

WANBOROUGH PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 23rd August 2021 at 7.30pm at Wanborough Village Hall

Present: Dave Hayward, Donna Stalker, Colin Offer, John Warr, Kathy Glanville,

In Attendance: Angela Raymond (Parish Clerk) and 5 members of public

Minutes Ref:
FC/08/21/

Colin Offer was voted to act as temporary Chairperson for this meeting in the absence of the Chair and Vice Chair.

1. Apologies: Apologies were received from Bob Biggs (Chairman), Mike Webster (Vice Chairman), Joe Smith, John Emmins, Richard Angwin and Gary Sumner, and approved at the meeting.
2. Declaration of Interest: None
3. Minutes:
Resolved: The minutes of the full council meeting held on 26th July 2021 were unanimously approved; minutes signed by the Chairman as a true record.

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.

Residents attended to ask questions in relation to the development site off Hewer's Close that is included within the Local Plan review to 2036. Residents thought that the site had been removed from the Plan. Parish Council confirmed that they may be referring to the Neighbourhood Plan which was discontinued; the Local Plan Review to 2036 is Swindon Borough Council's development plan consultation and the development site is still included. A discussion took place in connection to what the residents should do if they wish to submit comments to Swindon Borough Council. Colin Offer suggested that always objecting isn't necessarily going to help and perhaps they should put forward suggestions as to what they would like to see included. Dave Hayward stated that residents should object to an application if there are sound planning reasons for them to object and it cannot speculatively be stated that there will be benefits when there is nothing to confirm this. John Warr confirmed that the site is a site allocation within the Local Plan, but this doesn't mean that permission will be given just because it's included in the Local Plan; it will still need to go through the normal planning process where the applicant submits a planning application.

Parish Clerk confirmed that Parish Council objected to the site in their submission for the previous consultation carried out in December 2019 and a copy of this submission is available to view on the Parish website.

Parish Council confirmed that Swindon Borough Council's Local Plan review 2nd consultation is on the agenda and will be discussed later in the meeting.

4. Report from Ward Councillor
Clerk read out the main points from the report received at the meeting.
5. Planning:
 - 5.1 To consider Planning Applications received:
S/COND/21/1190 - New Eastern Villages Southern Connector Road Swindon - Discharge of conditions 6 (Design), 12 (Lighting), 22 (Commonhead Junction) and 24 (Commonhead Junction Design) following planning permission S/20/1538.

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Resolved: Parish Council unanimously agreed to object to:-

- The need for such large signs on Pack Hill; most traffic using Pack Hill should be local traffic therefore there should not be a need to have such a large sign to direct traffic to Commonhead or along the new Southern Connector Road. The sign will be very visible from the AONB and Upper Wanborough Conservation Area.
- Parish Council questioned the need for the proposed level of street lighting on the approach along Pack Hill towards the new Southern Connector Road roundabout. Street lights should be contained within the roundabout area and not spilling out further along Pack Hill.
- Parish Council objected to street lights along Wanborough Road.
- Parish Council would like confirmation that there is still a “no left turn” at the new Southern Connector Road crossroads travelling westbound, onto Wanborough Road. There appears to be a sign for a “no right turn” towards Covingham, but no signage for the turn towards Wanborough.

S/HOU/21/1254 - 20 Ham Road - Erection of a porch, single store rear and two storey side extension, Dormer windows and associated works.

Resolved: Parish Council unanimously agreed to raise an objection based on the design of the proposed dwelling, which will have an impact on the surrounding area, AONB and view from the public right of way.

S/21/1354 - The Old Telephone Exchange Hinton Road - Change of use of telephone exchange building to 1 no. dwelling, and erection of a single storey side extension, installation of solar panels to roof elevation and associated works.

Resolved: Parish Council unanimously agreed to raise a concern in relation to the parking on the edge of a very busy road; with only one space for parking there is no room for visitor parking. There is no footpath along the edge of the road in order for the occupant to access any facilities within the village.

5.2 Notification of Planning Application that has been withdrawn

S/21/1007 – Lotmead - Change of use of agricultural land at Lotmead Farm to sui generis (specifically use for touring caravans, motorhomes and campervans).

John Warr felt that the comments made by SBC Planning Officers were very good analysis of the application.

5.3 Other Planning

5.3.1 SBC Local Plan Review 2036 – Regulation 19 Consultation

Resolved: Parish Council unanimously agreed to re-iterate the previous objections raised to the site allocated off Hewer’s Close and the site off Kite Hill.

5.3.2 Redlands – Wanborough Road S278 Highways Plan. The current plan only seems to show the proposed street lighting; other detail seems to be missing and a question was raised as to whether there are further plans available that show some of this missing detail. Concerns were raised in relation to the allotment site entrance and the security of the site. The plan shows that one of the “give way” stopping points for the proposed new chicanes is right in front of the entrance to Red House Farm.

Resolved: Parish Council unanimously agreed to object to street lights along Wanborough Road, as this will urbanise the historic rural road, join Swindon to Wanborough and impact on the Lower Wanborough Conservation Area. There are many examples of chicanes and junctions within the rural area where there is no lighting and therefore the need for street lighting along Wanborough Road could not be seen.

5.3.3 Inlands Farm Planning Appeal – No further update on this, the second part of the Inquiry will start on the 7th September 2021 for 2-3 days.

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6. To receive Clerk's Report & update on Action Points

A copy of the Clerk's report was circulated to all Councillors and can be viewed in the appendix to the minutes.

7. Hooper's Field Sports Facility

7.1 Fixed wire electrical report received after the recent EICR carried out at Hooper's Field pavilion. Parish Clerk confirmed that as Hooper's Field is a public building an EICR needs to be carried out every three years and once passed a certificate of safety and compliance is given. The quote provided by the electrician highlights the electrical work that needs carrying out in order to pass.

Resolved: Parish Council unanimously agreed the quote of £2,188.24 to carry out the electrical work at Hooper's Field.

8. Wiltshire Wildlife Hooper's Field Pond Restoration

Clerk provided an update confirming that a second on-site meeting with Wiltshire Wildlife Trust's contractors had taken place. Work is planned for the beginning of September, subject to weather and ground conditions. The contractor also looked at The Beanlands Pond but due to the close proximity of the road and pavement he stated that it wouldn't be possible for him to get his equipment on-site without having to put in a footpath closure notice to Swindon Borough Council which will be costly. The representative from Wiltshire Wildlife Trust provided a contact who will be able to help with this project and this meeting has been arranged for 1st September.

9. Footpaths, Village Maintenance

9.1 Clerk confirmed that further to the meeting last month where Parish Council were asked about installing a memorial bench at Lower Recreation Field, further details have been received from the resident. After a discussion Parish Council agreed to offer to install the memorial bench next to the restored pond at Hooper's Field.

10. To discuss and approve Job Specification – Handyperson

Resolved: Parish Council unanimously approved the new job description for the Handyperson which increases their hours in the summer months to 14 hours a week, decreasing down to 8 hours a week over the winter.

11. Finance

11.1 Payment Schedule for August 2021

Resolved: Kathy Glanville proposed, John Warr seconded, Parish Council unanimously approved the payment schedule for August 2021 payments totalling as follows:-

Parish Council	£6,054.46
Direct Debit	£16.82
Hooper's Field	£2,707.42

11.2 Monthly Cash Flow Statement

Resolved: Kathy Glanville proposed, Colin Offer seconded, Parish Council unanimously agreed to approve the Cash Flow Statement for August 2021.

Meeting closed 9.35pm

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CLERK'S REPORT

23rd August 2021

1. Hooper's Field Sports Facility

- a. There was a water leak under the kitchen sink, new waste pipes have been installed by plumber;
- b. The two new adult football teams have been shown around the facility, set of keys provided and Licence agreements signed. The cleaner will go in on a Saturday evening to clean changing rooms between the Saturday and Sunday matches as per normal.

2. Footpaths & Village Maintenance

- a. The application for trees from Woodland Trust, as part of "The Queen's Green Canopy" scheme has been successful. Bulbs have also been ordered from Kingsdown Nursery as agreed at the last meeting. Trees are due to be delivered in November. Committee to arrange community planting day.
- b. Green Lane verges have been given a wider trim, and number of other footpaths have needed additional trims due to shrubbery growth.
- c. Contractor will be starting hedge cutting from beginning of September.
- d. SBC Officer has inspected the fly-tipping at the corner of Church Road, they have spoken to the resident and has put forward a suggestion as to what can be done. This will be on the agenda for the next committee meeting.

3. Footpath 44 – modification order

- a. Latest letter from the Inspector is available to view in the one drive account confirming possible dates for the next inquiry.

4. Allotment competition

- a. Annual allotment competition has taken place, prize winners have been notified and details included in the Lyden. Presentation will take place at the allotment site on Sat 11th Sept at 3pm.

5. Speed Indicator Sign (SID)

- a. A summary of the downloaded data from the SID which is now located on Callas Hill has been put on the onedrive to view.

6. Code of Conduct Training – 7th September 6pm to 8pm – Lisa Hall SBC's Monitoring Officer. Clerk has circulated details to all Councillors.

7. SBC Highways – notifications received

- a. White Hart roundabout closed from 16th August for 12 weeks;
- b. Roundabout on Merlin Way (off northbound slip road from A419) closed from 16th August, but not sure for how many weeks – to carry out repairs to bridge;
- c. Pack Hill closure – 27th Sept to 1st Oct – cabling works
- d. Temporary speed limit on the Ridgeway Road – from Burj to Liddington – 40mph – up to 8th September.

8. Future Meetings

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- a. Allotments Committee meeting – 6th September at 10am
- b. Hooper’s Field Expansion Project – 13th September at 7.30pm
- c. Planning, Finance and Policy – 20th September at 7.30pm
- d. Full Council Meeting – Monday 28th September 2021

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Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Update:- July 20 meeting Cllr Sumner confirmed he had an onsite meeting with Highways. Ditch line has been re-instated but work on Church Road to ensure flood water reaches ditch outstanding. April 21 – SBC confirmed that the Management Company for Adams meadow would take responsibility but SBC to check legal agreement.	
Ongoing	Highways improvements	Clerk	Update: Request made to Ward Councillor for Highways improvement on Church Road. Reply received from SBC SBC Informal consultation 3 rd October – 17 th October 2 nd Stage – Formal Consultation – ends 11 th December 2020 SBC Head of Highways has approved Church Road improvements.	Completed Completed Completed
Sept 2019	TRO signage at Foxhill – Cllr Hayes request for further information from SBC	Clerk	PC made a request to SBC for signage improvements at Foxhill junction in line with that at Covingham. – remains outstanding.	
November 2019	Install water meters at Hooper’s Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber	
June 20	New Signage at Burycroft	Clerk	Request sent to SBC Highways for the single bend sign to be replaced with a double bend.	

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			<p>To remove the “slow” road markings travelling eastbound.</p> <p>To install a second “double bend” sign in The Marsh at other end of the double bend and install the “slow” road marking in the correct place.</p>	
July 20	Wanborough Traffic Calming	Clerk	<p>SBC Consultation & letter submitted to SBC with concerns and objections</p> <p>Virtual meeting held with SBC SBC feedback from consultation received</p> <p>Request made to SBC to be kept up to date with the detailed designs</p>	
Oct 20	Land at the Corner of Church Road	Clerk / Councillors	<p>Overgrown vegetation cleared and post & wire fence removed.</p> <p>Considerable amount of flytipping under trees from neighbouring property. Clerk to ask SBC if they can do anything about this.</p> <p>August – SBC have carried out an inspection.</p> <p>Land registry shows land is unregistered.</p>	Completed
June 21	Warneage Green	Clerk	<p>Resident has extended their garden onto Council owned land behind their property.</p> <p>Reported to SBC Planning Enforcement Officer</p>	
June 21	Rural Highway Verges	Clerk	<p>E-mailed Sam Mowbray and Brian Pinchbeck to ask if they can supply a schedule of work for Rural Highway Verges confirming how often they cut the verges and when it will be carried out.</p>	
July 21	Governance Review	All	<p>SBC asked all Parish Council’s if they wanted to be included in any Governance Review if SBC decide to carry one out.</p> <p>July – WPC confirmed</p> <p>August – SBC stated that they are reviewing all responses received and will be in contact in the autumn.</p>	

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Bacs Payment Schedule August 21

Payment to	Reason	Amount	VAT Included
Mrs A J Raymond	Salary	***	
Wiltshire Pension Mr S Astbury	Pension Handyman	444.22 ***	
St Andrew's Church	Lyden - August	250.00	
Mrs A J Raymond	Re-imburse Expenses	191.03	Yes
Glasdon	Bench	409.66	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Allbuild	Waste Collection	300.00	Yes
Swindon Borough Council	Election Fees	1,815.44	
Mr S Astbury	Expenses	70.82	Yes
Idverde	Grass cutting contractor	1,048.17	Yes
ID Mobile	Mobile Phone	16.82	Yes
Idverde	Grass Cutting	1,073.83	Yes
Myers Plumbers	Water Leak repair	87.74	Yes
Affleck Electrical	Carry out EICR	960.00	Yes
Affleck Electrical	PAT testing	72.00	Yes
Southern Electric *** Confidential under Data Protection Act.	Electric	513.85	Yes