

Wanborough Parish Council

Minutes of the meeting of Wanborough Parish Council held on **16th December 2019** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice-Chairperson), Mrs Donna Stalker, Mr Colin Hayes, Mr David Hayward, Mr Joe Smith, Mr John Emmins and Mr James Naylor

In Attendance: Mrs A Raymond (Clerk) and 12 members of public

1. Apologies: Mr Mark Simpson, Mr Colin Offer and Mr Jon Beeden
2. Declaration of interest: David Hayward and Colin Hayes declared an interest in item 10 as they both rent an allotment. Donna Stalker declared an interest in items 5.2 and 9.2. Joe Smith declared an interest in planning application S/EIA/19/1721.
3. Minutes:
Resolved: The minutes of the full council meeting held on 25th November 2019 were approved and signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions

Bob Biggs confirmed at the start of public questions that the item on the agenda relating to footpath 44 modification order would be postponed until the Footpaths and Village Maintenance meeting, to allow Councillors more time to review the Interim report. A resident asked when that meeting was due to be held; Bob Biggs confirmed 13th January 2020 and the next Parish Council meeting would be on 27th January 2020.

4. Ward Councillor report
No report received.

PLANNING:

- 5.1 To consider Planning Applications received:

S/19/1732 - Land At Croft Yard Ham Road – Erection of 9no. dwellings and associated works.

Resolved: Parish Council raised no objection to the application. There should be measures put in place to ensure the six parking places are kept for the purpose of the Doctor's Surgery only during their opening times.

S/EIA/19/1721- Land At Foxbridge Wanborough Road - Request for Environmental Impact Assessment (EIA) Scoping Opinion for proposed development, up to 370no. dwellings, a local centre and associated works. (Access to be determined and all other matters to be reserved).

(Joe Smith left the room while this item was discussed)

Resolved: Parish Council agreed to highlight the following that should be included in the response:-

- This area is very prone to flooding, due to the close proximity of the Liden Brook;
- The overall impact on the road network, including roads through the village;
- The number of access points proposed onto the SCR and the impact on the traffic modelling for this road;
- No access should be direct onto Wanborough Road;
- Archeology and local heritage.

- 5.2 Notification of Planning Applications which have gone to Appeal

Planning Inspector's reference APP/U3935/W/19/3240758 – SBC's Ref S/19/0477 - Land At Marsh Farm The Marsh - Erection of 8no. dwellings with associated car parking, landscaping and associated works.

Planning Inspector's reference APP/U3935/W/19/3241592 – SBC's Ref S/19/1135 – Land adj Woodlands, Callas Hill – Erection of 1 no detached dwelling and associated works.

Resolved: A copy of Parish Council's objections for the above applications to be sent to the Planning Inspector.

- 5.3 Notification of Planning Application that has received permission
S/19/0703 – Southern Connector Road - The construction of a new road, to link the A419 Commonhead Roundabout to the proposed New Eastern Villages (NEV) development.
- 5.3 Other Planning
- 5.3.1 SBC's Local Plan Review 2036. Clerk confirmed that the consultation period starts on 17th December 2017 and ends on 31st January 2020. Clerk will send a link to SBC's website once she has received it.
- 5.3.2 NEV Liaison meeting held on 2nd December 2019 - Notes from the meeting were circulated to all Councillors. John Emmins confirmed that he would like to take up the offer from SBC Officer for a meeting to discuss Hooper's Field expansion project. *Action Clerk to arrange meeting*
5. To review and discuss Parish Council's Actions Points
Colin Hayes confirmed he was pleased to hear an update from SBC Officer on the Stanley Close development.
Parish Council had nothing further to report on the action points.
7. To receive Clerk's Report
Clerk's report was circulated to all Councillors and a copy can be viewed in the appendix to the minutes.
8. Hooper's Field Project
Verbal update from John Emmins who confirmed that he has been to visit Binfield Parish Council's new facility, which SWA architects were involved with. John Emmins confirmed how impressed he was with the facility. They are a slightly larger Parish with a budget of around £200k, but a scaled-down facility for the Parish Council would be excellent. A discussion took place in relation to the benefits of a purpose built meeting room which could also be hired out. John Emmins confirmed that an initial meeting will be held with SWA Architects hopefully early in January 2020.
9. Footpaths & Village Maintenance
- 9.1 Hedge cutting cost
Resolved After a discussion Parish Council agreed to ask Allbuild to carry out the village hedge cutting work with a tractor and side flail at a cost of £440
- 9.2 *(Donna Stalker left the room while this item was discussed)* Notification of Interim report from Inspectorate – Footpath 44 Modification Order. Bob Biggs stated that there is a considerable amount to understand from the Inspector's Interim report, as well as the information received from SBC's Rights of Way Officer. Bob Biggs therefore proposed that the discussion and decision be delegated to the Footpaths and Village Maintenance Committee to allow more time to consider the information received. **Resolved:** Parish Council unanimously agreed to delegate this decision to the Footpaths and Village Maintenance committee.
10. Allotments
- 10.1 Bob Biggs confirmed that there had been a storm water leakage from the Thames Water treatment centre onto the allotment site. An onsite meeting had been held with Thames Water and their recommendation is to stay off the contaminated area for one year. **Resolved:** To contact SBC Officer who is responsible for land contamination to see if soil tests can be carried out.
11. Lyden Magazine
- 11.1 Distribution of the Lyden from January 2020. Clerk confirmed that the Lyden committee have considered Parish Council's comments on the previous proposal and have agreed to reduce the costs so the overall cost to Parish Council will be £365 per month for the first twelve months, which will be reviewed annually. The aim of the Lyden committee is to make the magazine self-funded.
Resolved: Parish Council unanimously agreed to the monthly cost of printing the Lyden so it can be distributed to all residents from January 2020 at a cost of £365 per month.

11.2 The formal agreement between St Andrew's PCC and Wanborough Parish Council for the Lyden magazine was circulated to all Councillors.

Resolved: Parish Council agreed to sign the agreement subject to St Andrew's PCC's agreement.

12. VE Day 75th Anniversary – 8th May 2020

12.1 Clerk confirmed that arrangements are being made for the VE Day 75th Anniversary on 8th May 2020. The aim is to have a "picnic in the park" with musical entertainment at Church Meadow, following a Church Service. There will also be a display in the Church with details of how the village looked during WW2 and those who lived here. Wanborough Community Trust have offered to contribute funding towards this event, with Parish Council funding the commemorative benches. Clerk confirmed that details have been published in the Lyden.

13. Swindon Area Committee meeting held on 12th December 2019

Colin Hayes attended the meeting and confirmed the main topic discussed was regarding tree maintenance and whether Parish Councils should take on the any further maintenance from SBC. Colin Hayes confirmed that all Parish Councils present unanimously agreed not to take on any further maintenance from SBC. Colin Hayes confirmed that South Marston Parish Council have requested a Community Governance review, asking SBC to review their boundary so that all the land south of A420 within the NEV is taken out of their Parish and a new Parish Council formed. Colin Hayes confirmed that there needs to be a better communication line between SBC and Parish Council's and this is being looked at. Colin Hayes confirmed that they will also be reviewing the Parish Charter. Next meeting due to take place on 19th March 2020.

14. SBC's Clerk & Chairs meeting held on 2nd December 2019

Bob Biggs attended this meeting confirming the main points from the meeting were:-

- SBC budget, they need to make savings of £48m over the next four years with a saving of £15m needed in 2020/21. SBC need to go back to government stating they need more money.
- Partnership working, there is a need for a better communication line
- All street lights are being changed to LED
- Customer call centre is not up to scratch
- Tree maintenance was discussed along with the budget available to SBC, Parish Councils confirmed they did not want to take on this responsibility.

15. **FINANCE:**

15.1 To approve Financial Payments for December 2019

Colin Hayes proposed and James Naylor seconded; Parish Council unanimously approved the payment schedule for December 2019.

Parish Council Total Payments £3,989.14

Parish Council Direct Debits £16.38

Hooper's Field Total Payments £1,117.94

15.2 To approve Cash Flow Statement

Colin Hayes proposed and Roger Whitfield seconded; Parish Council unanimously approved the Cash Flow Statement detailing budget and spend of the financial year to December 2019.

Meeting closed at 21.35

Date of next meeting: Monday 27th January 2020

CLERK'S REPORT
To 16th Dec 2019

1. Planning

Notification of planning appeal:-

Inspector's Reference- APP/U3935/W/19/3240733 – SBC Reference S/19/0490 – Land to the East of 58 Church Road – Erection of 2 no dwellings and associated works.

Revised application at Lotmead

S/OUT/19/0582 – Lotmead Site, NEV – Outline planning application – 2500 dwellings upto 1,780 sqm of community/retail uses, up to 2,500 sqm of employment use, sports hub, playing pitches, 2no 2 form entry primary school, green infrastructure, primary access off A420, improvements to Wanborough Road

2. Hooper's field

- a Bowls Club have now removed the tree next to the Bowls Green;
- b Driveway continues to be a problem, extremely wet conditions at the moment.

3. Lower Rec & Church Meadow Play Area

- a Continuing problem with dog fouling within the play area at Church Meadow, seems to be worse over the winter months.

4. Footpaths & Village Maintenance

- a Village Handyman is concentrating on clearing pavements of leaves. There is a problem with moss in some areas so Clerk is investigating what can be used in public areas to kill moss.

5. Finance – Budget 2020/21

- a. SBC have confirmed that the reason for the reduction in Tax base for 2020/21 is due to an increase in the number of residents claiming relief on their council tax bill.
- b. Parish Council need to submit their Precept to SBC by Thursday 31st January 2020.

6. Police and Crime Commissioner

- a. The Police and Crime Commissioner has asked if he can attend Parish Council's January 2020 meeting to give a brief update.
- b. Rachel Gilding is the new PSCO for this area and has sent an e-mail to introduce herself.

7. Future Meetings

- a. Footpaths & Village Maintenance meeting – 13th January 2020
- b. Finance and Planning meeting – 20th January 2020.

Correspondence

- 1. SBC Member's Bulletin
- 2. WALC Newsletter
- 3. SBC Highway news
- 4. NALC Newlsetter

Wanborough Parish CouncilAction Points

PC meeting and minute no	Action	Owner	Status	Date completed
3rd September 18 Minute no 5	To send a letter to Ward Councillor listing parking ideas for the village	Clerk	Letter agreed by Parish Councillors and sent to Ward Councillor	15 th Oct
22nd October 18	Ward Councillor and SBC to review Highways proposals put forward by PC	Ward Councillor	SBC will be recruiting a Highways Technician who will discuss Highways project with PC SBC have confirmed that they do not intend to appoint a Highways Technician. PC's letter dated Sept 18 has been forwarded to SBC Highways. Meeting held with SBC Highways Officer S Coles 13 th June 2019	Completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Copy of SBC letter to Taylor Wimpey, response deadline of 11 th Oct. Letter received from Gateley Plc, SBC due to meet with them to discuss content of letter and will report back to PC after meeting SBC will be in contact with PC to discuss options 28/03/19 SBC have forwarded to a Property Lawyer (29 th April 2019) Clerk contact SBC Planning Officer Janet Busby who has confirmed she is due to meet with Legal Department and will provide PC with a update	
26th November 18 Minute no 8.3.1	Storyboard & trail	Clerk	Infrastructure installed Outstanding areas:- Signage Trail sheets & Leaflets Website content	Completed
25th March	Wall next to North View Cottage, Church Road	Clerk	SBC have accepted responsibility Monitor completion of repair work to the wall SBC have sent another letter to owner which contradicts previous correspondence received. Clerk has completed SBC's insurance form on behalf of resident and this	

			has now been submitted	
Sept 2019	TRO signage at Foxhil – Cllr Hayes request for further information from SBC	Clerk	E-mail sent to SBC Highways asking why the signage at Foxhill can not be the same as at Covingham E-mail reply from SBC Ms Coles	
October 2019	Follow up e-mail to SBC & Lead Local Flood Authority to find out what progress has been made since onsite meetings within the Parish to discuss flooding.	Clerk	Clerk sent e-mail to SBC Automatic reply from Mr Bennett confirming he now only works one day a week at SBC. No further reply to date	
November 2019	Install water meter's at Hooper's Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber	
November 2019	Allotment Car park	Clerk	To submit specification for car park a contractors to gain a third quote	
November 2019	Lyden Magazine agreement	Clerk	To draft an agreement for approval	Completed

December 2019**Payment Schedule**

Payment to	Reason	Amount	VAT Included
Mrs A J Raymond	Salary	***	
Wiltshire Pension	Pension	414.83	
Mr S Astbury	Handyman	***	
Allbuid	Village Maintenance	158.40	Yes
Allbuid	Waste Collection	300.00	Yes
Allbuid	Fly -tipping collection	39.60	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Play Inspection Company	Play areas inspections	26.00	Yes
Mrs A J Raymond	Expenses	73.89	Yes
Castle Water	Water	17.20	
HMRC	Oct - Dec 2019	1,300.87	
ID Mobile	Mobile Phone	16.38	Yes
Allbuid	Bowls Club hedge	780.00	Yes
Castle Water	Water	97.94	
Solutions Contract Cleaning	Cleaning	240.00	

*** Data Protection Act