

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **16th May 2016** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr P Warensjo (Chairperson), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr G Sumner, Mr C Hayes, Mr B Biggs, Mr R Whitfield, Mrs D Stalker, Mr M Simpson, Mr W J Smith

In Attendance: Mrs A J Raymond (Clerk) and 7 members of public

1 Election of Chairperson:

Colin Offer nominated Per-Axel Warensjo, Gary Sumner seconded. No further nominations and Per-Axel Warensjo was unanimously elected as Chairperson. Per-Axel Warensjo duly signed the acceptance of office form.

2 Election of Vice-Chairperson:

Gary Sumner nominated Colin Offer, Colin Hayes seconded. No further nominations and Colin Offer was unanimously elected as Vice Chairperson. Colin Offer duly signed the acceptance of office Form.

All remaining Councillors duly signed his/her declaration of acceptance of office form as this is the first meeting after the election.

3 Apologies: None

4 Declaration of interest

Colin Hayes and Dave Hayward declared a personal interest on item 17.2 as they both rent an allotment.

Gary Sumner declared a prejudicial interest on items 17.1.1 and 17.1.2 as he is the chairperson for Wanborough JFC

5 Standing Orders

Parish Council unanimously agreed to re-adopt the Standing Orders with no changes made since last year.

6 Financial Regulations

Parish Council unanimously agreed to re-adopt the Financial Regulations with no changes made since last year.

7 To appoint Internal Auditor

Parish Council unanimously agreed to appoint Banks Accountants to carry out the Internal Audit for the Parish Council's Accounts for another year.

8 To review Committee Terms of Reference

Clerk confirmed that the allotments, footpaths and village maintenance committee has now been split into two committees to allow for the transfer of services from SBC; this change has been included within the Committee Terms of Reference. Parish Council unanimously agreed to the proposed new Committee Terms of Reference.

9 To review Committee Structure and to appoint members to serve on the under mentioned committees:

The Chair and Vice Chair are ex-officio for all committees

- 9.1 Planning and Finance – Mark Simpson, Gary Sumner, Joe Smith, Colin Hayes.
 9.2 Footpath and Village Maintenance – Joe Smith, Roger Whitfield.
 9.3 Hooper’s Field and Recreation – Roger Whitfield, Colin Hayes.
 9.4 Allotments – Bob Biggs, Dave Hayward, Donna Stalker.
 The above Councillors were all duly appointed to each committee; Chairperson will be agreed at each of the first committee meetings.
- 10 To appoint members to serve on the under mentioned working groups:
 10.1 Flood Management – Joe Smith, Dave Hayward, Gary Sumner, Donna Stalker.
 10.2 Neighbourhood Plan – Colin Hayes, Gary Sumner.
 The above Councillors were all duly appointed to each working group.
- 11 To appoint representatives on the under mentioned bodies as required:
 11.1 Village Hall Management Committee – Mark Simpson.
 11.2 WALC – Gary Sumner, Colin Offer.
 11.3 South Locality – Bob Biggs, Colin Hayes.
 11.4 Woodland Trust – Dave Hayward.
 The above Councillors were duly appointed as representatives to the above bodies.
- 12 To review and adopt the following policies:-
 12.1 Freedom of Information requests
 12.2 Health and Safety
 12.3 Complaints policy
 Parish Council unanimously agreed to adopt the above policies.
- 13 To agree Parish Council meeting dates for 2016/17
 All Parish Council meeting dates were circulated to Councillors and agreed.
- 14 Minutes:
 The minutes of the previous meeting held on 25th April 2016 were circulated to all Parish Councillors. The minutes were signed by Gary Sumner (who was the chairman for that meeting) as a true record

THE MEETING WAS ADJOURNED FOR PUBLIC QUESTIONS.

Residents raised their objections in relation to the planning application for 4 new dwellings off Church Road, key objections:-

- *Entire loss of a green space;*
- *Negative impact on the character of Conservation Area, it is stated within Conservation Area report that this site is an “important green space”;*
- *Poor access;*
- *Contrary to Local Plan Policies;*
- *Contrary to the emerging Neighbourhood Plan;*
- *The loss of an important green space far outweighs the small impact this application will have on the 5 year housing supply;*
- *The application is using the shortage in the 5 year housing supply as the main reason to allow this development, however the 5 year housing supply is currently showing a shortage of 832 houses in the next 5 years, this application of 4 dwellings will therefore only provide less than 0.5% towards this shortage, this cannot be compared to the Berkley Farm application in Wroughton, as quoted in the application, which was for 100 dwellings which is totally different;*
- *Request that Parish Council oppose this application.*

15 REPORT FROM WARD COUNCILLOR:

Per-Axel Warensjo congratulated Gary Sumner for being elected as our new Ward Councillor.

Gary Sumner confirmed that he is currently investigating an alternative bus service to replace the bus no 90, to provide a 16 seater bus. Bus number 90 will continue but it's not expected to last very long. At the moment he has initial interest from several villages, plus Covingham and Nythe, but South Marston have confirmed they are not interested. A route and timetable is currently being discussed and once Gary Sumner has received this he will circulate, plus hopefully there will be an idea of costs involved. Concern was raised about the length of the journey going in one direction around the circuit and whether anyone would use it due to that. Gary Sumner confirmed that this can be reviewed once we have received the proposed timetable.

Gary Sumner confirmed that the committees he will be part of are due to be announced very soon.

Gary Sumner confirmed that in respect of the NEV, which is due to be discussed later in the meeting, most applications have been delayed until the end of June 2016. Gary Sumner confirmed that he had attended Liddington Parish Council's Annual Assembly where the Chief Executive of Great Western Hospital gave a presentation and it was quite concerning to hear that A&E are struggling; some people are having to wait 4-6 weeks for a GP appointment, yet this information has not been fed to SBC to ensure that they include plans to expand the hospital when they are planning all this expansion.

A question was raised in relation to the 5 year housing supply, as to what is the true situation? Gary Sumner confirmed that a development at Wichelstowe is coming forward, SBC are identifying brownfield sites across the Borough, but unfortunately there has been a delay with the Rowborough application. It's also not clear as to how the 5 year housing supply is calculated.

16 PLANNING**16.1 To consider Planning Applications received:**

S/16/0720 Land at Church Road Wanborough - Erection of 4no. dwellings and associated works.

Parish Council discussed the above application and strongly objected for the following reasons:-

- Negative impact on the setting of Upper Wanborough;
- Negative impact on the Conservation Area, loss of an "important Open Space" as clearly stated within the Upper Wanborough Conservation Report.
- Outside the settlement boundary;
- Sets a precedent for further development within the area;
- Development is an expansion into open countryside;
- Due to the gradient of the site, it would make the proposed new dwellings very visible
- Proposed access is dangerous as it's on a very sharp corner
- Emerging Neighbourhood Plan rejected proposal due to the detrimental impact on the village
- The proposed development will provide no benefit to the village.

S/16/0726 – Land to the north of Great Moorleaze Farm, The Marsh - Erection of a pumping station, formation of a vehicular access, fencing and associated landscaping - Variation of Condition 6 (Vehicular Access) of planning Permission S/15/1536.

Parish Council raised no objection to the variation of a condition for the above planning application which has already received permission.

16.2 To notify the Schedule to the Permission/Consent received:
S/16/0266 - 8 Kite Hill Cottages Kite Hill - Erection of porch, dormer windows to rear and side, and conversion of garage into living room. Erection of a detached carport/shed building.

16.3 To notify the Schedule to the Permission/Consent refused:
None

17 To consider items from the Committees and Representatives to other Statutory Bodies of Wanborough Parish Council

17.1 Hooper's Field and Recreation:

17.1.1 *(Gary Sumner left the room while this item was discussed)* Wanborough JFC have asked to use Lower Recreations Field for their AGM on 9th July 2016, from 12pm to 8pm. They have already booked the Village Hal and they will need the Lower Rec for their sporting activities. Parish Council discussed and unanimously agreed. *ACTION Clerk to send out agreement for the club to sign.*

17.1.2 *(Gary Sumner left the room while this item was discussed)* Wanborough JFC u14's have asked if they can train on Saturday mornings at Church Meadow. They would also like to install a small storage shed and change location of the goal posts to make a larger pitch. Parish Council discussed and agreed that they could use Church Meadow, but would like to see a picture of the proposed storage shed before a decision is made on this.

17.1.3 Hooper's Field Open Day held on Sunday 15th May 2016. Colin Offer reported that this event was very well attended and very successful. Particular mentions and thanks to go to Louise Hunt, Mark Woodman and Robert Buckland.

17.1.4 A running club who are arranging a relay run from London to Cardiff have asked if they can hire Hooper's Field for the purpose of using the toilets and having one of their checkpoints there overnight from 10th to 11th June; they will be finished by 5am. Parish Council agreed usage at a charge of £6 per hour. *ACTION Clerk to inform Clubs and local residents of the event.*

17.1.5 The S106 money received from Taylor Wimpey for the MUGA has to be used for that purpose. There is however a chance that other S106 money received from Hewers Close and St Katherines could be used for the Hooper's Field expansion but Parish Council needs three quotes to claim this money. After a discussion it was agreed that Colin Offer would gain three quotes to carry out a feasibility study for the expansion of Hooper's Field. It was agreed to gain quotes, but until these quotes have been received Parish Council have not agreed on any expansion at Hooper's Field. *ACTION Colin Offer*

17.2 Footpaths, Village Maintenance and Allotments:

17.2.1 Transfer of Services – Clerk reported that there have been a few problems sorting out the exact areas of grass cutting. Lee has missed a few areas on the map but hopefully he has now caught up, plus there are areas of grass that are not shown on SBC's map that don't seem to be cut by anyone at all. Clerk is currently checking these areas with SBC. Per-Axel Warensjo asked what will happen with these additional areas; Clerk confirmed that the contract is signed based on what is shown on the map, so we need to wait and see what SBC has to say about the matter. The small litter bin on the electric post in front of the Village Hall has been removed as this was being filled to overflowing too regularly. Parish Council agreed to review the removal of the litter bin to see if another one is required.

17.3 Wanborough Village Hall Management Committee:

Mark Simpson confirmed that the next meeting is due to be held on 13th June 2016.

17.4 Planning and Finance:

- 17.4.1 Taylor Wimpey have now stated that the Management Company for the new housing estate will cover the maintenance of the off-site drainage. A copy of the legal agreement has been sent to SBC for them to check and confirm. Janet Busby (SBC Planning Officer) has raised initial concerns about the legal agreement, stating that Taylor Wimpey had previously said that the off-site drainage maintenance could not be added to the agreement as new homeowners had already signed their agreements and they would be unable to re-negotiate a change to the terms. Parish Council agreed that until SBC confirm the situation there is nothing further that can be done by Parish Council
- 17.4.2 Financial statements for the year to 31st March 2016 were circulated to all Councillors and unanimously agreed. Gary Sumner signed the accounts as he was the chairperson for the financial year.
- 17.4.4 SBC Consultation on NEV Framework Travel Plan Draft SPD, the consultation runs from 12th May to 22nd June 2016. It was agreed to discuss this at a short meeting after the Annual Assembly as comments are due before the next meeting.
- 17.4.5 WALC's next meeting on 19th May 2016, 7.30pm at Haydon Wick Council Offices. Colin Offer agreed to attend this meeting.
- 17.4.6 The dates for the next Ridgeway Liaison Group Meeting are as follows: 20th June, 15th August, 10th October and 12th December 2016, all at 2pm at Council Offices. Dates all confirmed.
- 17.4.7 NEV Infrastructure and traffic meeting on 18th May at 11am at SBC Offices. Per-Axel Warensjo, Colin Hayes and Gary Sumner all agreed to attend this meeting. The aim of this meeting is to discuss the infrastructure proposals for the NEV and also to discuss how "Rat Running" can be minimised as a result of the NEV.

18 **FINANCE**

18.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for May 2016 endorsed and the transfers to cover May 2016 expenditure be approved."

18.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that the statement be accepted.

19 **OTHERS**

19.1 Transport:

- 19.1.1 West Berkshire Council have agreed to replace bus service 90 from Lambourn to Swindon via Bishopstone and Upper Wanborough (Calley Arms), bus service will revert back to number 47 but will only serve Upper Wanborough. Service will start from 25th July. New timetable will be shown on website.

Gary Sumner confirmed that even though they are stating that this will continue, it is unlikely to be for very long and the main purpose of this service is for Lambourn residents.

Gary Sumner confirmed that hopefully very soon he will have further information on a proposed timetable for a new 16 seater bus service that will mean residents will be able to get to Sainsburys as well as the hospital. Concerns were raised about the length of the journey, but it was agreed to wait to see the timetable before making any decisions.

- 19.1.2 Clerk was asked at the Neighbourhood Plan Committee to gain a quote from Bob Hindhaugh to carry out a traffic assessment for Wanborough. This can then be used

to compare with traffic assessment used by developers within the NEV and surrounding area. Cost of quote £3,740. Parish Council discussed and agreed that they need to have a detailed criteria as to what we want the traffic assessment to include. Once this is agreed Parish Council will need to gain three quotes. *ACTION Gary Sumner to produce a criteria.*

- 19.1.3 SBC's Education Transport Policy 2017/18 academic year, consultation period from 13th May to 28th June 2016. Clerk confirmed that there is no change in policy for Wanborough from previous year.

19.2 Grants:

19.3 Flooding:

- 19.3.1 Flood mitigation work has now been completed in the village, and the contractors have cleared the compound from Hooper's Field. *ACTION Clerk to arrange an end of project walk around with SBC especially in light of recent events.*

- 19.3.2 With the heavy rain on 11th May, several residents reported concerns about flooding in the village; main areas included High Street, Horpit Crossroads, Burycroft, The Marsh and Wanborough Road in three places. One resident from The Marsh reported flooding within their property. These matters will be raised with SBC. *ACTION Clerk*

19.4 Neighbourhood Plan

- 19.4.1 Draft Neighbourhood Plan consultation has now finished, spreadsheet circulated detailing a summary of the responses received. Joe Smith asked what proportion of the responses objected to the development off Hower's Close; Per-Axel Warensjo confirmed that over 50% of the responses objected. At the committee meeting it was agreed to gain advice from the County Archaeologist and SBC Conservation Officer which has now been received. Clerk stated that, on the basis of the County Archaeologist's and SBC Conservation Officers' reports, Phil Smith from SBC had stated that the site would be "undeliverable". Per-Axel Warensjo stated that he had asked for further details on this but he had not yet received a reply. Per-Axel Warensjo also confirmed that the Neighbourhood Plan Committee will have to make a decision on policy 13 as follows:-

- To leave policy 13 as it is,
- To reduce the number of dwellings within the proposal for policy 13, or
- To remove policy 13 completely from the Neighbourhood Plan.

No decision has been made yet, but the other proposal is to hold an open forum meeting for residents to attend to discuss policy 13; this will be held nearer the end of June 2016.

19.5 Annual Assembly

- 19.5.1 Proposed agenda has been circulated, it was agreed to add Bus Service to the agenda.

CORRESPONDENCE

All correspondence received since the last meeting on 25th April 2016 is listed in the Clerk's Notes and available at this meeting.