

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **18th May 2015** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr C Hayes, Mr W J Smith, Mrs D Stalker, Mr P Warensjo, Mr B Biggs and Mr R Whitfield (arrived 8pm)

In Attendance Mrs A J Raymond (Clerk), 2 members of Public.

1 Apologies: None

2 Declaration of interest:

David Hayward and Colin Hayes declared a personal interest in item 15.2 as they each rent an allotment

3 Resignation of Parish Councillor

Gary Sumner confirmed that Darron Kevern has resigned as Parish Councillor. Clerk will arrange for the vacancy to be formally advertised.

4 Election of Chairperson

Colin Offer proposed Gary Sumner, seconded by Colin Hayes. No further nominations, so Gary Sumner was unanimously elected as Chairperson for the ensuing year. Gary Sumner signed the declaration of acceptance of office, witnessed by the Clerk.

5 Election of Vice-Chairperson

Gary Sumner proposed Colin Offer, seconded by Colin Hayes. No further nominations, so Colin Offer was unanimously elected as Vice Chairperson for the ensuing year. Colin Offer signed the declaration of acceptance of office, witnessed by the Clerk.

6 Election of Committees

The Chairperson and Vice Chairperson are members of all committees. It was unanimously agreed that the councillors be elected to committees as follows:-

Planning and Finance:- Per-Axel Warensjo, Andrew Bennett, Joe Smith, Colin Hayes

Hooper's Field:- Colin Hayes, Roger Whitfield

Footpaths, Village Maintenance and Allotments:- Bob Biggs, Joe Smith, David Hayward, Donna Stalker

Flood Management:- David Hayward, Joe Smith, Donna Stalker,

Neighbourhood Plan:- Per-Axel Warensjo, Andrew Bennett, Colin Hayes

7 Election of Representative to other bodies:

It was unanimously agreed that the councillors present be elected to act as representatives to the following bodies:-

Wanborough Village Hall Management Committee

All Councillors to attend on a rotation basis

Wiltshire Association of Local Councils

Andrew Bennett

Community Forest

David Hayward

Swindon South Locality

Andrew Bennett and Bob Biggs

8 Annual Parish Assembly 11th May 2015

Community Heartbeat have agreed to attend a more detailed training for defibrillators if there is enough interest in the village. This has been advertised in Lyden so Parish Council will wait to see if there is enough interest.

Clerk has received e-mails in relation to the Hooper's Field expansion presentation after the meeting:-

- Resident concerned that expansion plans at Hooper's Field are being considered without taking into consideration the outcome of the Neighbourhood Plan; how do the expansion plans at Hooper's Field fit in with the Neighbourhood Plan process.
- Resident asked when Parish Council agreed to purchase land off the Woodland Trust for the MUGA, requesting a copy of the minutes as to when this was agreed.
- A resident concerned about the loss of land at the Woodland Trust, why has nowhere else been considered within Hooper's Field, and that moving the entrance to Hooper's Field will result in further removal of a protected hedge.

Parish Council discussed the Hooper's Field expansion plans. It was unanimously agreed that Colin Offer should present to Parish Council an overall proposal for Hooper's Field, looking at the results of the Neighbourhood Plan questionnaire, considering a proposal for the whole community, along with a business plan as to how the project can be funded.

PC Rory Draper has agreed to attend the Parish Council meeting in June to provide Parish Council with an update. It was agreed that Parish Council would like to hear an update on the Neighbourhood Watch.

9 Standing Orders

It was agreed that as Parish Council have recently carried out a review of the Standing Orders no further changes are required.

10 Financial Regulations

It was agreed that as Parish Council have recently carried out a review of the Financial Regulations no further changes are required at the moment.

11 To agree Parish Council meeting dates for 2015/16

Parish Council unanimously agreed the following meeting dates for full Parish Council meetings:

22nd June 2015, 20th July 2015, 7th September 2015, 28th September 2015, 26th October 2015, 23rd November 2015, 14th December 2015, 25th January 2016, 22nd February 2016, 21st March 2016, 25th April 2016 and 23rd May 2016.

12. Minutes: The minutes of the previous meetings held on 27th April 2015 were circulated to all Parish Councillors; the minutes were signed by the chairman as a true record.

Meeting was adjourned for Public Questions

No Questions raised

13. Report from Ward Councillor

Andrew Bennett was not at the meeting

14 PLANNING

14.1 To consider Planning Applications received:

S/OUT/15/0753 – Lotmead site NEV - Outline Planning Application (with means of access off Wanborough Road not reserved) for the demolition and/or conversion of the existing buildings on site, and redevelopment to provide up to 2,600 dwellings, up to 1,765 sqm of community/retail uses (Use Class D1/D2/A1/A3/A4), up to 3,000 sqm of business/employment use (Use Class B1), a primary school, open space, strategic landscaping and other green infrastructure (including SUDs and areas for nature conservation), other associated road and drainage infrastructure, indicative primary access road corridors to the A420 and improvements and widening of existing route off Wanborough Road to provide pedestrian, cycle and bus access.

S/OUT/15/0754 – Lotmead Site NEV - Outline Planning Application (with means of access off Wanborough Road not reserved) for up to 200 dwellings (Use Class C3) with open space, landscaping and associated road and drainage infrastructure to form the southern part of Lotmead Village.

Parish Council unanimously agreed, due to the amount of information to look at for both of the Lotmead planning applications, to hold a separate planning committee meeting to discuss these applications.

S/15/0767 – Glenville, Rotten Row – Erection of a single storey front, side and rear extensions and two storey side extension.

Parish Council discussed the application and agreed to raise no objection provided the window for the second storey “dressing room” has obscure glass to protect the privacy of neighbouring properties, and the ditch and culvert are kept clear.

14.2 To notify the Schedule to the Permission/Consent received:

S/LBC/14/1070 & S/14/1069 – Florence House, 17 Church Road – Erection of 5no new extensions, replacement UPVC entrance door and external/internal refurbishment.

14.3 To notify the Schedule to the refusal received.

None received

15 COMMITTEE AND REPRESENTATIVES

15.1 Hooper’s Field and Recreation

15.1.1 Hooper’s Field Open Day held on 17th May. Colin Offer confirmed that the event was again very successful, numbers were slightly down but more people seemed interested in joining clubs.

15.1.2 Wild Inspired who carry out activities for children at the Woodland Trust have asked if they can use Hooper’s Field for parking; there will only be in the region of 5 cars. Parish Council unanimously agreed.

15.2 Footpaths, Village Maintenance and Allotments

15.2.1 SBC have quoted Parish Council £1,438.10 to supply and install 5 Epping type bollards (3 will be removable) in front of gate to Lower Recreational Field at Chapel Lane. Gary Sumner confirmed that parking in front of the Lower Recreation Field has been an ongoing problem for many years, it is the only access onto the field and for safety reasons the access needs to be kept clear. After a discussion Parish Council unanimously agreed the quote for £1,438.10.

15.2.2 Fence and the end of Green Lane has been knocked down. Clerk has contacted the developer of Ducksbridge who have confirmed that they will be carrying out work to Green Lane once the details have been confirmed with SBC, however the delivery of scalping was nothing to do with them. Clerk to contact SBC to see if they were responsible.

15.2.3 Footpath 19 (The Marsh): Clerk has reported to SBC in relation to the gate being left open, SBC have replied confirming that they will investigate and look into possibly replacing it with a kissing gate.

15.3 Wanborough Village Hall Management Committee

15.3.1 Broadband is due to be installed at the Village Hall during half term week (w/c 25th May). Cost £300 to install, £25 a month.

15.4 Planning and Finance

15.4.1 Louise Moore (SBC Enforcement Officer) has confirmed that Great Moorleaze Farm will need to gain planning consent for the Swim School. SBC will write to the owner.

15.4.2 Gary Sumner, Colin Hayes & Andrew Bennett met with Taylor Wimpey and SBC in relation to the Stanley Close development. Gary Sumner confirmed that Taylor Wimpey have asked for a minor amendment to their landscaping plans to allow flat gardens. They have agreed to remove the close board fence along the footpath to leave the posts and rails. The flood mitigation work will be completed before 10th occupation.

15.4.3 Owners of Post Office have contacted Gary Sumner and Clerk in relation to the position they are now in and what they consider their options are. They have asked if Parish Council would consider:-

- Purchasing the freehold of the shop only; this would be subject to a professional valuation but they are hoping for something in the region of £90k, cost of splitting the two buildings and they would not contribute the £20k.
- Leasing the shop only, again no £20K contribution, cost of splitting the two buildings.
- Re-consider the option of building a new shop in front on the Village Hall, need to consider SBC planning officer's comments, need to gain permission from PCC and Diocese.

After a discussion Parish Council agreed that they would like to see the current owners put the Post Office on the open market advertising it locally, to see if there is any interest from anyone to buy the Post Office without having to purchase the house as well, as they have never seen the Post Office for sale on its own.

16. FINANCE

16.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Per-Axel Warensjo that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for May 2015 endorsed and the transfers to cover May 2015 expenditure be approved."

16.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Offer and seconded by Per-Axel Warensjo that the statement be accepted.

17. OTHER

17.1 Transport

Nothing to report

17.2 Grants

17.2.1 No applications received

17.3 Flooding

17.3.1 E-mail received from Steven Sanders (SBC) in relation to the flood mitigation work. SBC plan to carry out some trial hole investigations (as per map) week commencing 26th May 2015.

17.4 Neighbourhood Plan

17.4.1 Per-Axel Warensjo confirmed the progress of the plan.

18. CORRESPONDENCE

All other correspondence since the last meeting on 27th April 2015 was available at the meeting.

Meeting closed at 21.15

Date of next meeting Monday 22nd June 2015