Proposed: Donna Stalker **Seconded** Joe Smith

Resolved: Parish Council unanimously approved the payment schedule for June 2022 totalling as follows:

Parish Council £7,965.27

Direct Debit £6

Hooper's Field £2,411.33

15.2 Cash Flow Statement June 2022

Monthly cash flow statement showing total spend vs budget was circulated to all Councillors and approved at the meeting.

Meeting closed at 10.05pm

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CLERK'S REPORT

27th June 2022

1. Hooper's Field Sports Facility

- a. Covid-19 pop up vaccine clinic held on 25th May was very successful.
- b. Cricket Club & one other resident have raised complaints about the amount of dog poo being left on the sports field.
- c. Bowls club guttering along the conservatory is completely blocked, but due to their covered area next to the green it makes it difficult to reach to clear it. The Handman has looked at it but has confirmed he is unable to clear.

2. Footpaths & Village Maintenance

- a. Resident has asked for hedges along Pack Hill to be cut back – I have forwarded this to SBC Highways
- b. Committee meeting cancelled on 20th June will be rescheduled for the 1st August instead.

3. Croft Yard – Street naming

- a. Correspondence circulated from Hinton family via Gary Sumner in relation to the naming of Croft Yard.

4. Independent Remuneration Panel Survey for Parish/Town Councillors

- a. I have forwarded a link to a survey for all Councillors to complete.

5. Queen's Platinum Jubilee Events

- b. Beacon lighting – 2nd June 2022 – Very successful event with good attendance.
- c. Picnic in the Park – Church Meadow – 3rd June 2022 – again very good attendance, busier than expected, only positive feedback received.

A letter of thanks was received from Sarah Troughton which was lovely to receive, I have forwarded this to those who helped.

A gallery of photos from both events are in July's Lyden.

I have a few final expenses to pay but it looks like there will be money left in the budget. Normally you have to submit a final report to Lottery Awards 4 All on completion however I'm unable to find anything on this at the moment.

6. Finance – Hewer's Close S106

- a. SBC have finally paid the outstanding S106 money from Hewer's Close development that I have been chasing since 2017.

7. Clerk's Annual Leave

Clerk will be on leave from 4th July until 18th July 2022

8. Future Meetings

11th July 2022 – Allotments Committee – Hooper's Field at 7.30pm

18th July 2022 – Hooper's Field Committee – Hooper's Field at 7.30pm

25th July 2022 – Full Council meeting – Village Hall at 7.30pm

1st August 2022 – Footpaths & Village Maintenance – Village Hall at 7.30pm – rescheduled

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Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Update:- April 21 – SBC confirmed that the Management Company for Adams meadow would take responsibility but SBC to check legal agreement.	
Sept 2019	TRO signage at Foxhill – Cllr Hayes request for further information from SBC	Clerk	PC made a request to SBC for signage improvements at Foxhill junction in line with that at Covingham. – remains outstanding.	
November 2019	Install water meters at Hooper’s Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber Work to be included within expansion project	
June 20	New Signage at Burycroft	Clerk	Request sent to SBC Highways for the single bend sign to be replaced with a double bend. To remove the “slow” road markings travelling eastbound. To install a second “double bend” sign in The Marsh at other end of the double bend and install the “slow” road marking in the correct place.	
Oct 20	Land at the Corner of Church Road	Clerk / Councillors	WPC to look at registering land at corner of Church Road. SBC have inspected fly tipping	
June 21	Rural Highway Verges	Clerk	E-mailed Sam Mowbray and Brian Pinchbeck to ask if they can supply a schedule of work for Rural Highway Verges confirming how often they cut the verges and when it will be carried out. PC to discuss as part of Parish Deeds review.	
April 2022	Church Road (From Callas Hill to Ham Road)	Ward Councillor	Parish Council have made a request to Ward Councillor to add to his members request list :- Installation of 30mph repeater signs Installation of 30mph white lines on the road	

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June 2022

Payment to	Reason	VAT Included	Amount
Mrs A J Raymond	Salary		***
Wiltshire Pension	Pension ee's		434.19
St Andrew's Church	Lyden June		250.00
Mrs A J Raymond	Re-imburse Expenses - PC	Yes	785.71
Mr D Clay	WiFi - Village Hall	Yes	25.00
Allbuild	Waste Collection	Yes	300.00
Idverde Graham Poynter	Grass Cutting Contract 3/8 Handyman	Yes	1,048.17 ***
Swindon Local Councils Forum	Subs		20.00
HMRC	Tax & NI April - June		1,205.77
Robert Hark	Jubilee band		240.00
David Whetham	41 degree Jubilee band		480.00
House of Tents	Replacement marquee posts	Yes	64.70
Tam Scaffolding	Stage - Jubilee		540.00
High Speed Training	First Aid Training - Jubilee first aider		30.00
Face painting	Jubilee		50.00
Sam James	Jubilee band		100.00
ID Mobile	Mobile Phone		6.00
Chantelle Smith	Cleaning		72.00
Idverde	Grass cutting contract 3/8	Yes	1,073.83
British Gas	Gas	Yes	403.36
Southern Electric	Electric	Yes	784.14
Whelan Irrigation	Pipe to water tank repair	Yes	78.00

*** confidential under data protection act