

WANBOROUGH PARISH COUNCIL

Minutes of the Planning & Finance Committee held on
Monday 10th September 2018 at 7.30pm at Hooper's Field sports pavilion

Present: Colin Hayes, Mark Simpson, Colin Offer, Roger Whitfield, Bob Biggs, Parish Clerk

- 1 Apologies: Joe Smith
- 2 To appoint chairperson to this committee
Colin Hayes was unanimously appointed chairperson for this committee
- 3 Declaration of interest: None

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.

No public questions

4. To Consider Planning Applications received:-

S/HOU/18/1447 – 10 Hewers Close - Erection of a two storey / single storey rear extension.

Resolved: To raise no objection

5. To review Financial Risk Assessment

Clerk provided a copy of last year's financial risk assessment, she stated that in light of recent events including a By Election, increase in Freedom of Information requests she felt that a more detailed assessment was needed, Clerk circulated a new document that she had prepared.

Resolved: To put forward revised Financial Risk Assessment to full council for approval. Clerk to arrange for some of the funds in the Lloyds Savings account to be transferred into a new account.

6. To review Financial Regulations

Resolved: To amend Financial Regulations to include procedures for contracts over £25k and put forward revised Financial Regulations to full council for approval.

7. To review Hooper's Field Sport Facility Budget & Spend

Parish Council have already met with Wanborough Bowls Club to discuss their direct costs and to review their finances.

Clerk confirmed that two areas of additional spend that were not budgeted for were for the driveway repairs, sports field repairs due to dry weather over the summer and bowls club irrigation repairs.

Resolved: Meetings to be arranged with all other clubs prior to the Precept & Budget meeting in January 2019.

8. To review Hooper's Field Licence Agreements

- a. Wanborough Bowls Club maintenance proposal

Angela Raymond
Clerk to Wanborough Parish Council

Bowls Club would like to take on the maintenance contract for the Bowls Green themselves, with a reduction in the annual licence fee to take this into consideration.

Resolved: Parish Council agreed that the Bowls Club can take over the maintenance contract for the Bowls Green subject to approval at full Council, however it was agreed that discussion and agreement of the Licence Fee for 2019/20 will be done at the same time as all clubs at their Precept & Budget meeting in January 2019.

9. To Review Parish Council's budget and spend to date for this financial year.

All spend is currently within budget except for:-

- The unbudgeted cost of the By Election, costing Parish Council £2.5k. Clerk confirmed that Parish Council have sufficient contingency funds to cover this overspend.
- Allotment maintenance – new fence and gate, this will be covered by the additional income received from the increase in allotment charges, plus reserves already allocated for allotment maintenance.

Meeting closed at 9pm

Next meeting 14th January 2019