

WANBOROUGH PARISH COUNCIL

Minutes of the Full Council meeting of Wanborough Parish Council held on Monday 24th July 2023 at Wanborough Village Hall starting at 7.30pm.

Present: John Warr (Chair), Dave Hayward, Richard Bellamy, Gary Sumner, John Emmins, Joe Smith, Colin Offer and Omar Mirza.

In Attendance: Angela Raymond (Parish Clerk) and 5 members of public.

Minute ref

FC/07/23/

1. Apologies: Apologies were received from Kathy Glanville and approved at the meeting.
2. Declaration of interests: None
3. Minutes:
Proposed: Joe Smith **Seconded:** Richard Bellamy
Resolved: The minutes of the meeting held on 26th June 2023 were unanimously approved.
Proposed: Colin Offer **Seconded:** Gary Sumner
Resolved: The minutes of the Extraordinary meeting held on 14th July 2023 were unanimously approved.

THE MEETING WAS ADJOURNED FOR PUBLIC QUESTIONS.

A resident referred to the minutes of the May 2023 meeting and the Parish Council's decision to keep the VAT reclaim from club licence fees. John Warr asked for further clarification and the resident read out an extract from the minutes (minute ref FC/05/23/20.1). The resident said that this money doesn't belong to the Parish Council it belongs to the sports clubs and asked how the Parish Council could just decide to keep it; she asked if the sports clubs have even been told that Parish Council have received it. Gary Sumner asked whether this is what was recommended to the Council? Parish Clerk confirmed that the report that she circulated to all Councillors along with her calculations and recommendation stated that she recommended that the Council should refund the money to the sports clubs after a period of time to make sure HMRC didn't dispute any of the calculations. John Warr confirmed that he would look into the matter further and provide a written response as he didn't have the information to hand to refer to.

A resident referred to the last Parish Council meeting where the Parish Council had ignored the advice given by the Parish Clerk in relation to a working party budget for new e-mail addresses. The resident stated that she had attended the meeting and the Parish Clerk clearly stated that a working party cannot be allocated a budget, yet this was ignored and Parish Council went ahead and approved a budget for £250. John Warr confirmed that he would provide a written response to the question.

A resident raised a question in relation to the state of the road edges opposite Wanborough Primary School, where there are weeds growing up very tall and it is starting to look a mess. He said that it would make the village look so much tidier if they could be cleared. John Warr asked for clarification that his question was in relation to street cleaning and not highway verge cutting. The resident confirmed that he was referring to street cleaning. He said that a while back a road sweeper had come around the village but it was during frozen conditions and it did not clear the road very well. Gary Sumner confirmed that he would speak to SBC Street Works and ask they send out a road sweeper – ACTION Gary Sumner.

A resident asked a question in relation to the inspector's report for footpath 44. John Warr confirmed that, although he has received notification personally, Parish Council have not formally received anything. He confirmed that the next Footpaths & Village Maintenance committee is due to be held in September and this could be discussed at that meeting.

A resident asked if the signage at the end of Burycroft (blue sign – no HGV's) could be improved by adding a weight limit. The resident stated that ideally this needs to be looked at as soon as possible and prior to the opening of The Marsh. A discussion took place in relation to the vehicles that use Burycroft and what signage is needed. Gary Sumner agreed to look into this – ACTION Gary Sumner.

WANBOROUGH PARISH COUNCIL

A question was raised in relation to the data that will be collected from the cameras which are due to monitor the Southern Connector Road (SCR) and the exit from the new Redlands development site. Gary Sumner stated that he would expect to gain an update on the data gained after 3-6 months; he felt that you would need a meaningful amount of data to gain a full understanding.

4. Report from Ward Councillor.

Ward Councillor's report was circulated to all Councillors.

Gary Sumner provided an update on the Southern Connector Road (SCR) re-opening. He confirmed that Buckingham will be leaving the site from 6th August 2023. The SCR needs to have a "Road Safety Audit" carried out which could take a couple of months to complete. The road safety audit has to be completed prior to SBC adopting the new road. He is expecting The Marsh to open prior to the SCR being opened, but he is waiting to hear further on this. Gary Sumner stated that what shouldn't happen is for the new residents at Redlands Grove to start using The Marsh as their route to Commonhead rather than using the SCR.

John Emmins raised a question in relation to the outstanding remedial work under Commonhead roundabout that was left after recent work.

Omar Mirza followed up on a question he raised at the last meeting in relation to a final finish date for Wanborough Road. Gary Sumner confirmed that he did not know when this would be. Conlon are waiting for final designs for the bridge over the Liden Brook. Parish Clerk confirmed that SBC stated that they would provide Parish Council with a copy of those plans prior to the work commencing on the bridge as the Parish Council had stated that there is an "historic stone" that needs to be protected. Joe Smith confirmed that this was agreed at an onsite meeting held with SBC about a year ago.

John Warr asked a question in relation to the new signage at the SCR junction on Wanborough Road; travelling from Covingham direction it states that traffic can only go straight on and not turn onto the SCR. Gary Sumner confirmed that traffic from Covingham will be using the White Hart roundabout to access Commonhead roundabout, as this will be the quickest route for them, they should not be encouraged to travel through Covingham to get to the SCR. He stated that Wanborough Road from Covingham to Wanborough will only be used by local traffic.

5. Planning:

5.1 To consider Planning Applications received:

S/COND/23/0737 - Redlands NEV - Discharge of conditions 22 (Car Parking Standards) and 24 (EV Charging Points) from previous permission S/OUT/16/0021.

Resolved: Parish Council agreed to raise no comments.

5.2 To consider revised Planning Applications received:

S/COND/22/1761 - Lotmead Site New Eastern Villages Wanborough Swindon - Discharge of Condition 49 (Environmental Noise Survey).

Resolved: Parish Council agreed to raise no comments.

5.3 Confirmation of Planning Applications that SBC have granted permission.

S/RES/21/0867 - Redlands (Phase 2) Eastern Villages - Erection of 103no. dwellings and associated works - Reserved Matters from previous outline permission S/OUT/16/0021.

S/HOU/22/1480 - Jakanmar 11 Burycroft - Erection of two storey side and rear extensions, erection of a single storey rear and front extension and the erection of a detached garage.

S/HOU/22/1735 - Autumn View Kite Hill - Erection of a first floor rear extension.

S/22/1817 - 3 Church Road Wanborough - Erection of 1no dwelling, refurbishment of barn to form garage/annexe and associated works.

S/HOU/23/0335 - 5 Magdalen Road - Erection of a 1.8 metre high boundary fence to front and side of property.

S/23/0493 - Land At The Marsh - Change of Use from agricultural land to a secure dog training site.

S/HOU/23/0590 - Tally Ho Cottage High Street - Erection of a single storey rear extension

WANBOROUGH PARISH COUNCIL

7. SBC Highways

7.1 Notification of road closure on Ham Road. The notification is for a period of 6 months from 7th August 2023; the order currently states work will take place from 7th August to 21st August 2023, but Gary Sumner stated that this has now been postponed until October 2023.

7.2 SBC's 20mph consultation for Church Road and top of Kite Hill.

Parish Council discussed the proposed 20mph zone on Church Road and the top of Kite Hill. There was concern raised that the area included did not include areas where speeding is actually a problem. There was concern raised that there are other areas around the village such as Pack Hill that need to be looked at more urgently than what this proposal is putting forward.

Concern was raised as to what signage would be needed, resulting in too much signage and clutter. The plan states there will be new entrance gates but again there is no further design detail as to what this will be. Gary Sumner stated that this is only the 1st stage of consultation; the 2nd stage will provide more detail and design. Joe Smith stated that Parish Council cannot make an informed decision without the full designs of what is being proposed, given the example of what happened on Wanborough Road and the street lights. Dave Hayward stated that the plans do not take into consideration the problem with the footpath next to North View Cottage.

Gary Sumner put forward a motion to support the 20mph zone on Church Road and the top of Kite Hill, John Emmins seconded. Parish Council voted 3 in support of the motion and 5 against.

Richard Bellamy put forward a motion to reject the current 20mph zone, stating that the proposal and design needs to be reviewed, Joe Smith seconded. Parish Council voted 5 in support of the motion and 3 against.

Resolved: Parish Council do not support the proposed 20mph zone on Church Road and the top of Kite Hill for the following reasons:-

- The additional signage needed to implement the scheme will be visually intrusive and add to the street clutter, it will have a detrimental impact on Upper Wanborough Conservation Area, and the character and rural feel of the village.
- The 20mph is not appropriate for this area and will not be enforced.
- The area where the 20mph zone is being proposed is an area where speeding is not a problem and therefore isn't required.
- As traffic moves out of the 20mph zone on Church Road towards Callas Hill junction, it is likely that vehicles will increase the speed instead of just keeping to the 30mph that is there for the whole stretch of road. Parish Council feel it would be better to have a consistent speed limit of 30mph throughout Church Road rather than switching from 20mph to 30mph.

8. Hooper's Field Project Committee

8.1 To ratify the minutes of the committee meeting held on Monday 10th July 2023. John Warr confirmed that the minutes were not yet ready, and would be brought to the next meeting. He asked John Emmins to provide a brief update. John Emmins confirmed that the meeting was well attended by the clubs, with the general consensus that the facility is going down hill and in need of refurbishment. The focus is on gaining funding and gaining approval for the discharge of conditions planning application.

8.2 Pétanque Terrain.

Clerk confirmed that Wanborough Community Trust have approved the grant request for 50% funding for the new pétanque terrain at Hooper's Field. Clerk circulated quotes for Parish Council to consider.

Parish Council discussed the location of the pétanque terrain and it was agreed that the location should remain as per the plans which have approval, which is next to the car park, opposite the bowls green.

Resolved: Parish Council unanimously agreed to fund the remaining 50% of the cost to install a new pétanque terrain, approving the quote gained from Gardenscape.

9. Hooper's Field Sports Facility

9.1 A request had been received from Wanborough JFC to install A1 respect boards at Hooper's Field Pavilion. Signs to be located with one on the front of the pavilion and one on the side. The signs had already been shown to Councillors at the last Hooper's Field Project Committee.

Resolved: Parish Council unanimously approved the request.

WANBOROUGH PARISH COUNCIL

10. High Street Planters

10.1 Parish Clerk confirmed that a grant for £500 had been received from Wanborough Community Trust and a grant of £250 from Wanborough Show Society to put towards new planters on the High Street.

Resolved: Parish Council unanimously agreed to approve the purchase of 3 more planters for the High Street.

11. Staffing Committee

11.1 John Warr stated that, in the absence of Kathy Glanville, the application deadline for the recruitment of a Clerk & RFO had now passed. The staffing committee had had some initial conversations with those who had applied as the first stage and then the second stage will be to arrange full interviews. He said that it was likely that one month's notice period will be needed so the aim was to recruit by the start of September 2023. The advert is for either a full time or part time Clerk, depending on what the applicant is looking for.

The staffing committee have agreed to appoint the Clerk & RFO first and then to consider the recruitment of an Assistant Clerk afterwards.

A question was raised as to whether minutes have been prepared for all the staffing committee meetings that have taken place, confirming the decisions that have been made. John Warr stated that he would make sure these are provided.

11.2 To appoint Locum Clerk as the "Proper Officer" from 1st August 2023.

Resolved: Parish Council unanimously approved the appointment of a Locum Clerk as the "Proper Officer" from 1st August 2023.

12. Finance

12.1 Wanborough JFC

Annual Licence fee charge for a 9v9 pitch at Hooper's field sports facility for 2023-24 season. Parish Clerk circulated a list of all the current licence fee charges for Hooper's Field sports facility, confirming that Wanborough JFC are adding a new pitch 9v9 to the facility, which currently has no charge approved in place. Parish Council discussed.

Resolved: Parish Council unanimously agreed to add a new annual licence fee for a 9v9 football pitch at Hooper's Field at £250 per team per season with no changing facilities.

12.2 Payment Schedule for July 2023

Parish Council	£8,143.06
Direct Debits	£22.42
Hooper's Field	£1,170.99

Proposed: Joe Smith **Seconded:** Gary Sumner

Resolved: Parish Council unanimously approved the payments schedule for July 2023

12.3 Cash Flow Statement (Spend vs Budget) – July 2023

The financial statement showing the total spend to date vs the budget was circulated to all Councillors and approved at the meeting.

Meeting closed at 9.35pm

WANBOROUGH PARISH COUNCIL

Bacs Payment Schedule

July 2023

Payment to	Reason	Amount	VAT Included
July's Salary Costs	Salary, Pension, Tax & NI	1,970.11	
St Andrew's Church	Lyden July	210.00	
Mrs A J Raymond	Re-imburse Expenses	269.25	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Allbuild	Waste Collection	300.00	Yes
Allbuild	Village Maintenance	1,152.00	Yes
Idverde	Grass cutting contract 4 of 8	1,048.18	Yes
Graham Poynter	Handyman	481.92	
Wanborough Flower Club	Grant	100.00	
St Andrew's Church	Grant - Churchyard maintenance	1,500.00	
Wanborough Cricket Club	Grant - 50% of sightscreen	587.50	
Elan City	Replacement batteries for SID	182.30	Yes
Shaw's	Minute book binding	316.80	
ID Mobile	Mobile Phone Clerk	6.00	Yes
O2 Mobile	Mobile Phone Asst Clerk	16.42	Yes
Idverde	Contract 4 of 8	1,073.83	Yes
British Gas	Gas	97.16	Yes