

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **14<sup>th</sup> December 2015** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr C Hayes, Mr P Warensjo, Mr B Biggs, Mr R Whitfield, Mr W J Smith, Mrs D Stalker, Mr M Simpson.

**In Attendance** Mrs A J Raymond (Clerk), 3 members of Public.

- 1 Apologies: Mr Andrew Bennett
- 2 Declaration of interest:  
David Hayward and Colin Hayes declared a personal interest in item 6.2 as they each rent an allotment.
3. Minutes: The minutes of the previous meeting held on 23<sup>rd</sup> November 2015 were circulated to all Parish Councillors. The minutes were signed by the chairman as a true record.

### **Meeting was adjourned for Public Questions**

*A resident asked when the next Flood Management Meeting will be held. Gary Sumner confirmed that due to the flood mitigation work in the village it's probably best to leave the next meeting until after this work has been completed, which will be around Feb/March 2016. A resident thanked Parish Council for allowing the Canal Trust to present their proposals at the last Parish Council meeting, and she hoped it would be the start of many discussions. A resident stated that she had raised no objections to the proposed planning application at Sharpes Farm and that she is more concerned with the impact of flooding for the Green Lane proposals than the effect from Sharpes Farm. Gary Sumner stated that Parish Council have already submitted their concerns to SBC in relation to Sharpes Farm, as the position of the new dwelling is on an area of high surface water flooding.*

4. Report from Ward Councillor  
Unable to attend the meeting due to Mayor's duties.

### **5 PLANNING**

#### 5.1 To consider Planning Applications received:

**S/15/0476** – Sharpes Farm – Erection of a rural/equestrian workers dwelling and associated works (revised plans). Parish Council considered this application and although they are pleased the size of the dwelling has been reduced, they still raised concerns about the surface water flooding which has not been addressed in the revised plans.

**S/15/2001** – 32 Warneage Green – Erection of a single storey rear/side extension and front porch. Parish Council raised no objection.

**S/TC/15/1937** – Thames Water Pumping Station, Ham Road – Installation of a 20 metre high lattice tower supporting 3 no antennas and a 0.6m transmission dish, equipment cabinet and electrical meter cabinet, a 2.4m high palisade fence and associated works. Parish Council raised no objection.

**S/15/1895** – Tally Ho Cottage, High Street – Conservatory extension to rear elevation. Parish Council raised no objection.

**S/15/1856 & S/LBC/15/1857** – 9 Burycroft – Proposed single storey rear extension and first floor rear extension. As this property has a history of flooding, Parish Council would like to request that a flood assessment is carried out before any further extension of this property is agreed.

5.2 To notify the Schedule to the Permission/Consent received:

**S/15/1665** – 2 Sisters Road – Erection of two storey side and single storey rear extension.

5.3 To notify the Schedule to the refusal received.

None.

## 6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

6.1.1 Quote from Wicksteed for option 1 plus a basket swing. Total cost £16,500; the aim is to fund this from S106 money due from the Stanley Close development (£12,916.20) and the remaining balance from St Katherines development (£3,140.60). Parish Council unanimously agreed to this quote.

6.1.2 Community Payback have carried out two days of work to clear the ditch at Hooper's Field at a cost of £100

6.2 Footpaths, Village Maintenance and Allotments

6.2.1 Bob Biggs has circulated minutes of the committee meeting held on 9<sup>th</sup> November 2015 to all Councillors. The cost of putting in a concrete base under the manure pile was discussed and it was agreed that Bob Biggs would look into exactly they want, i.e. provide a specification so that quotes can be gained.

6.2.2 Village Hall defibrillator has been replaced with a temporary new one while the original one is being looked at. Three residents are now registered with Community Heartbeat to carry out weekly checks; Clerk will continue with the monthly checks.

6.3 Wanborough Village Hall Management Committee

Committee meeting held on Monday 7<sup>th</sup> December 2015.

6.4 Planning and Finance

6.4.1 Finance meeting held on Monday 7<sup>th</sup> December 2015. The following recommendations have been put forward by Finance committee for agreement at full council.

Hooper's Field Licence Fees to be increased as follows:-

Wanborough Bowls Club	3%
Wanborough Tennis Club	2%
Wanborough Cricket Club	2%
Wanborough FC	2%
Wanborough JFC	5%

Village Lengthman's salary will increase by one point from SCP20 to SCP21 per hour.

Clerk's Salary will increase by one point from SCP28 to SCP29 per hour. Clerk's hours will also increase from 18 hours a week to 20 hours a week to take into consideration the additional work as a result of the transfer in services from SBC. Clerk's use of home as office will decrease from £70 per month to £33.50 per month.

Parish Councillor Allowance to change to £200 and for the Chairperson to £500; this is in line with SBC's Independent Remuneration Panel's recommendation.

Grass cutting contract with Allbuild to be increased to include all the grass areas within the village, taking on this service from SBC. Total contract price £8,048.40 (previously £6,128.40).

Waste collection service with Allbuild to be increased to include all the bins within the village, taking on this service from SBC. Total contract price £1,415 (previously £1,000).

To increase allotment rent by 10% over the next three years.

Precept to increase by 2% for 2016/17 to £59,285.22 which is £67.03 per band D house, plus CTS grant of £1,847 (reduced by £240 from last year and this is due to continue to be reduced each year following). Total budget of £61,132.22 for the year to be split as follows:-

Insurance	£1,200
Subscriptions	£880
Audit Fees	£750
Legal Fees	£100
Election Costs	£2,020
Stationery & Postage	£800
Web site	£200
Newsletter	£250
Village Hall room hire	£250
Village Hall rent to Church	£202
Village Hall Wifi	£250
Clerk's Salary	£14,526.68
Clerk's expenses	£900
Clerk's pension	£2,901
Clerk's training	£100
Sundry admin costs	£100
Office computer	£100
Parish Councillor Allowances	£2,500
Grants	£1,100
Grant – Ridgeway Link	£250
Grant – Lyden Magazine	£220
Grant – Churchyard	£700
Grant – Village Hall	£600
Grant – George Gibbs	£300
Village Grass cutting contract	£8,048.40
Waste Collection	£1,415
Village Tree works	£1,000
Village Lengthsman	£4,380.48
Village general maintenance	£1,500
Play Area repairs	£500
Allotment water supply	£200
Allotment rent	£285
Allotment maintenance	£420
Hooper's Field	£10,508
Play Equipment – Capital	£2,000
Village Hall – Capital	£2,000
Total	£63,956

Transfer of Services from SBC - The above budget includes additional costs due to taking on additional services from SBC to include grass cutting, hedge cutting, litter bin emptying, footpaths. SBC have agreed to pay £12,000 in 2016/17, plus a one off payment of £5,000 towards the backlogged cost of repairing stiles and missing footpath signs. The funding will decrease to £6,000 in 2017/18 and £3,000 in 2018/19.

Grass cutting and waste collection will be covered by increasing the contract with Allbuild. Hedge cutting and footpaths will be covered within Village Lengthman's hours, however until this additional work is covered over a year it is difficult to judge whether additional hours will be needed for the Village Lengthsman.

All money received from SBC for additional services to be ring fenced to cover additional costs to maintain these areas plus footpaths and village maintenance improvements

After a discussion the recommendations put forward by the Finance Committee were unanimously agreed.

After a discussion it was unanimously agreed to increase the Parish Council precept by 2% for the financial year April 2016 to March 2017; Gary Sumner, Colin Offer and Joe Smith all signed the Precept form.

- 6.4.2 NEV meeting with SBC due to be held on 16<sup>th</sup> December 2015 at 11am. Gary Sumner, Colin Offer, Colin Hayes and Per-Axel Warensjo all agreed to attend this meeting.
- 6.4.3 SBC review of Parish – Stakeholders meeting on 16<sup>th</sup> December 2015 at Civic Offices starting at 11.30am. Bob Biggs agreed to attend this meeting.
- 6.4.4 Stanley Close Development. Gary Sumner confirmed that he has spoken to Andy Brown (SBC Planning) who confirmed that a letter is due to be sent from the SBC Legal department to Taylor Wimpey on Wednesday. Some work has now commenced on one of the ditches that runs along the footpath beside Springlines, but nothing has still been done on Springlines Meadow.  
E-mail from resident complaining about the state of the footpath due to the Taylor Wimpey trucks using it. Clerk has reported this to SBC.

## **7. FINANCE**

### **7.1 Financial Statement**

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for December 2015 endorsed and the transfers to cover December 2015 expenditure be approved."

### **7.2 Monthly Cash Flow Statement**

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that the statement be accepted.

## **8. OTHER**

### **8.1 Grants**

No applications for a grant received.

### **8.2 Flooding**

SBC flood mitigation work has commenced, starting at the bottom of Kite Hill. Gary Sumner confirmed that the total cost of this project is just under £400,000.

### **8.3 Neighbourhood Plan**

Per-Axel Warensjo confirmed that SBC are currently reviewing the revised Neighbourhood Plan; once their final feedback has been received the document can be submitted for consultation within the Parish.

Gary Sumner confirmed that Andrew Bennett will be stepping down as Ward Councillor and Parish Councillor at the end of his term. Gary Sumner confirmed that he will be standing as the new Conservative candidate for Ward Councillor in the next elections which are due to take place in May 2016. He confirmed that if he is successful in becoming the next Ward Councillor he plans to also carry on as Parish Councillor but not as Chairman.

## **9. CORRESPONDENCE**

*All other correspondence since the last meeting on 23<sup>rd</sup> November 2015 was available at the meeting.*

*Meeting closed at 21.30*

*Date of next meeting Monday 25<sup>th</sup> January 2016*