

WANBOROUGH PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 25th April 2022 at 7.30pm at Wanborough Village Hall

Present: Bob Biggs (Chairman), John Emmins, Dave Hayward, John Warr, Donna Stalker, Kathy Glanville, Gary Sumner, Colin Offer and Richard Angwin

In Attendance: Angela Raymond (Parish Clerk) and 5 members of public

Minutes Ref:
FC/04/22/

1. Apologies: Apologies were received from Joe Smith and Mike Webster, and approved at the meeting.
2. Declaration of Interest: Gary Sumner declared an interest in items related to the New Eastern Villages.
3. Minutes:
Proposed: Kathy Glanville, **Seconded:** Donna Stalker
Resolved: The minutes of the full council meeting held on 28th March 2022 were unanimously approved; minutes signed by the Chairman as a true record.

THE MEETING WAS ADJOURNED FOR PUBLIC QUESTIONS

Bob Biggs confirmed that Parish Council have received a couple of questions which he read out at the meeting.

The first question was in relation to the Wanborough Road closure: the length of time it will be closed for, and whether other options could be considered such as overnight or weekend closures rather than a complete closure for 12 weeks which will be a huge problem for many residents and businesses. Bob Biggs referred this question to Gary Sumner. Gary Sumner confirmed that the contractor, Conlon, have confirmed that they need to dig a 1m wide trench along Wanborough Road and it will be physically impossible to do the work without full closure of the road, as the services are also already under the road. Due to health and safety reasons the only option is for a complete closure. A resident asked if it would be possible to have a temporary access put in alongside Wanborough Road so that pedestrians and cyclists could still have access down the road. Gary Sumner stated that it took a considerable time to compulsorily purchase land for the Southern Connector Road; it would therefore not be practical to try and do this to allow for a temporary access along the edge of Wanborough Road. As all the work undertaken on the Wanborough Road has to be observed carefully by an archaeologist as it's a historic road, the time expected to complete the work has increased from a 6-8 week project to a 12-14 week project.

The second question was in relation to the Croft Yard planning application:-

- *How will the developer manage the site access and parking during construction;*
- *There was concern in relation to the excessive number of trees being removed on site;*
- *There was concern in relation to the increase in ridge height of some of the proposed new dwellings.*

Bob Biggs confirmed that Parish Council were due to discuss this application later in the meeting.

4. Report from Ward Councillor
Wanborough Road – Conlon are holding a public “drop in” session on 16th May 2022 so residents who have concerns in relation to the road closure and diversions can discuss these with Conlon.
Wanborough Traffic Calming is due to be completed by July.
Broadband fibre – new voucher schemes are being discussed for Foxhill postcodes.
5. Planning:
 - 5.1 To consider Planning Applications received:
S/COND/22/0526 - Land At Lotmead Farm Eastern Villages - Partial discharge of condition 38 (Archaeological Mitigation Strategy) from previous outline permission S/OUT/19/0582.

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S/COND/22/0346 - New Eastern Villages, Southern Connector Road - Discharge of conditions 6 (Full Technical Design Details), 7 (Landscape Scheme), 9 (Protection of retained trees and other vegetation during construction), 12 (Lighting Strategy), 22 (Commonhead Junction - White Lining) and 24 (Commonhead Junction - Detailed Design) from previous permission S/20/1538.

Gary Sumner declared an interest and did not participate in the discussion of this item on the agenda.

Parish Council discussed this application at length.

Resolved: Parish Council agreed to strongly object to the proposed street lighting scheme for Pack Hill; the new roundabout is only supposed to serve local traffic and street lights that are 10m high are not in keeping with the surrounding area.

S/22/0574 - Land At Croft Yard, Ham Road - Erection of 5no. dwellings and associated works without compliance with condition 2 (Approved Drawings) from previous permission S/19/1732.

Resolved: Parish Council agreed to request a Construction Management Plan to confirm that arrangements will be put in place to ensure that all construction traffic is kept onsite.

5.2 Notification of Planning Applications Withdrawn:

S/COND/21/1190 – SCR - Discharge of conditions 6 (Design), 12 (Lighting), 22 (Commonhead Junction) and 24 (Commonhead Junction Design) following planning permission S/20/1538.

S/COND/21/1078 – SCR - Discharge of conditions 14 (Flood Compensation), 15 (Watercourse Crossing), 16 (Flood Risk) and 20 (Surface Water Drainage) from previous permission S/20/1538.

5.3 Other Planning:-

5.3.1 **S/COND/22/0296** & **S/COND/22/0345** – Southern Connector Road – SBC’s Planning Officer’s reply to Parish Council’s comments submitted. Parish Council discussed the reply received from SBC and felt there wasn’t anything further they could do.

5.3.2 Croft Yard development – SBC have asked for road name suggestions to be submitted for consideration. Clerk circulated a list of suggestions put forward by residents. After a discussion Parish Council agreed to put forward two suggestions:-

- Owen-Jones Close
- James Close

6. To receive Clerk’s Report & update on Action Points

A copy of the Clerk’s report was circulated and is in the appendix to the minutes.

Gary Sumner asked a question in relation to the planned community event. Clerk confirmed this is in the early stages of planning and the resident has put an article in the Lyden to see if there’s support in the village.

7. Highways

7.1 Wanborough Road S278 final plans

Verbal update on meeting held on 30th March 2022 and meeting held with SBC Highways Officers on 14th April 2022.

Bob Biggs confirmed that the outcome of the meeting with SBC Highways was that SBC would confirm if:-

- Street lights could be dimmed to 40%,
- Baffles could be put on the lights, and
- Cycle paths added on the buildouts.

SBC have stated that a road safety audit was carried out and as a result of that audit street lights are needed for safety reasons. Parish Council have not seen a copy of the road safety audit that SBC refer to and there will be in the region of 29 lights.

7.2 Wanborough Traffic Calming – High Street

Gary Sumner confirmed that phase 1 of the works has now been completed. Phase 2 has commenced and is due to be completed in July. The double yellow line consultation will start soon and Parish Council will receive further information on this.

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7.3 Request from a resident for the installation of planters on the High Street

A request from two residents was received for installation of planters on the High Street; one resident attended the meeting to present her idea.

After a discussion it was agreed that once the Traffic Calming Scheme is complete on the High Street, representatives from the Footpaths & Village Maintenance committee would meet with residents to discuss what they would like installed. Parish Council can then submit the necessary application to SBC.

7.4 Request for additional 30mph signage or other measures to reduce speed of traffic on Church Road (from Callas Hill Junction to Ham Road)

Clerk circulated a report providing details of correspondence received from resident, with supporting evidence and photos. Proposals include:-

- Additional 30mph repeater signs,
- 30mph white lines on the road, similar to those on Medbourne Lane and
- Installation of another post for the SID to be located on.

Resolved: Parish Council agreed to submit a request to Ward Councillor for these to be added to his member's list of work for SBC Highways.

8. Hooper's Field Project Committee

8.1 **Proposed** John Emmins **Seconded:** Kathy Glanville

Resolved: Parish Council unanimously agreed to ratify the minutes of the meeting held on 11th April 2022.

9. Hooper's Field Driveway

9.1 The Hooper's Field committee asked for an additional quote to be gained to change the levels of the driveway so that water drained towards the hedge. Clerk confirmed that Allbuild have looked at this and provided a quote.

Parish Council discussed the two options.

Resolved: To approve Allbuild's quote of £600 to install additional drainage channels along the Rotten Row side of the driveway subject to confirmation of where the drainage channels will drain to.

Action: Clerk to check with Allbuild as to where the drainage channels will drain to.

10. Annual Parish Assembly

10.1 Annual Assembly is due to be held on 9th May 2022. Chairs of each committee need to send their annual reports to the Clerk so that they can be combined into one PowerPoint presentation. Headland Archeology will be providing a presentation at the start of the meeting followed by a presentation about the Lyden magazine.

11. Queen's Platinum Jubilee

11.1 Clerk provided a verbal update on the village Jubilee event to be held on Friday 3rd June 2022. The Awards 4 All lottery grant has been confirmed and this, along with the grant received from The Old Boilers, should cover the cost of the Jubilee events.

Discussion took place in relation to a beacon. Parish Councillors felt that a beacon should be purchased if it is not possible to get one made.

12. Finance

12.1 Application for a Grant from St Andrew's Church Flower Club.

Resolved: Parish Council unanimously agreed to give a grant of £100 to St Andrew's Church Flower Club.

12.2 Financial Statements for the year ended 31st March 2022

Resolved: Parish Council unanimously agreed to approve the financial statements for the year ended 31st March 2022.

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12.3 Payment Schedule for April 2022

To approve the payment schedule for April 2022

Proposed: Dave Hayward, **Seconded:** Donna Stalker

Resolved: Parish Council unanimously approved the payment schedule for April 2022 totalling as follows:

Parish Council	£5,969.95
Direct Debit	£6.00
Hooper's Field	£1,770.29

Meeting closed at 9.45pm

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CLERK'S REPORT

25th April 2022

1. Hooper's Field Sports Facility
 - a. Siddington FC have decided not to continue next year, the team are retiring. They thank the Parish Council for allowing them to use the facility this year, they have really enjoyed it. Clerk is contacting other teams who have asked previously if they can use the facility to see if there are any still looking.
2. Footpaths & Village Maintenance
 - a. The Beanlands Pond – Restoration of pond is complete and looks so much better. Willow tree has been crowned at a cost of £600. The fence around the edge needs replacing as some of the posts are rotten. I have ordered some rope (£127) and will order some posts from Webbs to go around the edge, which will keep within the £1k budget.
3. Rodway Sculpture
 - a. Concrete base and stake are now in place, installed by Malcolm Hinton. We are expecting the sculpture to be installed at the end of May
4. Internal Audit – Darkin Miller (Chartered Accountants)
 - a. Internal Audit of Parish Council financial records for the year to 31st March 2022 starts on 4th May 2022, normally lasts for around 1 week.
 - b. PFK Accountants (External Auditor) have sent the paperwork and Annual Return for the financial year to 31st March 2022.
5. Public Arts Commission at Redlands with Vistry Homes

Dave Hayward attended the first meeting on 4th April 2022.
6. Community Event
 - a. Kate Hudson (resident) would like to organise a community event with music, dance and drama. She has asked if the PC would support an event like this.
7. Future Meetings

Clerk's Forum Meeting – Tuesday 26th April – 12.45pm via Teams - Clerk
Annual Assembly – Monday 9th May 2022 – 7pm at Wanborough VH – All Councillors
Annual Council Meeting – Monday 23rd May 2022 – 7.30pm at Wanborough VH

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Bacs Payment Schedule

April 2022

		Amount	VAT Included
Payment to	Reason		
Mrs A J Raymond	Salary	***	
Wiltshire Pension	Pension	434.19	
St Andrew's Church	Lyden April	250.00	
Mrs A J Raymond	Re-imburse Expenses	888.98	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Allbuild	Waste Collection	300.00	Yes
Graham Poynter	Handyman	***	
Francis O'Donnell	Allotment Water	105.00	
Heritage Tree Care	The Beanlands Pond - Willow Tree	720.00	Yes
Idverde	Grass Cutting Contract 1/8	1,048.17	Yes
Allbuild	Rubbish Clearance - Village Cleanup	79.20	Yes
ID Mobile	Mobile Phone	6.00	Yes
Chantelle Smith	Cleaning	72.00	
Castle Water	Water	498.46	
Idverde	Grass cutting contract	1,073.83	Yes
Allbuild	Manhole repair	54.00	Yes
Allbuild	Football pitch white lines	72.00	Yes

*** Confidential under the Data Protection Act