

WANBOROUGH PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 26th July 2021 at 7.30pm at Wanborough Village Hall

Present: Mike Webster (Vice Chairman), Dave Hayward, Donna Stalker, Colin Offer, Joe Smith, John Emmins, John Warr, Kathy Glanville, Richard Angwin and Gary Sumner.

In Attendance: Angela Raymond (Parish Clerk).

Minutes Ref:
FC/07/21/

1. Apologies : Apologies were received from Bob Biggs (Chairman).
2. Declaration of Interest: Gary Sumner declared a personal interest in planning applications for the Southern Connector Road.
3. Minutes:
Resolved: The minutes of the full council meeting held on 28th June 2021 were unanimously approved; minutes signed by the Vice Chairman as a true record.

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.

No public questions received

4. Report from Ward Councillor
Gary Sumner gave an update on Gigabit fibre, confirming that residents now have until 20th August 2020 to pledge their vouchers. Sites previously not included at Liddington and Suter's Lane have now been added; new leaflets have been distributed around the village. He also confirmed that Openreach have been in the village carrying out work. Donna Stalker confirmed that Openreach have posts that they need to install on private land but they haven't gained permission from the landowner to install them. Normally Openreach should gain permission and agree wayleaves with the landowner, Gary Sumner to feedback this information to Openreach.

Local Plan Review to 2036 consultation is due to start on 29th July for seven weeks.

Wanborough Traffic Calming – surveys are being carried out on High Street.

Gas works reinstatement – The top soil on the High Street has not been re-instated to a good standard and they have been asked to come back to re-do.

SBC Flooding Officer has been on site next to the school to review what measures can be put in place to improve the area near Avenell Road.

5. Planning:
 - 5.1 To consider Planning Applications received:
S/COND/21/1078 - Land East Of A419 Between Commonhead Roundabout And Land North Of Wanborough Road Swindon - Discharge of conditions 14 (Flood Compensation), 15 (Watercourse Crossing), 16 (Flood Risk) and 20 (Surface Water Drainage) from previous permission S/20/1538.

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Parish Council agreed that it is difficult to see whether the drainage proposal put forward by SBC is going to work until it is in place. Parish Council previously raised concerns in relation to the reduction in the width of the bridge over the Lyden Brook, but SBC Flood Officer stated that it should be sufficient. Confirmation is needed as to what measures there will be in place for monitoring the flood impact on the area after the proposal has been implemented.

S/COND/21/1079 - Land East Of The A419 Between Commonhead Roundabout And Land North Of Wanborough Road Swindon - Discharge of conditions 7 (Landscape Scheme) and 9 (Protection of retained trees and other vegetation) from previous permission S/20/1538.

S/COND/21/1059 - Land East Of The A419 Between Commonhead Roundabout And Land North Of Wanborough Road Swindon - Discharge of conditions 3 (Construction Phasing Plan), 4 (Construction Method Statement), 5 (Construction and Environmental Management Plan), 11 (Landscape and Ecological Management Plan) and 26 (Traffic Management Plan) from previous permission S/20/1538.

S/COND/21/0992 - Land East Of A419 Between Commonhead Roundabout And Land North Of Wanborough Road Swindon - Discharge of conditions 17 (Written Scheme of Investigation) and 18 (Archaeological Mitigation Strategy) from previous permission S/20/1538.

SBC have already granted permission for this application prior to Parish Council submitting any comments.

Resolved: Parish Council agreed that submitting comments on the above discharge of conditions seems pointless; previous comments made by Parish Council haven't been taken into consideration, applications are being pushed through quickly and permission granted prior to Parish Council being able to review and submit comments.

S/21/1007 - Lotmead Farm Wanborough Road Swindon SN4 0SN – Change of use of agricultural land at Lotmead Farm to sui generis (specifically use for touring caravans, motorhomes and campervans).

Resolved: Parish Council unanimously agreed to raise the following concerns:-

- The access to the site from Wanborough Road is quite narrow and needs to be assessed to ensure it is safe for caravans to use;
- Public footpath WA39 goes across the site and the proposal application should not block this public right of way.

5.2 Notification of Planning Applications that have received consent

S/COND/21/0992 - Land East Of A419 Between Commonhead Roundabout And Land North Of Wanborough Road Swindon - Discharge of conditions 17 (Written Scheme of Investigation) and 18 (Archaeological Mitigation Strategy) from previous permission S/20/1538.

S/COND/21/0885 - Redlands Eastern Villages Swindon - Discharge of condition 40 (Thames Water - Water Supply) from previous outline permission S/OUT/16/0021.

S/COND/21/0517 - Redlands Eastern Villages Swindon - Discharge of condition 16 (Public Art Strategy/ Brief for Artists' Commissions) from previous outline permission S/OUT/16/0021.

S/HOU/21/0807 – 3 Yonder Way – Erection of a two storey side extension.

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5.3 Other Planning

- 5.3.1 NEV Liaison Meeting held on 19th July 2021. Bob Biggs, Dave Hayward and Clerk attended meeting and notes from the meeting have been circulated to all Councillors. Dave Hayward confirmed that Ed Snook (Planning Officer) was on leave so some questions could not be answered in his absence. It is clear that SBC have not considered any S106 funding for Wanborough. SBC state that the mitigation of the development at the NEV will be contained within the NEV therefore all the S106 funding is directed to the NEV, however the phasing for the NEV has completely changed since the initial proposal was put forward. The NEV was supposed to be developed from north to south, however Redlands, which was supposed to be one of the last areas to be developed, is coming forward first, resulting in the NEV being developed south to north. The impact of the new phasing on Wanborough has not been considered at all by SBC. As most of the supporting facilities for the NEV are in the northern area, such as the sports hub, it's going to be some time before the facilities are built to support any of the houses due to be built at Redlands, and the first phase of 200 homes at Lotmead and Foxbridge, therefore it is clear that any new residents are going to be using facilities in Wanborough, such as Hooper's Field. Dave Hayward confirmed that Parish Council submitted a S106 application to SBC, supported by David James (SBC Officer), but it now appears that David James is leaving and will be necessary to start all over again. Clerk confirmed that Angela Clack (SBC Officer) confirmed that once Parish Council have gained permission for the current live application then SBC would discuss funding with Parish Council.
- Kathy Glanville raised a question in relation to the waste being temporarily directed to Wanborough sewage plant. Dave Hayward confirmed that as the pumping station in the north of the NEV is not going to be ready in time for the Redlands site, SBC have agreed with Thames Water that the first 165 houses at Redlands will temporarily be connected to Wanborough sewage plant.
- 5.3.2 Swindon Borough Governance Review. Clerk confirmed that Susie Kemp (SBC) will be in contact with Parish Council in early August to confirm the next steps.
- 5.3.3 Inlands Farm Planning Appeal. Nothing further to add on this since the last meeting. The Inspector is due to carry out another site visit, this visit will be accompanied and a representative of Wanborough Parish Council should be able to attend.

6. To receive Clerk's Report & update on Action Points

A copy of the Clerk's Report and Action Points were circulated to all Councillors and are in an appendix to the minutes.

7. The proposed new Swindon Borough and Local Council's Protocol

Clerk confirmed that there are two drafts circulated: the first lists the services that Parish Councils would like to be consulted on and the second, compiled by Central South Swindon Parish Council, adds further details confirming not only the list of services but also how the Parish Councils should be involved and consulted in matters relating to their area.

Resolved: Parish Council unanimously agreed to support Central South Swindon Parish Council's draft proposal for a new Swindon Borough and Local Council's Protocol.

8. Footpaths, Village Maintenance

8.1 A new bench within the Lower Rec Play Area

Resolved: Parish Council unanimously agreed to purchase a bench from Glasdon at a cost of £322 plus VAT, to be installed inside the play area if possible, but to look at other suitable locations around the area if not possible.

8.2 A request received for a memorial bench. Parish Council considered the request and suggested putting a suggestion to the resident that a plaque is installed on the bench that Parish Council have agreed to be installed at the new play area at Lower Rec. *Action Clerk*

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9. Hooper's Field Committee

9.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the Hooper's Field Committee meeting held on Monday 19th July 2021.

10. Queen Platinum Jubilee

10.1 To apply for trees from Woodland Trust.

Resolved: After a discussion Parish Council unanimously agreed to apply for the Woodland Trust tree pack as part of the Queen's Green Canopy. One area of planting discussed as a possible location for planting of the trees is at Church Meadow.

10.2 To agree cost to purchase bulbs to plant in the autumn.

Resolved: Parish Council unanimously agreed a budget of £340 to purchase English bluebells, daffodils and crocus bulbs, the cost will come out of the income received from the Circular Walks Book.

10.3 To discuss option of a community celebration in the village for the Queen's Platinum Jubilee. After a discussion it was agreed to wait to see what is being proposed first before making a decision on this. John Warr agreed to offer his assistance and attend any meeting.

11. Finance

11.1 To Appoint Parish Council's Internal Auditor for the financial year to 31st March 2022.

Resolved: Parish Council unanimously agreed to appoint Darkin Miller Accountants to carry out the Internal Audit for the financial year to 31st March 2022.

11.2 The payment schedule for July 2021

Parish Council total payments	£4,817.54
Parish Council direct debit	£16.82
Hooper's Field total payments	£1,272.83

Resolved: Donna Stalker proposed, John Emmins seconded; monthly payment schedule for July 2021 was unanimously agreed.

11.4 The Cash Flow Statement for July 2021

Resolved: Joe Smith proposed, Donna Stalker seconded; monthly cash flow statement for July 2021 was unanimously agreed.

Meeting closed 9.05pm

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CLERK'S REPORT

1. Planning – SBC Local Plan Review (2nd Regulation 19 consultation)

7 week consultation starting from 29th July ending on 16th September. SBC's cabinet report providing details of the draft local plan has been put in the one drive account. I will let you know the link to SBC website when the consultation goes live. It looks like the 3 allocations for Wanborough remain the same as follows:-

- Policy LA26 – Land west of Kite Hill, Wanborough – 20 dwellings
- Policy LA29 – Land off Hewer's Close (field at the corner of Rotten Row & High Street) – 20 dwellings
- Policy LA27 – Croft Yard – Planning permission has already been given for this site

This will be an agenda item for August's meeting.

2. Hooper's Field Sports Facility

- a. With the recent government announcement the facility is now fully open, one way signage will be removed and clubs have been asked to ensure they book the main hall / kitchen if they want sole use. Hand sanitisers will remain and clubs asked to follow their sporting association guidelines.
- b. The PAT testing has now been completed
- c. Fixed wire testing has been completed and report has recently been received. The report has highlighted a number of items that need looking at, they have also provided a quote to carry out this work at a total cost of £2,188.24. A copy of the report and quote available on the onedrive account. This will be added to the agenda for August's meeting.
- d. Water leak under the sink has been reported by Bowls Club, plumber has been asked to look at it but due to holiday is unable to make it until after 8th August.
- e. Due to meet with Swindon Spitfires on Wednesday 28th July at 10am to show them around the facility and discuss anything prior to starting in September.

3. Footpaths & Village Maintenance

- a. Village Handyman job description has been circulated to Village Maintenance Committee for approval. A copy of their proposed job description is included in the one drive files. Advert has been put in the Lyden with a deadline for applications at the end of August. The Handyman final day was Friday 23rd July.
- b. First community walk held on Wed 7th July took place after a break due to pandemic. Two more planned on Thursday 5th August and Friday 3rd September.

4. Church Meadow Play Area

- a. One of the wooden posts on the assault cause at Church Meadow play area has been replaced by Sutcliffe under guarantee.

5. Wanborough Traffic Calming

- a. SBC have confirmed that they will be carrying out survey work on the High Street starting on 26th July for approx. 10 days to gain information for the next stage of the design for the proposed Traffic Calming scheme.

6. SBC Highways

- a. Church Road TRO – SBC Julie Furneal has confirmed that the order has been approved by Head of Highways, letter will be sent to objectors and she will confirm when the double yellow lines and bus area will be installed.
- b. Water leak on Kite Hill – SBC have confirmed they are due to carry out work w/c 16th August to see what is causing the problem. They will need to close the road and signs will be going up 1st August to notify residents.
- c. Overflowing sewage leak at Callas Hill crossroads – drain cover on the verge near the Old Black Horse, reported to SBC who stated it needed reporting to Thames Water. Thames Water have inspected and confirmed if sewage and someone from the sewage department are due to look at it but no date given.

7. Speed Indicator Sign (SID)– Additional brackets

- a. 4 additional brackets ordered several months ago have now been delivered and installed in two new locations, Callas Hill & Burycroft giving further locations to move the SID to.

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8. SSPG Signage
 - a. A number of e-mails received in relation to SSPG's signage, 11 in total. One sign has now been re-located due to safety concerns, others want them removed as they look unsightly, make the village look a mess, flyposting illegal, no permission gained etc.

9. Wanborough Community Speed Watch
 - a. The team of volunteers have carried out a number of speedwatch sessions around the village over the past 3 weeks. All results have been sent to the Police. Callas Hill / Callas Rise had the highest number of speeding cars recorded.

10. Code of Conduct Training – 7th September 6pm to 8pm – Lisa Hall SBC's Monitoring Officer. Clerk has circulated details to all Councillors.

11. Future Meetings
 - a. Full Council Meeting – Monday 23rd August 2021

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Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Update:- July 20 meeting Cllr Sumner confirmed he had an onsite meeting with Highways. Ditch line has been re-instated but work on Church Road to ensure flood water reaches ditch outstanding. April 21 – SBC confirmed that the Management Company for Adams meadow would take responsibility but SBC to check legal agreement.	
Ongoing	Highways improvements	Clerk	Update: Request made to Ward Councillor for Highways improvement on Church Road. Reply received from SBC SBC Informal consultation 3 rd October – 17 th October 2 nd Stage – Formal Consultation – ends 11 th December 2020 SBC Head of Highways has approved Church Road improvements.	Completed Completed

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Sept 2019	TRO signage at Foxhill – Cllr Hayes request for further information from SBC	Clerk	PC made a request to SBC for signage improvements at Foxhill junction in line with that at Covingham. – remains outstanding.	
November 2019	Install water meters at Hooper’s Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber	
June 20	New Signage at Burycroft	Clerk	Request sent to SBC Highways for the single bend sign to be replaced with a double bend. To remove the “slow” road markings travelling eastbound. To install a second “double bend” sign in The Marsh at other end of the double bend and install the “slow” road marking in the correct place.	
July 20	Wanborough Traffic Calming	Clerk	SBC Consultation & letter submitted to SBC with concerns and objections Virtual meeting held with SBC SBC feedback from consultation received Request made to SBC to be kept up to date with the detailed designs	
Oct 20	Land at the Corner of Church Road	Clerk / Councillors	Overgrown vegetation cleared and post & wire fence removed. Considerable amount of flytipping under trees from neighbouring property. Clerk to ask SBC if they can do anything about this. Land registry shows land is unregistered.	Completed
June 21	Warneage Green	Clerk	Resident has extended their garden onto Council owned land behind their property. Reported to SBC Planning Enforcement Officer	
June 21	Rural Highway Verges	Clerk	E-mailed Sam Mowbray and Brian Pinchbeck to ask if they can supply a schedule of work for Rural Highway Verges confirming how often they cut the verges and when it will be carried out.	

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Bacs Payment Schedule

July 2021			VAT Included
Mrs A J Raymond	Salary	***	
Wiltshire Pension	Pension	444.22	
Mr S Astbury	Handyman	***	
St Andrew's Church	Lyden - July	250.00	
Mrs A J Raymond	Re-imburse Expenses	53.42	
Mark Woodman	PC e-mail addresses	440.03	
Mr D Clay	WiFi - Village Hall	25.00	
Allbuild	Waste Collection	300.00	
Allbuild	Village Maintenance	96.00	
Allbuild	Fly-tipping Collection	39.60	
Bailey Electrical	Electrics	150.00	
Mr B Biggs	RE-imburse Expenses	10.50	
Idverde	Grass cutting contractor	1,048.17	
Community Heartbeat	Defib pads	115.20	
Elan City	SID brackets	120.00	
ID Mobile	Mobile Phone	16.82	
Idverde	Grass Cutting	1,073.83	
Solutions Contract Cleaning	Cleaning	114.00	
Myers Plumbers	Boiler Service	85.00	

*** confidential under Data Protection Act