

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **25th June 2007** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr W Suter (Chairman), Mr C Offer (Vice-Chairman), Mr W J Smith, Mr M L Savage, Mr R Whitfield, Mrs A Jerome, Mr G Sumner, Mr C Hayes, Mrs A Basevi

In Attendance Mrs A J Raymond (Clerk) and 3 members of the public

1. Apologies:- Mr A Bennett, Mrs V Wright
2. Adoption of Code of Conduct 2007
Parish Council discussed and agreed that they needed to discuss the contents of the code, specifically paragraph 12.2, in more detail at a separate meeting before adopting the code. A meeting was agreed for Monday 16th July 2007, 7.30pm at Hooper's Field.
3. Declaration of interest: Gary Sumner had a prejudicial interest on planning application S/07/1292HECO as he is the owner of the property. Mr Joe Smith declared an interest on EiP as he owns land within the proposed eastern development site.
4. Minutes: The minutes of the previous meeting held on 21st May 2007 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

Tim Mason, Head of Swindon Youth Service attended meeting to discuss plans for setting up a youth club in the village for 13-19 year olds, and also setting up a group for 11-13 year olds that will feed into the older group. He asked Parish Council to support their project with a grant of £2,000. After a discussion Mr Martin Savage proposed to use the Marjorie Adams fund to pay for the grant; Parish Council unanimously agreed. Mr Anita Basevi agreed to act as Parish Youth Worker.

A resident raised the issue of the lay by on Pack Hill not being very safe, she feels there is no clear indication that it is right next to a ditch. Clerk to ask Highways Department to inspect.

A resident raised a query in relation to the entrance on Kite Hill to the new housing development. Parish Council confirmed what had been agreed as part of the planning consent.

Report from Ward Councillor

Not present at meeting

5 PLANNING

- 5.1 To consider Planning Applications received:

S/07/1363MIAL – 7 Grange Close – Erection of single storey side extension. Parish Council considered application and wish to raise no objection.

S/07/1084KIWA - Small Holding (behind sewerage works), Wanborough Road – Change of use to grazing for horses and erection of a ménage. Parish Council considered application and wish to raise no objection.

S/07/1292HECO – 1 Badgers Close – Erection of a single storey front extension. Parish Council considered application and wish to raise no objection.

S/07/1396KIWA – Shears Cottage, High Street – Erection of new roof and dormer windows to existing garage. Parish Council considered application and raise the following objections:-

- The proposed new dormers would overlook neighbouring property;
- The design is not in keeping within the conservation area.

S/07/1476HECO – Applegate House, The Marsh – Construction of a vehicle access. Parish Council considered application and raise the following concern:-

- Concern over the sight lines at proposed new entrance and the speed of traffic along this stretch of road.

5.2 To notify the Schedule to the Permission/Consent received:

S/07/0722/RM – 1-6 Ridgeway Cottages, Foxhill – Amendment to previous permission S//06/2870 for additional demolition (retrospective) and refurbishment, extension and subdivision of existing cottages

5.3 To notify the Schedule to the Refusal received

S/07/0799/HECO – 5 Callas Rise – Erection of a two storey front extension, a two storey rear extension and a single storey side extension;

6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

6.1.1 Mr Bill Suter and Clerk met with Crime Prevention Officer at Hooper's Field to discuss the security of the site. His proposals are as follows:-

- To chain and lock the front entrance gate. Parish Council agreed to purchase chain and lock, budget agreed £100.
- To put up CCTV signage at entrance gate and on pavilion. Clerk confirmed that signs have already been purchased and are awaiting installation.
- To purchase a new recorder for the CCTV, to move the camera on the tennis court side of the pavilion more to the front of the pavilion. The CCTV to be used as a deterrent. Parish Council agreed to leave this item at the moment and see how effective the other items are.
- To install new gates to the bowling green area; they should not be gates that can be easily climbed as they could use them to climb onto the roof. Parish Council agreed only to find out the cost of these at the moment.

6.1.2 Mr Bill Suter raised the issue of the standard of cleaning at Hooper's Field Pavilion. After a discussion it was agreed that Clerk and Mr Bill Suter would compile a list of jobs and run through this with the cleaner.

6.1.3 Mr David James had an on site meeting with Beacon to discuss outstanding issues as follows:-

- Small holes in new courts – these have been patched at meeting and touch-up paint left for Tennis Club.
- The problem with loose aggregate – Beacon report that this is a familiar, though unusual problem due to minor inconsistencies in the grading of aggregate.

Beacon will go back to aggregate supplier and ask for them to investigate and report back.

- Fencing – the non galvanized posts that do not conform to specification will be replaced.

Subject to the above, David James does not see any reason for withholding the retention sum. Parish Council agreed to wait for the resolution of the outstanding issues.

- 6.1.4 Southern Electric has given Parish Council the option to fix their tariff rate for the next three years at a lower rate than Parish Council is currently paying. It was agreed that the Clerk would look into the tariff rates offered by other suppliers before making a decision.
- 6.1.5 Swindon Soccer Skills U12's have asked if they can use Church Meadow's football pitch as their home pitch next season. Parish Council were concerned that the football pitch at Church Meadow would not be up to the standard that they require. It was therefore agreed to offer the pitch at Church Meadow at a cost of £20 per match (they would need to make their own arrangements for marking out pitch and to set their fixtures around church services) on the basis of the standard of the pitch at the moment. Parish Council also suggested that Clerk pass on details of the pitch at Liddington.
- 6.1.6 Mr Colin Hayes reported a complaint that had been received from the keep fit lady who uses Hooper's Field pavilion on Tuesday and Wednesday evening. Mr Bill Suter declared an interest as Bowls Club Chairman. Parish Council agreed to write to Bowls Club secretary asking them to be more co-operative.
- 6.1.7 Mr Colin Offer asked why the goal posts had been removed at Lower Rec, Clerk confirmed that the goal mouths needed repairing.

6.2 Footpaths, Village Maintenance and Allotments

- 6.2.1 Quote received from Mark Ayres to relocate the seats at the Lower Rec at a cost of £275 each, this includes laying new slabs/moving slabs and reseeding, it does not include moving concrete slab that is currently next to one of the seats. Parish Council unanimously agreed. It was also agreed that the concrete slab should also be removed in order to complete the job properly. Clerk stated that this would be an extra cost.
- 6.2.2 A resident has made a suggestion that the Parish Council consider closing the Lower Rec at a certain time in the evening to prevent teenagers hanging around late at night. He does not feel that there is a need for gates/locks but just a sign at the entrance and notice in the Lyden. Parish Council agreed that this was not an option they could consider. All problems should be reported to the police.
- 6.2.3 Quote received from Mark Ayres for other village maintenance work as follows: -
- Replace wooden fence posts around play area - £90;
 - To treat all wooden fence posts around play area - £165;
 - Cut back hedge behind village hall - £145;
 - To strim shrubbery around bus shelter and signs at top of Kite Hill - £45;
 - To treat wood on bus shelters (x 3) - £120 each;
 - To strim shrubbery from footpath running behind Warneage Green - £90;
- Parish Council unanimously agreed to the above quotes.
- 6.2.4 Graffiti in village. Clerk has had a meeting with Colin Dobson of Swindon Commercial Services to look at the graffiti. Swindon Commercial Services hope to clean graffiti off by the end of June, and at no cost to Parish Council. Parish Council will however have the cost of treating the fences once graffiti is removed.
- 6.2.5 The village Highway Maintenance started on 18th June and is due to finish on 29th June 2007. The list of works is too large for them to finish in two weeks. Clerk has

been informed that work not carried out will be highlighted to Highways department. Mr Roger Whitfield reported that the drainage holes and the back of the bus shelter on Rotten Row need clearing out. Clerk to see if this could be added to the list.

- 6.2.6 At the village highway maintenance pre-meeting Clerk raised the issue about the poor condition of Kings Lane. James Garrad took some pictures of the worst eroded areas, plus Clerk has sent another e-mail to Dennis Cole and Geof Bryant. Mr Denis Cole replied stating that the erosion looks to be a problem but the walking surface of the footway looks "sound". Clerk also knew that Mr Andrew Bennett as Ward Councillor was trying to get something sorted about it.
- 6.2.7 One of the Horse Chestnut trees along the edge of Kite Hill (in the back garden of 2 The Grange) is diseased and needs to be removed. Clerk confirmed that a new tree would also be planted.
- 6.2.8 Rights of Way Improvement Plan - Consultation Draft received from SBC. Deadline for comments is 31st July 2007. To give Councillors a chance to look at it this, item to be discussed again next month.
- 6.2.9 A non-resident has written to Parish Council in relation to an accident his daughter was involved in at the bottom of Pack Hill in January 2007. At the moment he is going through a claims procedure with Swindon Borough Council stating that the poor condition and safety of Pack Hill was the cause of the accident. He has asked Parish Council for copies of any relevant information/observations from parish records concerning this highway. Parish Council agreed, but a charge will be made for admin costs.
- 6.2.10. First round of the allotment competition took place, 23 allotments went through to the second round.

6.3 Wanborough Village Hall Management Committee

- 6.3.1 Village Hall meeting held on 4th June 2007. Mr Martin Savage reported that they have decided to make the project for the new roof smaller, and not to go for the additional meeting room space above the flat roof area. Project will therefore include replacement of flat roof to pitched roof and replacement of current pitched hall roof. One other suggestion made is to remove the end porch. The village hall will be closed for July – Sept 2008 while this work is carried out.
- 6.3.1 A new fire exit door has been installed in the kitchen. Other work to be carried out is to change the light fittings and re-seal the main hall floor.

6.4 Planning and Finance

- 6.4.1 Consortium of Parish Councils met at Bourton Parish Hall to discuss EiP, Mr Gary Sumner and Mr Martin Savage attended meeting. Mr Gary Sumner reported that the EiP is due to report back in Oct/Nov 2007. The QC Mr David Woolley had mixed feelings as to how the meeting went at the EiP on 17th & 18th May 2007. It was agreed that Wanborough would keep the consortium up to date with any developments from SBC as Wanborough are a statutory consultee. Parish Council unanimously agreed to stay part of the consortium. Mr Gary Sumner has also written an article for July's Lyden to update residents.
- 6.4.2 Swindon Gateway – Clerk attended exhibition on the proposals for the Swindon Gateway site (land next to Coate Water). The applicants state that they intend to submit new planning application in July 2007 and at the time of submission it is hoped that they will have details of another university interested in the site.
- 6.4.3 A resident queried the materials used for the rear extension at 2-3 Victoria Cottages, he felt that they were not in keeping with the original cottage. Mr Andrew Bennett stated that SBC will be visiting site

7 FINANCE

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Mr Colin Hayes and seconded by Mr Gary Sumner that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for June 2007 endorsed and the transfers to cover June 2007 expenditure be approved."

8. Other

8.1 Grants

8.1.1 Nicky King was in attendance at the meeting to discuss the possibility of gaining a grant for setting up the youth club in the village. Parish Council have already discussed this item during public questions. Parish Council unanimously agreed to give a grant of £2,000 and to use the Marjorie Adams fund.

8.2 George Gibbs

8.2.1 The George Gibbs Service is due to be held on Thursday 19th July at St Andrews Church starting at 6.30pm. Mr Colin Offer agreed to attend this meeting.

8.3 Non Smoking Regulations

8.3.1 Non Smoking regulations come into force from 1st July. Clerk has got all necessary signage ready to put up at Hooper's Field and bus shelters in the village.

8.4 Rural Police Meeting

8.4.1 Mrs Anita Basevi reported that the next rural police meeting is on 6th July 2007 at 10.30am. She asked for an update on Hooper's Field. Clerk stated that there has been one incident when the clock hands were bent and broken. Parish Council suggested asking the police to change the priority area to be monitored from Hooper's Field to Lower Rec, as the Lower Recreation Field seems to be more of a problematic area.

9. CORRESPONDENCE

All correspondence received since the last meeting on 21st May 2007 was available at the meeting.

Meeting closed at 21.50

Date of next meeting – Monday 23rd July 2007