

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **31<sup>st</sup> March 2008** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr W Suter (Chairman), Mr G Sumner (Vice-Chairman), Mr C Offer, Mr W J Smith, Mrs A Jerome, Mr A Bennett, Mrs A Basevi, Mr C Hayes, Mrs V Wright, Mr R Whitfield, Mr M Savage

**In Attendance** Mrs A J Raymond (Clerk) and 5 members of Public

1. Apologies: None
2. Declaration of interest: Mr Joe Smith declared a prejudicial interest on item 6.4.1 as he owns land within the Eastern Development Area;  
Mrs Anita Basevi declared a prejudicial interest on planning application S/08/0462CLMC – 10 Yonder Way, as a relative lives near the property;  
Mr Martin Savage declared a prejudicial interest on item 6.4.1 as his property is on the boundary of the proposed Eastern Development Area;  
Mr Gary Sumner declared a Personal Interest on item 6.4.1 as he is a member of the Consortium of Parish Councils;
3. Minutes: The minutes of the previous meeting held on 25<sup>th</sup> February 2008 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

### **Meeting was adjourned for Public Questions**

*A resident attended the meeting to ask the Parish Council if they would consider installing a new pavement along Rotten Row. He currently walks his children along this part of the village to school and finds it very difficult and dangerous. Parish Council agreed to raise the issue with Swindon Borough Council.*

### **Report from Ward Councillor**

*Mr Andrew Bennett updated Parish Council on the issue of flooding. He stated that the initial report from the Environment Agency ignored Wanborough, He stated that he managed to add further data to the report and this was provided as additional papers at SBC's Scrutiny meeting. He also stated that a full hydrology report is being carried out on the Eastern Development Area; this may cause the proposed start date of the development to slip from 2010.*

*Mr Andrew Bennett reported that SBC has agreed to clean out all the grips along Burycroft and to install a new pond opposite 11 Burycroft, to hopefully help some of the flooding issues around this area. SBC have also agreed to look at the man hole opposite Lime Springs on Kite Hill, which overflows whenever there is heavy rain.*

*Mr Andrew Bennett reported that SBC will be delivering more plastic recycling bags to all residents.*

## 5 PLANNING

### 5.1 To consider Planning Applications received:

**S/LBC/08/0365ABSH** – Slate Farm House, Rotten Row – Repairs to roof and walls. Parish Council raise no objections to these plans.

**S/08/0385HECO** – 5 Kimbers Field – Erection of a two storey side extension. Parish Council raise no objection to these plans.

**S/AGR/08/0444CLMC** – Somerset Farm, High Street – Prior Approval Application for the erection of a hay barn. Parish Council raise no objection to these plans.

**S/08/0462CLMC** – 10 Yonder Way – Erection of a first floor side and two storey side extension. (*Mrs Anita Basevi left the room*) Parish Council agreed to carry out a site visit to check whether the proposed extension still leaves sufficient parking, which is not clear from the plans. Mr Colin Offer and Mr Gary Sumner agreed to carry out site visit.

**S/08/0456CLMC** – Fulwood House, Ham Road – Erection of a two storey front/side extension and replace existing stabling with new garage. Parish Council raised no objection to these plans.

### 5.2 To notify the Schedule to the Permission/Consent received

**S/08/0023KIWA** – 22 Rodway – Erection of first floor side extension/conservatory to rear and conversion of garage into living accommodation;

**S/07/2962/ROBI** – Glenville, Rotten Row – Demolition of dwelling and erection of 1no. dwelling and associated works;

**S/CAC/07/2964/ROBI** – Glenville, Rotten Row – Demolition of dwelling;

**S/08/0022/JABU** – 4 The Maltings – Erection of two storey front/rear extension, 2 no front dormer windows and double garage (amendments to approved application S/05/3565)

## 6. COMMITTEE AND REPRESENTATIVES

### 6.1 Hooper's Field and Recreation

6.1.1 Wanborough JFC U12's has asked if they can use Hooper's Field for training on a Monday evening, and possibly to play a few mid week matches. Parish Council unanimously agreed. It was agreed to charge £10 per training session and match.

6.1.2 The issue of the drainage of Hooper's Field sports field was raised. It was agreed that this matter should be discussed at the next Hooper's Field Management Committee meeting.

6.1.3 Mr Colin Offer provided Parish Council with a newsletter from Ramsbury Parish Council, with details of all the work that has been carried out their sports facility. It was agreed that the Clerk would contact them to find out more about their Multi Purpose Games Area (MUGA) and who they use to maintain their sports field.

6.1.4 Quote received from Swindon Commercial Services for repairs to the play area, highlighted in inspection report:-

a. To replace bushes and bolts on swings £200

b. To replace missing timber edging around safety surface in slide area £60

c. To replace worn links on Trim Trail £140

d. To replace worn shackles on Tyre Swing Climber £50

e. To tighten roof on Play Unit £10

f. To install new cradle swing at Church Meadow £150

Parish Council unanimously agreed to this quote totalling £610.

6.1.5 Fence at the Lower Rec between the two playing areas that was broken has been repaired at a cost of £350. It was agreed to include an article in next month's Lyden informing residents the cost to the Parish when items are vandalised.

## 6.2 Footpaths, Village Maintenance and Allotments

- 6.2.1 An advert has recently been put in the Swindon Advertiser for a Village Lengthsman. There have been seven letters received applying for the job; Clerk has written confirming receipt of their letters and stating that Parish Council will be in contact again to arrange an interview. It was agreed to hold interviews on Thursday 10<sup>th</sup> April, and Gary Sumner and Bill Suter will attend.
- 6.2.2 Village clean up weekend 5<sup>th</sup> – 6<sup>th</sup> April, skip will be located at Hooper's Field. Clerk to e-mail clubs at Hooper's Field, informing them about it.
- 6.2.3 E-mail received from resident of The Marsh concerned after reading the Environment Agency Report – Swindon Floods Review July 2007 that there was no mention of the flooding in Wanborough. Mr A Bennett has replied to her e-mail, confirming the outcome of SBC's Scrutiny meeting on 10<sup>th</sup> March 2008. Parish Council agreed to write a standard letter to all residents of The Marsh and Burycroft to gain a better picture as to who was flooded so this information can be fed back to the Environment Agency.
- 6.2.4 Letter received from a resident at The Lynch House in relation to the proposal in Parish Council's newsletter for additional play equipment at Church Meadow; she would like to see any plans before equipment is installed. Parish Council agreed to reply stating that she will be informed of any plans, but at the moment there are none to be seen. She would also like to propose that more trees are planted round the edge of the field. Parish Council agreed that Church Meadow would be the next area that they would look at to decide if further trees need planting.
- 6.2.5 Letter from SBC confirming agreement of tree works at Tilbrook House, High Street as follows:-
- Wild Cherry – Crown thin by 25%
  - Holly – 3ft reduction and crown thin by 20%
  - Apple – Crown thin by 25%
- 6.2.6 The trees and hedge next to 10 Badgers Close: Martin Buckland from SBC has inspected the trees and has confirmed that the trees are self sown sycamores in poor condition and the shrubs are very thin. He recommends felling them all, grinding the stumps and grassing over; similarly the hedge is more bramble than anything and would be better removed. He has quoted Parish Council to carry out this work at a cost of £480. (*Mr Colin Offer declared a prejudicial interest as he lives next to the area in question and left the room*) Parish Council agreed that this work should be carried out and agreed to the quote for £480.
- 6.2.7 Footpath 29 (Victoria Cottages to Hinton Parva) the stile has been changed to a kissing gate. Footpath at Ducksbridge, Burycroft gate has been locked and there is only just enough room to get past, Clerk to report to SBC.

## 6.3 Wanborough Village Hall Management Committee

- 6.3.1 Meeting was due to be held on 10<sup>th</sup> March 2008, however it was cancelled. The next meeting is due to take place on 7<sup>th</sup> April 2008. The letter received from Archways has been passed to Tessa Lanstein and she will be contacting Kevin Turner.

## 6.4 Planning and Finance

6.4.1 *(Mr Joe Smith & Mr Martin Savage left the room)* SBC Core Strategy – Preferred Options Draft, Consultation period is from 17<sup>th</sup> March until 12<sup>th</sup> May 2008. This document can be viewed on SBC web site, a hard copy is currently being circulated to all Councillors. Also available on SBC web site is all the backing documentation such as the Strategic Flood Risk Assessment. Parish Council need to make comments on this document by 12<sup>th</sup> May 2008.

Meetings that have been held since the last PC meeting in relation to this document as follows:-

- Swindon Eastern Development Area (EDA) first Stakeholder Workshop at Oakfield Campus – Mr Gary Sumner and Clerk attended the meeting and reported that the meeting was run by the Masterplanners LDA, no information or detail was provided as to what they propose within the EDA.
- Consortium of Parish Councils meeting held on Thursday 6<sup>th</sup> March – Mr Colin Offer and Mr Gary Sumner attended.
- Parish Council sub committee meeting 10<sup>th</sup> March 2008.

Future meetings as follows:-

- Swindon EDA Second Stakeholder Workshop – Thursday 8<sup>th</sup> May 2008 1.30pm – 4pm at Oakfield Campus, Mr Gary Sumner and Clerk to attend
- Consortium of Parish Councils meeting Thursday 17<sup>th</sup> April 2008 at 7.30pm at Bourton Village Hall. Mr Gary Sumner, Mr Colin Offer and Clerk to attend.

Parish Council agreed that all Parish Councillors need to read the Core Strategy document, and then a separate meeting will be held after the presentation at the Annual Assembly to put all comments together for submission to Swindon Borough Council.

6.4.2 Letter received from SBC forward Planning in relation to a Strategic Housing Land Availability Assessment (SHLAA). This assessment identifies potential housing capacity sites and assesses whether such sites are deliverable or developable for housing. Draft SHLAA goes out for public consultation on 11<sup>th</sup> April to 23<sup>rd</sup> May 2008, together with a call to developers and the wider public for potential housing sites. This document will be available on SBC's web site.

6.4.3 The new owner of King Edwards Place has agreed to meet informally with Parish Council in the afternoon on Wednesday 16<sup>th</sup> April 2008 to discuss their plans for the site. Mr Joe Smith, Mr Andrew Bennett, Mr Colin Hayes and Mr Bill Suter agreed to attend at 3.30pm. Clerk to confirm.

## **7 FINANCE**

### 7.1 Financial Statement

The monthly statement was circulated. It was proposed by Mr Gary Sumner and seconded by Mr Colin Hayes that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for March 2008 endorsed and the transfers to cover March 2008 expenditure be approved."

## **8. OTHER**

### **8.1 Grants**

- 8.1.1 Letter received from St Andrew's Church flower club asking Parish Council for a grant towards the cost of providing flowers at the Church. Parish Council unanimously agreed to donate £100 towards their funds.
- 8.1.2 Letter received from SCOPE asking for a donation from Parish Council. Parish Council agreed not to donate any money.
- 8.1.3 Family Mediation Service in Swindon is asking for a grant towards their funds. Parish Council agreed not to donate any money.

### **8.2 Annual Parish Council Assembly Monday 28<sup>th</sup> April 2008.**

- 8.2.1 Clerk has received confirmation from Mr Kenny Duncan and Mr Steve Cains (SBC Forward Planning) will attend Annual Assembly and make a presentation on the EDA and Settlement Boundary for Wanborough.
- 8.2.2 It was agreed that the following Councillors would make the following reports at the Annual Assembly:-
- Chairman's opening remarks & report – Bill Suter
  - Hooper's Field – Colin Hayes
  - Village Maintenance – Mr Gary Sumner
  - Village Hall – Martin Savage
  - Finance – Andrea Jerome

### **8.3 Parish Councillor Election 1<sup>st</sup> May 2008**

- 8.3.1 Nomination forms have been distributed. Forms need to be returned to the Returning Officer, Civic Offices, Euclid Street, Swindon, SN1 2JH by NOON on Friday 4<sup>th</sup> April 2008.
- 8.3.2 The first meeting after an election must be held within fourteen days, therefore the Parish Council meeting will be held on Monday 12<sup>th</sup> May 2008 (this was previously the date for the Annual Assembly).

## **9. CORRESPONDENCE**

All correspondence received since the last meeting on 25<sup>th</sup> February 2008 was available at the meeting.

Meeting closed at 21.50

*Date of next meeting Monday 12<sup>th</sup> May 2008*