

WANBOROUGH PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 22nd November 2021 at 7.30pm at
Wanborough Village Hall

Present: Bob Biggs (Chairman), Joe Smith, John Emmins, Dave Hayward, Colin Offer, John Warr, Donna Stalker and Richard Angwin

In Attendance: Angela Raymond (Parish Clerk) and 1 members of public

Minutes Ref:
FC/11/21/

1. Apologies: Apologies were received from Mike Webster, Gary Sumner and Kathy Glanville, and approved at the meeting.
2. Declaration of Interest: Joe Smith declared an interest in relation to anything discussed about Southern Connector Road or Redlands.
3. Minutes:
Proposed: Donna Stalker, **Seconded:** John Emmins
Resolved: The minutes of the full council meeting held on 25th October 2021 were approved with 6 in favour and 2 abstained; minutes signed by the Chairman as a true record.
Proposed: Joe Smith **Seconded:** John Emmins
Resolved: The minutes of the Extraordinary meeting of the Parish Council held on 8th November 2021 were approved with 5 in favour and 3 abstained; minutes signed by the Chairman as a true record.

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.

Bob Biggs confirmed that a resident had submitted a question in advance of the meeting (although they were not in attendance) to ask about the proposed streetlighting on Wanborough Road and whether the road would be wide enough to cope with the additional traffic as a result of the new developments. Bob Biggs confirmed that her concerns are similar to those raised by Parish Council already.

Report from Ward Councillor

Ward Councillor sent his apologies.

Bob Biggs confirmed that he had received a report from Cllr Gary Sumner confirming a couple of details for the Southern Connector Road (SCR).

- *Road cleaning at both entrances to the SCR - They will be putting an extra machine on to make sure wheel washing prior to leaving site.*
- *The SCR team have asked that if any resident wanted to contact them directly for some reason to use SSCR@swindon.gov.uk and not the individual officers.*

4. Planning:

4.1 To consider Planning Applications received:

S/EIA/21/1617 - Land North Of Redlands Farm - Request for Environmental Impact Assessment (EIA) Scoping Opinion for proposed development.

A discussion took place in relation to this application and the feedback already given by key stakeholders such as the North Wessex Down AONB.

WANBOROUGH PARISH COUNCIL

Resolved: Parish Council agreed to confirm to SBC that they do not support this application, highlighting the key areas that this would impact on the village. It was also agreed to raise this with SBC Officer's at the next Liaison meeting.

4.2 To consider Revised Planning Application received:

S/OUT/20/0533 - Land At Foxbridge Village North - Outline application for the erection of up to 220 no. dwellings, commercial facilities up to 300 sq.m. (Use Classes A1/ A2/A3/A4/A5/ B1 & D1) and 2.2 ha land for a primary school with associated parking, landscaping, drainage and heritage trail; access to Southern Connector Road not reserved.

S/OUT/20/0160 - Land At Foxbridge Village New Eastern Villages Wanborough Road - Outline application for mixed use development comprising up to 358 dwellings and a mixed use hub of up to 1,550sqm (use classes A1/A2/A3/A4/A5 and D1) with associated works. Details of the access from the Southern Connector Road to be determined with all other matters reserved (Revised details).

It was confirmed that the revised applications seem to deal with the objection raised by the Environment Agency and the revised documents relate to the applicant showing there will be no impact on flooding in the area. Parish Council felt that it would be difficult for them to comment on the technical information submitted, however there are still a number of objections raised by the Parish Council for these two applications that they would like to re-iterate.

Resolved: To re-submit Parish Council's previous objections.

S/HOU/21/1772 – White Cottage, 4 Burycroft – Erection of a single storey rear extension. Clerk confirmed that the notification for this application was received after the agenda was published. Considering what the application is for the Clerk felt that requesting an extension of time of this application would not be appropriate.

Resolved: Parish Council unanimously agreed to raise no objection.

4.3 Notification of Planning Consent:

S/21/0531 - Hooper's Field Sports Pavilion Rotten Row - Extensions and alterations to Pavilion, alterations to the car park and 4 new floodlighting columns to tennis courts and associated works.

4.4 Other Planning

4.4.1 Meeting held with Savill's (developer) for the land north of Redlands on 1st November 2021. Notes from the meeting circulated to all Councillors. The applicant was using Swindon Borough Council's shortfall in 5 year housing supply for the Borough as a reason for this development, stating that this location would be a sustainable site that would help this shortfall. Parish Council agreed to raise the points stated at the meeting by the developer with SBC's Planning Officers at the next New Eastern Village Liaison meeting on 6th December 2021.

4.4.2 NEV public arts presentation held on 16th November 2021. Bob Biggs and Kathy Glanville attended this presentation; the PowerPoint documents have been circulated to all Councillors. Bob stated that the proposals put forward have already been agreed by SBC and some of the funding will be gained from the S106. Bob Biggs felt that he liked what he saw however it appeared to be aspirations, as full funding is not in place yet. SBC will consult with residents and once further details are received on this SBC confirmed they would like the Parish Council to publicise.

4.4.3 To discuss SBC's Planning Officer's reply in relation to the Wanborough Road Street lighting plans. After a discussion it was agreed to reply stating:-

- Street lighting on Wanborough Road would be contrary to SBC's Local Plan policy NC3 Area of Non Coalescence.

WANBOROUGH PARISH COUNCIL

- The visual impact on Lower Wanborough Conservation Area, North Wessex Downs AONB and rural landscape.
- There are already two chicanes on the High Street that are not lit.
- SBC talk about the “five second rule” going in and out of lit areas and it was unclear where on Wanborough Road they are applying this rule.
- LED lighting is bright and it would be better to install a “warm light” rather than a “bright light”.

5. To receive Clerk’s Report & update on Action Points

Clerk’s report was circulated to all Councillors and can be viewed in the appendix to the minutes

6. Swindon Local Councils Forum meeting

Bob Biggs attended the meeting on 18th November 2021 and provided a verbal update stating that other Parish Councils have similar problems with SBC as Wanborough Parish Council. SBC currently will not approve the revised “protocol” as there are a few Borough Councillors who are opposed to it, Bob Biggs confirmed that this is due to be discussed further at the Chairs and Clerks’ meeting due to take place on 7th December 2021.

Bob Biggs confirmed that there was a discussion on the “Transfer of Services” Deeds stating that the recommendation is to take up the option to “break” the Deed as this will put the Parish Council in a better negotiating position.

Local Plan Review consultation period is closed and SBC are working through the feedback received. It was recommended that Parish Councils should ensure they attend the Inquiry.

Bob Biggs confirmed that the minutes for this meeting will be circulated once received.

7. Parish Council Deeds – Transfer of Services

To review a copy of the e-mail received from Sam Mowbray, SBC Officer and Cllr Vinay Manro, Borough Councillor, asking Parish Council what they intend to do when their Deeds’ break clause date arrives, providing three options.

Clerk provided a report to Councillors confirming:-

- Wanborough Parish Council signed their Transfer of Services Deed a year earlier than most Parish Councils, on 1st April 2016.
- Wanborough Parish Council’s Deed doesn’t have a break clause date as suggested in the e-mail from SBC.
- Not all Parish Councils’ Deeds are the same, some who left signing their Deed for a year, negotiated better deals.
- There are four main areas that are causing problems that need to be discussed with SBC including:-
 1. Flytipping
 2. Tree maintenance
 3. Highway verge maintenance
 4. Communication

Parish Councillors discussed the Transfer of Services Deeds. It was suggested that as the Parish Council has no break clause date then it would be better to wait to see what the other Parish Councils do and not rush into anything this time.

Resolved: Parish Council agreed to confirm to SBC that they would like to confirm option 2 “Whether you do not want to break the deed but do wish to discuss changing certain elements of your deed with the borough (please provide as much detail as possible if this is the case)”. With the option to break the deed if problem areas within the agreement can not be improved.

WANBOROUGH PARISH COUNCIL

8. Community Governance Review

An e-mail had been received from Swindon Borough Council confirming that they do not intend to carry out a Community Governance Review at the moment, but will review at a later date. The Chair to South Marston Parish Council has asked Wanborough Parish Council if they will support them with a joint letter from both Parish Councils with regard to the concerns that they have in relation to the future maintenance of the development areas within the NEV especially the SuDs. Bob Biggs read out their proposed letter at the meeting.

Resolved: Parish Council unanimously agreed to support the joint letter to SBC, with the inclusion of the Lyden Brook in addition to the River Cole.

9. Hooper's Field Sports Facility Committee

The minutes of the Hooper's Field Sports Facility Committee meeting held on Monday 15th November 2021 were circulated. Dave Hayward stated that paragraph 4.2 needs to be completed. **Resolved:** The minutes were duly approved with one amendment to paragraph 4.2.

10. Defibrillator Training

Liddington Parish Council has asked if Wanborough Parish Council would like to hold a joint defibrillator training at a cost of £175 for up to 29 people.

Resolved: Parish Council agreed to hold a joint training session at a cost of £175, to be shared between the two councils, subject to gaining enough people to attend.

11. Finance

11.1 Lyden magazine

Bob Biggs confirmed that the Lyden magazine committee have confirmed the monthly charge for 2022 will remain unchanged at £250 a month. Dave Hayward confirmed that the committee have done a great job keeping the magazine going during the pandemic; most advertisers have continued, finances are good but tight, the committee a looking to get Liddington and Bishopstone included and the magazine is now full colour. The committee would be interested to hear any feedback from the Parish Council.

Resolved: Parish Council unanimously approved the charge of £250 a month for 2022.

11.2 Parish Councillor Allowance 2022 - 2023

Swindon Independent Remuneration Panel have put forward a proposal for Parish Councillor Allowance for 2022-23, £220 for Parish Councillor, £659 for Chairman.

Resolved: Parish Council unanimously agreed Parish Councillor Allowance of £220, and £659 for Chairman.

11.3 Payment Schedule for November 2021

To approve the schedule of all payments to be approved for November 2021 and listed in the appendix to the minutes.

Proposed: Dave Hayward, **Seconded:** John Emmins.

Resolved: Parish Council unanimously approved the payment schedule for November 2021, totalling as follows:-

Parish Council	£7,341.56
Direct Debit	£6.00
Hooper's Field	£1,357.91

WANBOROUGH PARISH COUNCIL

11.4 Monthly Cash Flow Statement

To approve the monthly cash flow statement showing the total spend to date per budget heading and the balance remaining as at November 2021.

Proposed: Dave Hayward, **Seconded:** Joe Smith

Resolved: The monthly cash flow statement for November 2021 was unanimously approved.

Meeting closed 8.45pm

WANBOROUGH PARISH COUNCIL

CLERK'S REPORT

22nd November 2021

1. Planning Application

Notification of a planning application received after Agenda published:-

S/HOU/21/1772 – White Cottage, 4 Burycroft - Erection of a single storey rear extension.

2. Footpaths & Village Maintenance

- a. Bulb planting on Green Lane has been completed with 3 residents plus Clerk helping plant 2000 English Bluebells;
- b. 250 Crocuses have been planted at the corner of Church Road;
- c. The memorial bench at Hooper's has been installed and daffodil bulbs have been planted around it;
- d. New bench within the new play area at Lower Rec has been installed.
- e. Trees from Woodland Trust as part of the Queen's Green Canopy have now been delivered, arrangements to be made for planting.
- f. New Handyperson – Graham started on 1st November, Clerk has carried out a few initial inductions with him but it will take time for him to get to know the area and what needs to be done.
- g. Tree in front of Boxhedge – residents have reported that they think it might be diseased due to the fungus that has appeared. SBC are responsible for the tree and Gary has confirmed he has reported it.

3. Church Road

- a. Double yellow lines at Church Road & marking out bus stop area has now been completed.

4. Speed Indicator Sign

- a. Order for new sign has been placed and delivery is due w/c 22nd November.

5. Wanborough Village Hall – Charity Commission return

- a. For the financial year to 31st March 2021 – the income was above the £25k threshold therefore an "Independent Inspection" of the accounts was needed as part of the Charity Commission Return. This has now been completed by Peter Mills who has signed off the accounts with no issues.

6. Finance – Precept & Budgeting 2022 /23

- a. A reminder to committee chairs that if they would like any projects considered for inclusion within the Precept for 2022/23 that they need to be sent to Parish Clerk by the end of November at the latest.

7. Future Meetings

- a. NEV Liaison Meeting – 6th December 2021 2pm via Teams
- b. Hooper's Field Project Committee – 6th December 2021, 7.30pm at Village Hall
- c. SBC Clerk's & Chairs meeting – 7th December 2021 – location do be confirmed
- d. Full Council meeting Monday 20th December 2021 at Village Hall

Wanborough Parish Council

Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Update:- July 20 meeting Cllr Sumner confirmed he had an onsite meeting with Highways. Ditch line has been re-instated but work on Church Road to ensure flood water reaches ditch outstanding.	

WANBOROUGH PARISH COUNCIL

			April 21 – SBC confirmed that the Management Company for Adams meadow would take responsibility but SBC to check legal agreement.	
Sept 2019	TRO signage at Foxhill – Cllr Hayes request for further information from SBC	Clerk	PC made a request to SBC for signage improvements at Foxhill junction in line with that at Covingham. – remains outstanding.	
November 2019	Install water meters at Hooper’s Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber	
June 20	New Signage at Burycroft	Clerk	Request sent to SBC Highways for the single bend sign to be replaced with a double bend. To remove the “slow” road markings travelling eastbound. To install a second “double bend” sign in The Marsh at other end of the double bend and install the “slow” road marking in the correct place.	
July 20	Wanborough Traffic Calming	Clerk	SBC Consultation & letter submitted to SBC with concerns and objections Virtual meeting held with SBC SBC feedback from consultation received Request made to SBC to be kept up to date with the detailed designs	
Oct 20	Land at the Corner of Church Road	Clerk / Councillors	Overgrown vegetation cleared and post & wire fence removed. Considerable amount of flytipping under trees from neighbouring property. Clerk to ask SBC if they can do anything about this. August – SBC have carried out an inspection. Land registry shows land is unregistered.	Completed
June 21	Warneage Green	Clerk	Resident has extended their garden onto Council owned land behind their property. Reported to SBC Planning Enforcement Officer	
June 21	Rural Highway Verges	Clerk	E-mailed Sam Mowbray and Brian Pinchbeck to ask if they can supply a schedule of work for Rural Highway Verges confirming how often they cut the verges and when it will be carried out.	

WANBOROUGH PARISH COUNCIL

Bacs Payment Schedule

November 2021

			VAT
Payment to	Reason	Amount	Included
Mrs A J Raymond	Salary	***	
Wiltshire Pension	Pension	444.22	
St Andrew's Church	Lyden - Nov	250.00	
Mrs A J Raymond	Re-imburse Expenses	83.67	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Allbuild	Waste Collection	300.00	Yes
Allbuild	Village Maintenance	384.00	Yes
Glasdon	Memorial Bench (donation received)	858.00	Yes
Elan City	Speed Indicator Sign	2,395.92	Yes
Mark Woodman	Website hosting and domain name	172.16	Yes
Idverde	Grass cutting contractor	1,048.17	Yes
ID Mobile	Mobile Phone	6.00	Yes
Allbuild	Maintenance	72.00	Yes
British Gas	Gas	134.08	Yes
Idverde	Grass Cutting	1,073.83	Yes
Solutions	Cleaning	78.00	

Confidential under Data Protection.