

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **23rd July 2007** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr W Suter (Chairman), Mr C Offer (Vice-Chairman), Mr W J Smith, Mr M L Savage, Mr R Whitfield, Mrs A Jerome, Mr G Sumner, Mr C Hayes, Mrs A Basevi, Mr A Bennett, Mrs V Wright

In Attendance Mrs A J Raymond (Clerk)

1. Apologies None
2. To pass a resolution to adopt the new Code of Conduct 2007 to include Paragraph 12.2
Parish Council unanimously agreed to adopt the new Code of Conduct 2007 to include paragraph 12.2.
3. Declaration of interest: Mr Martin Savage declared a prejudicial interest on planning application at Marsh Farm (minute no 5.1). Mr Joe Smith declared a prejudicial interest on the EiP (minute no 6.4.1).
4. Minutes: The minutes of the previous meeting held on 25th June 2007 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

No public questions

Report from Ward Councillor

Mr Andrew Bennett stated that he had received a letter from the resident of Colne Court Cottage in relation to the planning application at Marsh Farm, this will be discussed later in meeting.

Mr Andrew Bennett stated that Bishopstone has raised issues about the school bus that takes children to Ridgeway School, Mr Bill Suter asked him to keep Parish Council up to date with this.

Mr Andrew Bennett stated that the RSS (Regional Spatial Strategy) are due to submit their report on the EiP late November to beginning of December 2007.

Mr Martin Savage asked whether rubbish has to be disposed of in plastic bags before it is put into the wheelie bins, when the new bins are introduced. Mr Andrew Bennett confirmed that he would check and confirm.

Mr Gary Sumner raised the issue of only being able to purchase the plastic bags for recycling plastic bottles at certain places, which are not very accessible for residents of Wanborough. It was suggested that the possibility of purchasing a bulk order from SBC be considered, which then could be sold in the village post office. Mr Andrew Bennett agreed to ask SBC if Parish Council can purchase at reduced cost and Clerk to check with the Post Office to see if they would be willing to sell them.

5 PLANNING

5.1 To consider Planning Applications received:

S/07/1651ROBI – Marsh Farm, The Marsh – Demolition of existing commercial buildings and erection of 5 no. dwellings and associated works. (Mr Martin Savage left the room while this item was discussed). Parish Council agreed to raise no objection to this application. The issue of S106 money was raised at Parish Council meeting and Clerk confirmed that the Planning Officer had confirmed that they are currently negotiating S106 money with applicant and they have requested £60k, however it is unlikely that any of this money will be allocated to Wanborough Parish Council. Parish Council agreed that a letter should be sent to Dave Potter (SBC Manager of Planning Department), copied to MP Anne Snelgrove, Roderick Bluh (Leader of Swindon Borough Council) and Mr Andrew Bennett requesting that Swindon Borough Council consider negotiated S106 money for the Parish. Parish Council also agreed to write to the applicant.

5.2 To notify the Schedule to the Permission/Consent received:

S/07/1084KIWA – Small holding (behind sewerage works), Wanborough Road – Change of use to grazing for horses and erection of ménage;

6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

- 6.1.1 Parish Council discussed waste collection at Hoopers's Field. Biffa waste collection has quoted for a wheelie bin (similar to next to the VH) at £4.50 per week collection cost, plus 10p a day hire charge for bin (total cost £270.50pa). For a glass bottle recycle bin. £2.85 per week collection cost, plus 5p a day hire charge for bin (total cost £166.45pa). Parish Council unanimously agreed to this quote.
- 6.1.2. New combination padlock has now been installed at Hooper's Field gate. There have been a few problems and a new chain will be purchased to see if this helps.
- 6.1.3 Beacon has replied to David James in relation to the outstanding work on the new Tennis Courts. Beacon has offered a discount of £500 for the non galvanised fence posts as they feel that it would be a problem to change them. They also confirm that they have filled the bigger holes that have formed on the new tennis courts. Clerk confirmed that she had spoken to Mr Alan Jefferies (Tennis Club Chairman) and he confirmed that the Tennis Club would prefer that the non galvanised fence posts are changed. After a discussion Parish Council agreed to ask Beacon to change the fence posts to galvanised posts and state that the final retention will not be paid until this has been done.
- 6.1.4 Swindon Commercial Services grounds maintenance contract for Hooper's Field: Parish Council unanimously agreed to continue the grounds maintenance contract with Swindon Commercial Services for another year.
- 6.1.5. The play area at the Lower Rec has been damaged by someone setting fire to the upper wooden deck of the combination play unit. It will cost in the region of £150 to purchase the wooden slats from Kompan. The earliest delivery is 13th August. Clerk has put up signs closing the area off, but these signs are removed just as quickly as they are put up. It was agreed, as a temporary measure, for a small piece of wood to be put underneath where the hole is, so that children can not get their feet stuck. Clerk confirmed that she had reported the incident to the police via e-mail, but had not received an incident number.
- 6.1.6 The issue of dog fouling at the Lower Rec was raised. It is becoming a big problem. Parish Council agreed to put up additional signage at the entrance to the field.

6.2 Footpaths, Village Maintenance and Allotments

- 6.2.1 E-mail received from Glyn Bennett from SBC who has confirmed that an order has been placed to carry out work on Kings Lane to prevent further erosion to the footpath in the worst spots, and to re-cut the ditches in places to prevent water spilling across the path. No date given as to when this work will be carried out, Mr Andrew Bennett stated that the work should be carried out very soon.
- 6.2.2 A letter received from someone who lives in Suffolk, but has relatives in the village asking if Parish Council would consider installing a footpath along Rotten Row. Parish Council felt that there would be insufficient room to install a footpath. Clerk to reply to letter.
- 6.2.3. Quote received from Swindon Commercial Services for tree works at Badgers Close, Lower Rec and land behind Slate Meadow at a cost of £510. This quote is lower than the quote received from Cotswold Tree Surgeons. Parish Council unanimously agreed to quote.
- 6.2.4. SBC's two weeks highway maintenance has now finished. Not all the work listed in Parish Council's letter was completed in these two weeks, but the remainder has been passed to SBC Highways. Clerk to forward a copy of the outstanding work to Mr Andrew Bennett who will also try and chase. Clerk confirmed that she had received a letter from SBC confirming that the Highways department is due to be restructured, Mr Geoff Bryant has moved and now Ms Rachel Ind is acting as Highway Manager.
- 6.2.5 Odd job man (Mark Ayres) has completed most of the maintenance work around the village; he has just got to move the seats at the Lower Rec.
- 6.2.6. Graffiti has now been removed by Swindon Commercial Services at no cost to Parish Council; they have confirmed that the cost to Swindon Borough Council was £340. Clerk has asked Mark Ayres to quote Parish Council to treat the fences, as where the graffiti has been removed it has marked the fences. Parish Council agreed to write to the parents of the youth responsible asking for a contribution towards these costs.
- 6.2.7 A resident has reported that the footpath behind the Plough (footpath 29) has been blocked by a new ranch style fence (erected for the new equestrian area) without installing a stile. Clerk has reported this to SBC.
- 6.2.8 Second round of the allotment competition is due to be held on Friday 27th July 2007 at 5.30pm, a volunteer is needed to attend.
- 6.2.9 A letter received from Mrs Rosemary Savage in relation to plot C5, which is next to her plot (C6a) (Mr Martin Savage left the room as he has a prejudicial interest). Clerk read out the letter at the meeting and after a discussion Parish Council agreed that the allotment owner should be given sufficient time to cultivate the plot and the plot would be monitored to ensure that it is kept to a reasonable standard.
- 6.2.10 Mr Colin Hayes brought an example of a planter box that he will be putting at Wanborough's village gateways, these boxes will be planted with annual plants and there will also be small shrubs planted around the edge of the box. Mr Martin Savage requested that a planter should also be sited at the entrance to The Marsh. Clerk to write to SBC to gain their agreement to put these planters on highway verge.

6.3 Wanborough Village Hall Management Committee

- 6.3.1 The Village Hall meeting is due to be held on 24th July. The Village Hall committee has received a quote from Monark Roofing which is favourable, but this needs to be discussed first at the Village Hall meeting.
- 6.3.2 Clerk raised the issue that there were no "Non-smoking" signs in the Village Hall. It was agreed that Clerk would arrange for some to be put up.

6.4 Planning and Finance

- 6.4.1 Minutes received for the Consortium of Western Vales Villages meeting held on 6th June 2007, Parish Councillors have all received a copy and there was nothing further to be discussed.
- 6.4.2. 2-3 Victoria Cottages. Mr Rob Jones the planning Officer has confirmed that SBC will not be taking the matter further in relation to the materials used for the rear extension; they feel that materials used are acceptable. Mr Mike Brice (Enforcement Officer) has confirmed that the velux windows installed to the front are permitted development.
- 6.4.3. Mr Mike Brice confirmed that he has tried on several occasions to write to the owner of the land on Callas Hill with the mobile home, but has never received a reply. The next step is for him to serve a notice on the land requesting removal of the mobile home within a certain number of days. Parish Council are very concerned at to how long this taking and felt that that a letter should be sent to Gavin Jones (Chief Executive of Swindon Borough Council) raising Parish Council's concerns.
- 6.4.4. Parish Council's accounts to the year ended 31st March 2007 are currently being audited by Allford Bryant, they should then be ready to be sent to external auditors Mazers before the end of August 2007.

7 **FINANCE**

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Mr Colin Hayes and seconded by Mr Gary Sumner that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for July 2007 endorsed and the transfers to cover July 2007 expenditure be approved."

8. **Other**

8.1 Neighbourhood Tasking Group

- 8.1.1 Mrs Anita Basevi and Mr Andrew Bennett attended Neighbourhood Tasking Group meeting on Friday 6th July 2007. They reported that the Police have now relocated to an office located in Wroughton's Library. They are currently struggling with the number of Police Officers on duty and as they enter the holiday season this could get harder. The Police reported that the elderly are currently being targeted by burglars and particular care should be taken by the elderly within the village. Mrs Anita Basevi stated that it is important that all incidents of anti-social behaviour should be reported to the police in order for them to keep a record, at the moment they do not have any incidents on record for the Lower Rec. Clerk confirmed that she had reported incidents via e-mail, but the Police have not replied with incident numbers. Mr Bill Suter asked Mrs Anita Basevi to confirm with the Police the best way to report an incident to them. At the moment Hooper's Field remains on the list of five "hotspots" that the Police will be targeting to try and improve anti-social behaviour.

8.2 George Gibbs

- 8.2.1 The George Gibbs Service was held on Thursday 19th July at St Andrews Church, and thanks were given to Mr Colin Offer for attending this meeting.

9. CORRESPONDENCE

All correspondence received since the last meeting on 25th June 2007 was available at the meeting.

Meeting closed at 21.50

Date of next meeting – Monday 3^d September 2007