

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **19<sup>th</sup> December 2016** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr P Warensjo (Chairman), Mr C Offer (Vice-Chairman), Mr C Hayes, Mr G Sumner, Mr D Hayward, Mr W J Smith

**In Attendance:** Mrs A J Raymond (Clerk), 1 member of public

- 1 Apologies: Mr B Biggs, Mrs D Stalker, Mr R Whitfield, Mr M Simpson
- 2 Declaration of interest:  
Colin Hayes and Dave Hayward declared a personal interest in item 6.3 as they each rent an allotment.  
Joe Smith declared a prejudicial interest in item 6.5.1 as he owns land within the NEV.  
Gary Sumner declared a personal interest in item 6.1.1 as he is the chair of Wanborough Junior Football Club.
3. Minutes:  
The minutes of the previous meeting held on 28<sup>th</sup> November 2016 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

### **Meeting was adjourned for Public Questions**

*A resident asked for clarification on a proposal agreed at the extraordinary meeting held on 7<sup>th</sup> November 2016. At this meeting it was agreed to install traffic lights on the two bends along The Marsh; the resident confirmed that he did not agree with the proposal and practically in would be imposable to implement due to residents having driveway entrances along this section of the road. Per-Axel Warensjo confirmed that this was discussed and agreed at the meeting held on 7<sup>th</sup> November 2016, however the final letter sent to SBC omitted the proposal by mistake but it should have been included.*

4. Report from Ward Councillor  
Gary Sumner confirmed that he is arranging an onsite meeting to discuss the footpath that crosses over Gosling Close to see if anything can be done to make it safer.  
He confirmed that he has been speaking with the Headteacher of Wanborough Primary School as they are struggling to access the S106 money received from Taylor Wimpey; he has put forward suggestions for extending the use of their library, allowing evening access which would also allow them to gain transitional funding.  
  
Joe Smith raised a question in relation to Gary Sumner's statement at the last meeting, under point 6.5.1 that the NEV will be part of a new parish council and asked how he knew this when it would be a matter that would have to go through a formal consultation. Gary Sumner confirmed that he had a chat with Stephen Taylor (Borough Solicitor) who stated that there will be a Community Governance Review in 5 years' time and confirmed that there would be a new parish formed for the NEV, but that this would be subject to a formal consultation.

## 5 PLANNING

- 5.1 To consider Planning Applications received:  
S/HOU/16/2053 - 20 Springlines - Erection of a single storey rear extension and 2no. dormer windows to rear  
Parish Council discussed this application and raised a concern that the proposed two dormer windows might overlook neighbouring property in Oakapple Close; other than this concern Parish Council raised no objection.
- 5.2 To notify the Schedule to the Permission/Consent received:  
None
- 5.3 To notify the Schedule to the refusal received.  
None

## 6. COMMITTEE AND REPRESENTATIVES

### 6.1 Hooper's Field and Recreation

- 6.1.1 Hooper's Field expansion. A Project Manager specification compiled by Colin Offer has been circulated to all councillors.

Joe Smith felt that the expansion proposal will have an impact on the Village Hall and their potential income and felt that the Village Hall committee should be consulted with. He also felt that the villagers should be asked as to whether they would like to see Hooper's Field expanded into a Community Hub; he would like to gain their feedback to see if this is what the village really want.

Colin Offer objected to these comments, stating that under the Terms of Reference for Hooper's Field they are responsible for all recreational sites around the Parish including Lower Rec and Church Meadow. The Parish Council has a responsibility to ensure there are adequate sports provision at all sites. He confirmed that the Hooper's Field clubs raise no substantial objection and are keen for this project to move forward.

Joe Smith stated that currently Hooper's Field is costing the Parish around £10k a year; just by making the site bigger will not solve this problem. There needs to be a business case and Parish Council need to look at whether it will be viable as a Community Hub.

Per-Axel Warensjo confirmed that as part of the specification for the Project Manager this includes producing a business case. Joe Smith asked how much do the Parish Council need to spend in order to get this business case, surely Parish Council should get a better idea of this expansion before this money is agreed. Per-Axel Warensjo confirmed that he expects the Project Manager quotes to be in the region of £10k but until they are received this cannot be confirmed.

Clerk confirmed that Parish Council have not agreed any cost for the Project Manager.

Colin Offer felt that Parish Council have already discussed the expansion of Hooper's Field during the Parish Plan and Neighbourhood Plan processes. He felt that the project needed to move forward and Parish Council need to gain quotes for a Project Manager.

Gary Sumner questioned the governance of this discussion stating that as possible funding for this expansion could be received from the Redlands development he struggles to know why Joe Smith should be taking part in this discussion. Per-Axel Warensjo confirmed his understanding from SBC's Liaison meeting that developments within the NEV (including Redlands) have to give money (S106) towards sports provision, this goes into one pot that Parish Council then have to apply for, it is therefore up to SBC as to how this money is allocated.

Colin Hayes stated that the lease on the Village Hall expires in 2032; it is unlikely that this will be extended for a third session, as parking at the Village Hall is very limited and therefore any expansion at the Village Hall is limited. He feels that Hooper's Field is a better location for a Community Hub, with better parking provision and therefore Parish Council should gain further information on this.

Dave Hayward referred to Mark Simpson's e-mail and his concern about a bar impacting on local pubs. He confirmed that he would support gaining quotes for a Project Manager but assumed that once more detail is received then further discussion will need to take place.

Per-Axel Warensjo put forward a proposal to allow Colin Offer to send out the specification to gain quotes for a Project Manager: 5 voted in favour, 1 against. Parish Council therefore agreed to gain quotes for a Project Manager.

6.1.2 Next Hooper's Field meeting is due to be held on Monday 9<sup>th</sup> January 2017

## 6.2 Footpaths and Village Maintenance

6.2.1 Onsite meeting at Green Lane took place to discuss the entrances. Per-Axel Warensjo confirmed that it was agreed that the developer (Peter Mapson) would install a membrane base which grass can grow through, similar to Hooper's Field car park, at the entrances. The developer will produce plans that he will forward to Parish Clerk. The developer has also agreed to install gates at both ends.

It was also agreed to install a new "keep clear" sign on the Woodland Trust gate to help prevent parking in front of the gate, however there was no confirmation as to who will pay for this.

6.2.2 A resident of 5 Divinity Close has asked if the hedge behind their property can be reduced down. After a discussion it was agreed that all hedges should be reduced down to a more manageable height. Clerk to ask Village Lengthman if he is able to do this.

6.2.3 Land on the corner of Church Road, opposite the entrance to Mayfield, behind the chair. A resident has erected a post and wire fence around this small piece of land, but there is no indication who. After a discussion it was agreed that a letter should be sent to neighbouring properties *ACTION CLERK*

6.2.4 Tree survey for Lower Rec and Church Meadow was carried out last week; hopefully Parish Council will receive the report in January

## 6.3 Allotments

6.3.1 Nothing to report

## 6.4 Wanborough Village Hall Management Committee

6.4.1 Nothing to report

## 6.5 Planning and Finance

6.5.1 *(Joe Smith left the meeting while this item was discussed)* NEV liaison meeting held on Monday 12<sup>th</sup> December 2016. Per-Axel Warensjo, Gary Sumner and Colin Hayes attended this meeting. They confirmed the following points:-

- Thames Water has confirmed that there is no water or waste supply currently available for the NEV, including Redlands. The new pipe being laid and new pumping station on The Marsh is only capable of supplying Swindon; it has not got enough capacity to allow new pipes to the NEV to be connected to it. There will need to be a new sewage pumping station built behind Sainsburys, with each development within the NEV having their own pipes that will be connected to this pumping station. At the moment there is no funding for the pumping station and no planning permission, so this could delay development within the NEV.

- Broadband – there is no overall broadband strategy for the NEV, they are expecting each development island to produce their own plan.
  - Southern Connector Road (SCR) and Commonhead roundabout – SBC are aiming to have the first set of plans ready in March 2017. SBC are considering dualling parts of the SCR.
  - M4 Junction 15 – Gary Sumner confirmed that the modelling and funding has still not been finalised.
- 6.5.2 Social Media Policy. Clerk has circulated an example social media policy. SBC currently have a small section included within one of their policies, but Steve Jones (SBC) has confirmed that they are currently looking into a more comprehensive policy themselves. After a discussion Parish Council agreed to wait for SBC to compile their policy before introducing their own.
- 6.5.3 SBC have sent out the Parish Precept form and Council Tax base; this needs to be completed and returned to SBC by 31<sup>st</sup> January 2017
- 6.5.4 Clerk has received an e-mail from Leon Barrett (SBC Streetsmart) confirming the list of services that SBC want to transfer to parishes. The list confirms that Parish Council have already taken on most of the services; the only area that needs to be looked at is fly-tipping (apart from hazardous waste). Clerk confirmed that Parish Council have a choice to either take on fly-tipping and receive transitional funding or to pay SBC to continue providing the service; both transitional funding and cost details have not yet been received but should be prior to finance meeting. All other services such as highway verges and tree maintenance will remain the responsibility of SBC.
- 6.5.5 Finance Meeting is due to be held on Monday 16<sup>th</sup> January 2017.
- 6.5.6 Swindon Governance Review (CGR) meeting held on Friday 16<sup>th</sup> December 2016. No one from Parish Council was able to attend this meeting, therefore the Clerk has requested a copy of the minutes.
- 6.5.7 Colin Hayes asked for an update on Stanley Close development and the outstanding ditch work. Gary Sumner confirmed that SBC solicitor has sent Taylor Wimpey a draft contract stating that it needed to be agreed by the end of February 2017.

## **7. FINANCE**

### **7.1 Financial Statement**

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Gary Sumner that “The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for December 2016 endorsed and the transfers to cover December 2016 expenditure be approved.”

### **7.2 Monthly Cash Flow Statement**

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Gary Sumner that the statement be accepted.

## **8. OTHER**

### **8.1 Transport**

- 8.1.1 SBC’s Junction 15 Transport meeting held on 30<sup>th</sup> November 2016. Per-Axel Warensjo attended this meeting and confirmed that they are planning a separate left lane going from A419 southwards to M4. However there will not be a separate left lane from Chiseldon. Per-Axel Warensjo confirmed that every question that was put to SBC at this meeting their response was that they would include this within the modelling.

8.1.2 Letter has been sent to SBC in relation to highways improvements and recommendations. Further to a resident's e-mail in relation to the proposed traffic lights along The Marsh that was agreed at the meeting held on 7<sup>th</sup> November (raised also in public questions), Per-Axel Warensjo confirmed that this was actually omitted from the final letter by mistake. However after a discussion it was agreed that this should be corrected. *ACTION Per-Axel Warensjo to send an amended letter to SBC and confirm outcome to resident*

8.2 Grants

8.2.1 No applications

8.3 Flood Management

8.3.1 Nothing to report

**9. CORRESPONDENCE**

*All other correspondence since the last meeting on 28<sup>th</sup> November 2016 was available at the meeting.*

*Meeting closed at 20.50*

*Date of next meeting Monday 23<sup>rd</sup> January 2017*