

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **16<sup>th</sup> May 2011** at Hooper's Field, Rotten Row, Wanborough at 19:30.

**PRESENT:** Mr G Sumner, Mr A Bennett, Mr C Hayes, Mr D Hayward, Mr C Offer, Mrs K Pearson, Mrs S Daltrey, Mr W J Smith, Mr W Suter, Mr R Whitfield.

**IN ATTENDANCE:** Mrs H Craven-Jones (Clerk).

1     Apologies: Mr B Biggs.

2     Election of Chairman:

Mr G Sumner was proposed by Mr C Offer. There were no further nominations, so Mr G Sumner was unanimously elected as Chairman for the ensuing year. Mr G Sumner signed the declaration of acceptance of office book, witnessed by the Clerk.

3.     Election of Vice-Chairman:

Mr C Offer was proposed by Mr G Sumner. There were no further nominations, so Mr C Offer was unanimously elected as Vice-Chairman for the ensuing year. Mr C Offer signed the declaration of acceptance of office book, witnessed by the Clerk.

4.     Declarations of Interest:

Mr D Hayward, Mr C Hayes and Mrs K Pearson declared a personal interest in agenda items 10.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment. Mr W J Smith declared a personal interest in agenda item, 12.7 Core Strategy.

5.     Election of Committees:

The Chairman and Vice-Chairman are members on all committees. It was unanimously agreed that the Councillors present be elected to committees as follows:

**Planning and Finance:** Andrew Bennett, Colin Offer, Joe Smith, Bill Suter and Kate Pearson.

**Footpaths, Village Maintenance and Allotments:** Bob Biggs, Dave Hayward, Joe

Smith and Sue Daltrey.

**Hooper's Field and Recreation:** Bill Suter, Colin Hayes, Colin Offer and Roger Whitfield

**Eastern Development Area:** Andrew Bennett, Bob Biggs, Colin Hayes, Colin Offer, Andrew Phillipson and Roger Whitfield

**Civil Protection Emergency Group:** Andrew Bennett, Bob Biggs, Dave Hayward, Colin Offer, Andrew Phillipson, Joe Smith

6. Appointment of Representative to other bodies:

It was unanimously agreed that the Councillors present be elected to act as representatives to the following bodies:

**Wanborough Village Hall Management Committee:**

Colin Hayes, Roger Whitfield

**Swindon Area Committee of Wiltshire Association of Local Councils:**

Andrew Bennett

**Transport:**

Bob Biggs

**Community Forest:**

David Hayward

It was agreed that Neighbourhood Tasking Group would be removed from the above list.

7. Review of Annual Assembly 2011:

There was a reasonable turn out to the Annual Assembly, approximately 20 residents. Comments received have been positive and that it was an informative evening with good representation from Swindon Borough Council (Rachel Ind). PC Rory Draper gave an informative update and answered questions.

8. Minutes:

The minutes of the previous meeting held on 26<sup>th</sup> April 2011 had been circulated to all Parish Councillors. They were signed by the Chairman as a true record. The Chairman also confirmed that the March 2011 minutes had been amended in relation to agenda item, 9.10.

***Anne Hatcher attended the meeting in respect of her recent planning application for the siting of a static caravan at Double Oaks Farm, Lower***

***Wanborough. She informed the Parish Council that a revised planning application will be submitted in respect of a static caravan. She has CCTV set up, but has had animals stolen from her land in the past. She confirmed that she does not intend to live on the site, but would use the static caravan to stay there when there is reported crime in the area.***

***Gary Sumner acknowledged the comments and confirmed that the Parish Council would consider the revised planning application for Double Oaks Farm when it is received by the Clerk.***

***Peter Lawson from Turley Associates and Rob Phelps from Taylor Wimpey attended the meeting and gave a brief presentation in respect of a development proposal for the open land above Stanley Close. Peter Lawson confirmed that no application had been submitted yet as they are keen to discuss any proposals with the Parish Council and School. At this stage, they are considering building 14 traditional 2 storey detached houses. The land at the top end of the site would not be developed and would become a “green buffer”, adding to the existing open space.***

***Gary Sumner raised concerns in relation to flooding issues that would be a major problem at this site and recommended that a flood risk assessment is carried out prior to any other work being done. The soil would also need to be tested in order to identify how much water the site can hold. Concerns were raised in relation to parking; Stanley Close would be used even more so as an overflow. The Primary School is already oversubscribed and this development would put increasing demand on the school. Gary Sumner also asked if Turley Associates could provide timescales in respect of the proposed development.***

***Peter Lawson is keen to work with the school and Parish Council, so it was suggested that in order to move the matter forward, the Clerk arrange a meeting with the Headteacher – Andrew Drury, Gary Sumner and himself.***

9. Report from Ward Councillor:

There have been a number of changes at Swindon Borough Council following the elections. Andrew Bennett confirmed that he is no longer Chair of Health, Overview and Scrutiny.

Andrew confirmed that the deadline for returning comments in respect of the Core

Strategy is 16<sup>th</sup> June 2011.

Andrew confirmed that out of 33 comments received in respect of Redlands Airfield, only 6 were objections.

Responses in respect of the Boundary Commission need to be submitted before 20<sup>th</sup> June 2011.

Andrew also confirmed that Callas Hill had been given funding for further signage as part of the Road Safety Scheme.

## 10. **PLANNING:**

### 10.1 To notify the Schedule to the refusal received:

**S/11/0051/ROBI** – Erection of detached office with living accommodation above and new access from road – Ridge Way Stables, Kind Edwards Place, Ermine Way, Foxhill, Swindon.

## 11. **COMMITTEE AND REPRESENTATIVES:**

### 11.1 Hooper's Field and Recreation:

It is likely that another local football Club, SKS will take over from NPower and play matches on a Saturday afternoon.

Wanborough Cricket Club have informed the Clerk that they are sub-letting the pitch for 6 matches on a Tuesday evening. The Clerk is going to check with the Parish Council insurance provider and inform the Cricket Club if any further insurance is necessary.

Gary Sumner met with the new Maintenance Manager from Swindon Borough Council for Hooper's Field.

It was agreed at the meeting that the whole pitch would be treated with herbicide during the first week of September. Three weeks after this the whole pitch will be seeded. If it is necessary to chain harrow/roll, this will be done also.

As already discussed and detailed in the maintenance contract, the pitches at Hooper's Field will continue to be cut every Thursday/Friday.

### 11.2 Footpaths, Village Maintenance and Allotments:

There is a new plot holder for F3. Plot C3a is available and the Clerk has offered this to the next on the waiting list. Gary Sumner and Joe Smith confirmed that they would be helping with the Allotment judging this year. The first round of Allotment judging is on Thursday 30<sup>th</sup> June. There are concerns that some of the Allotments rented by Covingham residents are being sub-let. The Clerk is to contact the

Covingham Parish Clerk about this and obtain confirmation that the plot holders are still Covingham residents.

It was suggested that an article is prepared for the Lyden in order to inform residents about the Village Gateway scheme and the new signage for Callas Hill. Clerk will prepare this once timescales on both projects are given from Swindon Borough Council.

#### 11.3 Wanborough Village Hall Management Committee:

New keys have been issued for the Village Hall; Clerk will get the new key off Jacqui Smith.

Colin Hayes confirmed that following the success of the Scarecrow Trail and the May Day Fayre, the Village Hall Management Committee are now in a position to pay the second half of the loan back to the Parish Council. The Clerk should receive the cheque soon.

Colin Hayes also made reference to the rubbish on the track road at Foxhill. The Clerk is to report this to Enforcement at Swindon Borough Council.

#### 11.4 Planning and Finance:

Nothing to report.

#### 11.5 Civil Protection Emergency Group:

Sam Weller from Civil Protection Unit at Swindon Borough Council is in the process of issuing his draft report in respect of a Flood Protection Scheme for all Parish areas and this will be issued shortly.

## **12 FINANCE**

#### 12.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Mr C Hayes and seconded by Mr C Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for May 2010 be endorsed and the transfers to cover May 2010 expenditure be approved."

#### 12.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Mr C Hayes and seconded by Mr C Offer that the Statement be accepted.

12.3 2010/2011 Accounts and Annual Return:

The Accounts were proposed by Mr B Suter and seconded by Mr C Hayes. Gary Sumner and the Clerk signed both documents.

**13. OTHERS**

13.1 Transport:

Nothing to report.

13.2 Wiltshire Association of Local Councils:

Nothing to report.

13.3 Governance:

Nothing to report.

13.4 Grants:

Nothing to report.

13.5 VAS:

The signs are due to be installed by the end of May.

13.6 Flooding:

Clerk is to send a copy of the Flood report (on disc) to the Chair of Liddington Parish Council.

13.7 Core Strategy:

A meeting is being held on Thursday 19<sup>th</sup> May at Hooper's Field in order to finalise the response from Wanborough Parish Council in respect of the Core Strategy.

13.8. Boundary Commission:

Responses in respect of the draft recommendations must be submitted prior to 20<sup>th</sup> June 2011.

13.9. Church Meadow:

The installation of the gate is unlikely to happen now and the Clerk was asked to remove this item from the next agenda.

14. **CORRESPONDENCE:**

**Item 7** – The Ridgeway Link – Invitation to the AGM on Monday 13<sup>th</sup> June.

**Item 8** – Callas Hill Road Safety Scheme – Plan of the proposed layout.

**Item 9** – Boundary map from SBC. I have requested copies to be sent to me.

**The meeting closed at 20.50.**

***Date of next meeting is Monday 27<sup>th</sup> June 2011, 8.00pm at Wanborough Village Hall.***