

Wanborough Parish Council

Minutes of the meeting of Wanborough Parish Council held on **17th December 2018** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice-Chairperson), Mr James Naylor, Mr Colin Hayes, Mr Jon Beeden, Mrs Donna Stalker, Mr David Hayward, Mr Mark Simpson, Mr John Emmins and Mr Joe Smith

In Attendance: Mrs A Raymond (Clerk), Mr Gary Sumner (Ward Councillor), 3 members of public.

1. Apologies: Mr Colin Offer
2. Declaration of interest:
David Hayward and Colin Hayes declared an interest in item 8.4 as they both rent an allotment. Joe Smith declared an interest in item 8.6.4.
3. Minutes:
Resolved the minutes of the full council meeting held on 26th November 2018 were approved and signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions

A resident asked when Parish Council will be discussing next year's Precept. Bob Biggs confirmed that this will be discussed at the Finance Committee meeting which is due to be held on 14th January 2019.

A resident stated that he had noticed from the minutes of the last meeting that Parish Council will need to pay for a solicitor for footpath 44 public inquiry. He asked if the Parish Council would consider putting the item back on the agenda so it can be discussed again as this might save the council some money. Bob Biggs confirmed that it would not be added the agenda again; there are two other objections, so the footpath 44 modification order will be going to public inquiry anyway. Bob Biggs confirmed that Parish Council would like to meet with the resident prior to the inquiry and confirmed that they will be in contact again in January.

A resident from Warneage Green raised a concern about parking problems near his property. He confirmed that there are about 56 cars that need to park in his street, and there are large grass areas that could be made into hardstanding for cars. He confirmed that he has spoken to SBC but they have informed him that there is not enough money to do this work and therefore asked the Parish Council to consider. He also raised the issue of electric charging points and the access to his home in order to gain a charging point for an electric car. Bob Biggs confirmed that Parish Council have tried to set up a meeting with SBC Highways to discuss a number of parking issues around the village, not just in Warneage Green, and had been informed that SBC plan to appoint a new technician who will be able to work with Parish Councils to discuss their requirements. SBC own the highway verges and therefore Parish Council cannot do anything without their approval. Bob Biggs asked Gary Sumner if there was any further news on their new Highways Technician; Gary Sumner confirmed that he would follow this up and let Parish Council know.

4. Report from Ward Councillor
Gary Sumner confirmed that a draft letter to Taylor Wimpey confirming the draft maintenance agreement for the offsite drainage for the Stanley Close has been sent. Bob Biggs asked if Parish Council can have a copy of this.
Gary Sumner confirmed that UK Broadband are due to upgrade the mast in Wanborough as there are reports of slow broadband speeds in the area; the other masts will be upgraded mid-January.
Gary Sumner confirmed that the planning application at Inlands Farm has been received. SBC are just validating all the documents before it goes out to consultation.
Gary Sumner indicated that he understood that Parish Council have recently met with a possible developer along The Marsh. He confirmed that he had also met with the developer and felt Parish Council needed to look at the application when received. Bob Biggs confirmed as per the minutes which are due to be ratified

later in the meeting, Parish Council have confirmed they have not made any decision on this yet and will wait for the application to be submitted to SBC.

Joe Smith raised a question in relation to the access road through Symmetry Park and the inspector's decision to keep the road private. Gary Sumner confirmed that SBC will be appealing the decision on the grounds that the overall impact of this decision has not been considered for the NEV. He confirmed that the NEV has become difficult to manage with so many different landowners and this is an example of this.

5. Planning

5.1 To consider Planning Applications received:

S/HOU/18/1956 – Nethercote, Kite Hill – Erection of Single Storey and first floor rear extension

Resolved: Parish Council felt that the plans were not of a suitable standard to be able to make a comment: plans were all squeezed onto one page, including the location plan and block plans, different scales were used and it was difficult to judge whether there was sufficient space around the site to access the rear garden. Parish Council to raise these concerns with SBC, as it isn't the first time plans have been difficult to use.

6. To review and discuss Parish Council's Action Points

Parish Council had nothing further to report on the action points.

7. To receive Clerk's Report

Clerk's report was circulated to all councillors and a copy can be viewed in the appendix to the minutes.

8. Committee and Representatives

8.1 Hooper's Field and Recreation

8.1.1 Cricket Club have asked if Heras fencing can be installed around the edge of the cricket square to protect it from damage, mainly from footballers. After a discussion it was agreed that this would not be the best solution and suggested going back to the Cricket Club to see if other solutions can be found.

8.2 Hooper's Field Project

8.2.1 Motion to suspend Financial Regulations under item 11.1.e to allow discussion of one tender received was proposed by John Emmins and seconded by Roger Whitfield; all Councillors apart from one agreed, therefore motion carried.

Parish Council discussed the one tender for Project Manager.

Resolved: Parish Council were minded to accept the tender, subject to a meeting with him to discuss the benefits of the two options before deciding whether to agree to the feasibility report or feasibility study.

ACTION Clerk to arrange meeting

8.3 Footpaths and Village Maintenance

8.3.1 Footpath Liaison meeting held on 7th December 2018. Parish Clerk confirmed that the minutes of this meeting haven't been received from SBC and she will circulate once they have.

8.4 Allotments

8.4.1 No meeting

8.5 Wanborough Village Hall Management Committee

8.5.1 A request for funding towards the cost of the repairs to the stage has been received from the committee. Parish Council discussed and unanimously agreed to donate £1,000 from the capital reserves.

8.6 Planning and Finance

8.6.1 **Resolved:** Minutes of the Committee meeting held on 3rd December 2018 were unanimously agreed.

8.6.2 Request for a grant from Wanborough Cricket Club. Clerk confirmed that this is no longer applicable as the grant was for the Heras fencing.

- 8.6.3 Request for a grant from South Swindon Protection Group (SSPG). Clerk confirmed that this item will be postponed until the next meeting as SSPG have not got a bank account set up yet.
- 8.6.4 *(Joe Smith left the meeting while this item was discussed)* NEV Liaison Meeting held on 3rd December 2018. Colin Hayes circulated notes from this meeting.
- 8.6.5 Inlands Farm Planning Application. Clerk advised that SBC have confirmed that they have received a planning application for Inlands Farm and it is being validated. The application includes a “full” planning application for one large industrial building for Wasdell Packaging and “outline” permission for further industrial buildings and R&D facilities. Consultation will be extended to take into consideration for the Christmas period.

8.7 Swindon Area Committee

- 8.7.1 Meeting held on 6th December 2018. Colin Hayes attended meeting and circulated notes from the meeting. He confirmed that with regard to SBC's contracts for the “Transfer of Services”, there are a considerable number of discrepancies and inconsistencies between what has been included for each Parish Council.

8.8 Newsletter

- 8.8.1 It was agreed that the newsletter should include details of Hooper's Field project and also Inlands Farm planning application. It was therefore agreed to wait for this information with the aim of sending out the next newsletter early January 2019.

9. Finance

9.1 Payment Schedule for December 2018

Colin Hayes proposed and Roger Whitfield seconded; Parish Council unanimously approved the payment schedule for December 2018.

10. Correspondence

A list of all other correspondence received since the last meeting on 26th November 2018 was read out by the Chairperson and was available at the meeting.

Meeting closed at 21.25

Date of next meeting: Monday 21st January 2019

CLERK'S REPORT
To 17th December 2018

1. Hooper's field

- a. Wanborough Cricket Club have asked if they can put up heras fencing around the cricket square to protect it.
- b. The handyman will decorate the main hall in January.
- c. Fixed wire testing has been carried out which has identified a number of issues with the electrical work. Report circulated to Councillors. Clerk has requested a quote for remedial work.
- d. PAT testing has been completed and all ok
- e. Contractor has carried out winter fertilising of sports field. After all the recent rain the sports field cracks have improved leaving only a few to be filled, Handyman has filled remaining cracks.
- f. The next Hooper's Field committee meeting is due to take place on 4th February 2018

2. Lower Rec and Church Meadow

3. Footpaths and Village Maintenance

- a. The ash tree the fell across the footpath at the top of the Lower Rec also damaged a resident's fence, Clerk has arranged for a quote to repair the fence at a cost of £175.
- b. The removal of the ash tree has left a gap in the tree line at the top of the Lower Rec, Clerk has purchased a tree which the handyman will plant once arrived.
- c. The next committee meeting is due to take place on 11th February 2018
- d. Ramblers Association have contacted Parish Council in relation to footpath 39, this will be added to the agenda for the next footpaths committee meeting.

4. Wanborough Village Hall

5. Planning and Finance:

- a. The next Planning and Finance committee meeting is due to take place on Monday 14th January

Correspondence

1. SBC Member's Bulletin
2. WALC Newsletter
3. SBC Highway news
4. NALC Newsletter
5. E-mail in relation to a possible dog breeding company being run at Inlands Farm buildings
6. E-mail from resident reporting flytipping along The Marsh – now cleared
7. E-mail from Bishopstone PC in relation to flytipping on the road to Hinton Parva – now cleared
8. E-mail from 2 residents in The Marsh stating that they do not support any development in front of Lake Cottage, The Marsh.
9. E-mail from resident asking what Parish Council's obligations are in relation to flooding in the village
10. SBC's minutes of the meeting held on 21st November to discuss M4 Jnct15 improvements.

Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
July 18 9.3.1	To review parking problems around the village for further discussion	All Councillors	Add to agenda once on-site meeting with SBC Highways has taken place.	Completed
July 18 9.3.1	To request SBC Highways to carry out a review of parking in the village	Clerk	Ward Councillor to confirm date of on site meeting with SBC Highways. Update from Ward Cllr provided a meeting held on 22/10/18.	
3rd September 18 Minute no 5	To send a letter to Ward Councillor listing parking ideas for the village	Clerk	Letter agreed by Parish Councillors and sent to Ward Councillor	15 th Oct
22nd October 18	Ward Councillor and SBC to review Highways proposals put forward by PC	Ward Councillor	SBC will be recruiting a Highways Technician who will discuss Highways project with PC	
	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Copy of SBC letter to Taylor Wimpey, response deadline of 11 th Oct. Letter received from Gateley Plc, SBC due to meet with them to discuss content of letter and will report back to PC after meeting	
26th November 18 Minute no 8.3.1	Storyboard & trail	Clerk	Submission of grant application to Community First	Completed
26th November 18	Mirror next to the entrance to the allotment site	Clerk	Request made to SBC Highways	

Payment Schedule**December 2018**

Payment to	Reason	Amount	VAT Included
Mrs A J Raymond	Salary	**	
Wiltshire Pension Mr F Frankland	Pension Lengthsman Salary	400.01 **	
Mrs A J Raymond	Expenses	436.02	Yes
HMRC	Tax & Ni Oct-Dec	1,138.14	
Allbuid	Waste Collection	300.00	Yes
Bonallack & Bishop	Solicitor	850.00	Yes
Castle Water	Allotment Water	48.89	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
ID Mobile	Mobile Phone	15.99	Yes
SWARD	Bowls Green	753.90	Yes
Solutions Contract Cleaning	Cleaning	217.00	
Southern Electric	Electric	412.51	Yes
Chubb	Fire Alarm Service	136.68	Yes
Swindon PAT	PAT testing	72.00	Yes
Merrett Services	Winter fertilising	919.80	Yes
Francis O Donnell	Repairs to ladies toilet	78.00	

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