

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **26<sup>th</sup> November 2007** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr W Suter (Chairman), Mr G Sumner (Vice-Chairman), Mr C Offer, Mr W J Smith, Mrs A Jerome, Mr A Bennett (arrived late), Mr C Hayes, Mrs V Wright, Mr R Whitfield

**In Attendance** Mrs A J Raymond (Clerk)

1. Apologies: Mr M Savage, Mrs A Basevi.
2. Declaration of interest: Mr Bill Suter declared a personal interest on item 6.1.1 as he is the chairman of Wanborough Bowls Club.
3. Minutes: The minutes of the previous meeting held on 22<sup>nd</sup> October 2007 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.
4. Review of Parish Council's Standing Orders  
Parish Council agreed to purchase a copy of the National Association of Local Council's Standing Orders for Parish Council's at a cost of £6; this will then be circulated to all Councillors for further discussion.

### ***Meeting was adjourned for Public Questions***

*No Public Questions.*

### **Report from Ward Councillor**

*Ward Councillor had not arrived at this time..*

## **5 PLANNING**

### 5.1 To consider Planning Applications received:

**S/07/2354HECO** – 4 Callas Rise – Erection of a new front porch. Parish Council considered application and did not raise any objection.

**S/07/2544JABU** – 2 Grange Close – Erection of a sunroom. Parish Council considered application and did not raise any objection.

**S/07/2619JABU** – 4 The Maltings – Erection of two storey front/rear extension and double garage. Parish Council raised a concern that the plans do not show the new dwelling to the side. It was therefore difficult to see whether the proposed extension has any adverse impact on the privacy of neighbouring property.

**S/07/2530SS** – 5 Kimbers Field – Erection of a two storey side extension and front porch. Parish Council considered this application and objected for the following reason:-

- The proposed application will result in the property having no garage. This will result in insufficient parking allowance for the property. Parking around Kimbers Way is already very tight, it is therefore essential that all properties have enough off road parking, otherwise cars will be parked all around the road.

**S/07/2654RM** – Woodlands, Callas Hill – Erection of a rear extension and additional dormer windows. Parish Council considered this application and raised no objection.

5.2 To notify the Schedule to the Permission/Consent received

**S/07/1885KIWA** – The Old School House, Church Road – Conversion of garage into living accommodation/erection of garden shed;

**S/07/1651ROBI** – Marsh Farm – Demolition of existing commercial buildings and erection of 5 no. dwellings and associated works

5.3 To notify the Schedule of the decision received under Appeal

**APP/U3935/A/07/2049309** – 5 Callas Rise – The development proposed comprises front, side and rear extensions. Planning Inspectorate has refused application.

## 6. COMMITTEE AND REPRESENTATIVES

### 6.1 Hooper's Field and Recreation

6.1.1 Hooper's Field sub committee meeting held on Wed 8<sup>th</sup> November 2007. The main points from meeting as follows:-

- Bowls Club have a problem during the summer months while Pilates use the hall as they need access to the kitchen. Proposal to install new door from conservatory to kitchen, and to re-hang door in between kitchen and main hall. Quote received from Chelworth for £1,400, Quote received from Derek Pollard for £795 and a quote received from Steve Moffat to just rehang the door for £195. After a discussion Parish Council unanimously agreed to Derek Pollard's quote for £795.
- Tennis Club have concerns about the new tennis court surface and how quickly it will be sorted. They have been informed by the LTA Consultant that the other two courts will probably need to be resurfaced within the next five years at a cost in the region of £12k.
- Tennis Club stated that the shower curtains in the small changing rooms are not adequate and water goes everywhere. Quote received from Steve Moffat for £90 to move the shower rail so that the curtains hang into the shower tray. Parish Council unanimously agreed to the quote.
- Cricket Club were unable to attend the meeting, however they have raised concerns about the future maintenance of their equipment. Parish Council agreed that an overall maintenance schedule of equipment at Hooper's Field is needed, especially for budgeting purposes.

6.1.2. Mr R Rowland has reported that one of the sinks in the men's toilet is completely cracked. The disabled toilet needs to be secured better to the floor as it currently moves about. Parish Council unanimously agreed a budget for £200 to replace the sink ideally for a stainless steel one. Clerk to ask Steve Moffat if he will be able to look at it at the same time as the shower curtain.

6.1.3 Construction has started on the new disabled footpath; Peter Mapson is carrying out this work. Half of the topsoil has been taken to Church Meadow, the other half to Lower Rec.

6.1.4 Proposed new sign at Hooper's Field. Peter Mapson has drawn up a plan of a proposed new sign for the entrance to Hooper's Field. Parish Council made a few amendments to the wording, otherwise Parish Council were happy with the size, colour and layout. Once amendments have been made Clerk to ask Peter Mapson to go ahead with the sign.

6.1.5 Play Inspection report received. There are a number of minor repair works needed to play equipment. One other concern is that the safety surface is coming loose

from around the play equipment. As this is still under guarantee Clerk has contacted Kompan asking for them to come and take a look.

## 6.2 Footpaths, Village Maintenance and Allotments

- 6.2.1 Parish Council discussed the proposal for employing a Village Lengthman. It was unanimously agreed that Parish Council would actively advertise the position in January's Lyden Magazine. It is expected to employ him/her for 10 hours a week; salary would be based on the NALC pay scale SCP15.
- 6.2.2 New footpath from Church Car Park to Church Meadow has been completed. Peter Mapson has done this work. Parish Council agreed that no further landscaping should be carried out on the land next to the car park. It was agreed that it should be kept tidy with more regular grass cutting.
- 6.2.3 Pack Hill and The Marsh road resurfacing and patch repairs is due to be carried out between 26<sup>th</sup> Nov and 30<sup>th</sup> Dec. Work is expected to last for six days and the road will be closed for duration. Clerk has sent copy of notification to go into Lyden.
- 6.2.4 Resident from Badgers Close has contacted Clerk re the standard of maintenance of the open space at Badgers Close. Apart from a few trees that need pruning, Parish Council felt that the maintenance of the open space is in line with all other open spaces within the village.
- 6.2.5 Swindon Borough Council has produced the final Rights Of Way Improvement Plan for Swindon. Copies have been circulated to committee members.
- 6.2.6 The next two week's highway maintenance is due to take place between 7<sup>th</sup> Jan – 18<sup>th</sup> Jan 2008. Clerk will need to receive a list of works from Parish Councillors before 3<sup>rd</sup> January 2008 when Clerk will be meeting with Mr James Garrad from SBC Highways.
- 6.2.7 E-mail received from resident who lives in The Marsh asking Parish Council if there are any discussions/meetings to discuss the flooding and how it is being addressed in Wanborough as she would like to attend. It was agreed that Mr Andrew Bennett would arrange a meeting with the Environmental Agency (separate from Parish Council meetings) to discuss the flooding problems within the village that occurred in July 2007.
- 6.2.8 Allotments – Allotment D4 has just given up their plot and allotment C3 needs to be split in two. Mr Joe Smith agreed to push to manure back off the car park.

## 6.3 Wanborough Village Hall Management Committee

- 6.3.1 Mr Colin Hayes confirmed that the Bristol Diocese have verbally agreed to the new Village Hall roof plans, however it was agreed that confirmation was needed in writing.
- 6.3.2 Recent fundraisers: Film Night and Craft Fayre. Mr Colin Hayes confirmed that £308 was raised at the Craft Fayre.

## 6.4 Planning and Finance

- 6.4.1 The applicant for the proposed development at Cherry Tree House & Glenville, Rotten Row has withdrawn the application.
- 6.4.2 At the last SBC Planning Committee meeting 13<sup>th</sup> November there were a couple of items on the agenda in relation to contributions made by developers – guidance notes. Mr Colin Hayes agreed to look at them. It was also suggested that Parish Council should compile a list, identifying areas where S106 money could be used within the village and this should be sent to Swindon Borough Council.

## **7 FINANCE**

### **7.1 Financial Statement**

The monthly statement was circulated. It was proposed by Mr Colin Hayes and seconded by Mr Roger Whitfield that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for November 2007 endorsed and the transfers to cover November 2007 expenditure be approved."

## **8. OTHER**

### **8.1 Transport**

8.1.1 Sgt Paul Fisher has stated that he is having major problems securing funding for a speed gun for use in the rural areas in his jurisdiction. He has therefore approached seven Parish Councils within his area to ask whether the cost could be split between us all. The cost for a new speed gun would be £2,100 i.e if all Parish Council's agree £300 each. Parish Council raised a number of questions and it was agreed that Mr Andrew Bennett would raise these questions at the next Neighbourhood Tasking Unit meeting on the 30<sup>th</sup> November. Parish Council to discuss further at next meeting.

### **8.2 Grant**

8.2.1 Mr Bill Suter noted that in this month's Lyden magazine a request was made for donations. It was agreed that Parish Council should make a donation to the Lyden magazine. Clerk to contact Mr Roy Perry asking how much they need, ready to discuss further at next meeting.

## **9. CORRESPONDENCE**

All correspondence received since the last meeting on 22<sup>nd</sup> October 2007 was available at the meeting.

Meeting closed at 21.40

*Date of next meeting – Monday 17<sup>th</sup> December 2007*