

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **Monday 19th December 2011** at Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner, Mr A Bennett, Mr R Biggs, Mr C Hayes, Mr D Hayward, Mr C Offer, Mrs K Pearson, Mr W J Smith, Mr B Suter.

IN ATTENDANCE: Mrs H Craven-Jones (Clerk).

1 Apologies: Mr R Whitfield, Mrs S Daltrey.

2. Declarations of Interest:

Mr C Hayes, Mr D Hayward and Mrs K Pearson declared a personal interest in agenda items 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment. Mr W J Smith declared a personal interest in agenda item, 8.6 Eastern Villages Working Party.

3. Minutes:

The minutes of the previous meeting held on 28th November 2011 had been circulated to all Parish Councillors. The Clerk was asked to amend Item 6.2, in relation to the Traffic Management Scheme, the only change requested is that the Buffer Zone on the Wanborough Road is moved further back; "north" of Foxbridge Farm.

4. Report from Ward Councillor:

Mr A Bennett confirmed that Jackie Moyles has been appointed as the Localities Lead for the South area of Swindon Borough Council. This is a full time position and Jackie will work closely with Ward members and the Community. The Parish Council hope to invite her to a meeting early in the New Year.

Nominations for The Pride of Swindon Awards 2012 need to be submitted by February 10th, 2012. The Parish Council will consider if there is anyone they would like to nominate within the Parish. The Clerk will also put up details on the noticeboards.

North Wessex Downs AONB has prepared its Draft Position Statement on Housing;

a copy of this was passed to the Clerk.

The local elections will be held on 3rd May 2012 in the Village Hall, Wanborough.

Although funding was not available this financial year for the cycle route from Burycroft to Commonhead, A Bennett advised that the Clerk should follow this up with Swindon Borough Council in February, so that they can consider funding it in 2012-2013.

A Bennett is still trying to establish ownership of land next to King's Lane for additional allotments to be sited there. He is working with Annie Ellis from Swindon Borough Council; Rod Bluh is also looking into this further.

5. **PLANNING:**

5.1 To notify the Schedule to the Permission/Consent received:

S/11/1515/ROBI - Installation of a below ground dirty water lagoon - Lotmead Farm, Wanborough Road, Swindon, SN4 0SN.

S/11/1390/RM – The applicant in respect of this planning application asked if the Parish Council would consider this application and make any further comments. The Parish Council did not feel it was appropriate to make any further comments about the application at the meeting. They have raised concerns about the original application and will discuss the application when it is re-submitted.

The Clerk will notify the resident of when the application is due to be considered, so that they can attend the Parish Council meeting.

6. **COMMITTEE AND REPRESENTATIVES:**

6.1 Hooper's Field and Recreation:

Colin Offer has now received the plans from Swindon Borough Council in respect of the MUGA. The plans are for a 7-a-side MUGA, 60m x 40m, with a path all the way around. All of the MUGA would be on Woodland Trust land.

Colin Offer and Gary Sumner are meeting with Swindon Borough Council early in the New Year in order to complete the business case for the MUGA.

They will then need to meet with the Woodland Trust and present all of the material in order to secure the land.

Colin Offer confirmed that the Cricket Club have applied for a grant to help with

funding for the new nets. The original costs for the cover for the cricket cover roller were too high, so the Village Lengthsman is going to put up a cover within a budget of £200.00.

The apex of the roof at Hooper's Field is damaged and the Clerk confirmed that she has asked the Village Lengthsman to fix this.

An energy check/assessment of Hooper's Field is due to be carried out early in the New Year.

6.2 Footpaths, Village Maintenance and Allotments:

The paths from Avenell Road and the Beanlands leading onto the Lower Rec. are very muddy so the Clerk is going to ask the Village Lengthsman to put down some bark chippings.

6.3 Wanborough Village Hall Management Committee:

Nothing to report.

6.4 Planning and Finance:

David Hutchinson, the Planning Consultant for Contact House is working closely with Swindon Borough Council and a revised application for the site is likely to be submitted early in the New Year.

6.5 Civil Protection Emergency Group:

A questionnaire will be issued with the Newsletter in relation to this.

7 FINANCE

7.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Mr B Suter and seconded by Mr C Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for December 2011 be endorsed and the transfers to cover December 2011 expenditure be approved."

7.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Mr C Offer and seconded by Mr B Suter that the Statement be accepted.

7.3 Precept for 2012/2013:

The proposals of the Planning and Finance Committee held on Monday 5th December 2011 were considered by the Parish Council. There will be no increase per dwelling in the Parish Council's Precept for 2012/2013. The Parish Council's Precept for 2012/2013 will be £55,188.83. This will result in a cost of £63.78 per band D dwelling. Parish Council's tax base has increased to 865.3, band D equivalent properties for 2012/2013, from 860.3 for 2011/12. Proposed budget of £55,188.83 is as follows:

Insurance	1,800.00
Subscriptions	750.00
Audit Fee	700.00
Book-keeping Services	2,000.00
Legal fees	300.00
Stationery & Postage	650.00
Parish Council Web Site	400.00
Parish Newsletter	400.00
VH room hire	200.00
V.Hall rent to Church	200.00
Clerk's salary	7,266.17
Clerk's expenses	1,800.00
Clerk's pension	1,400.00
Clerks training	100.00
Office Computer	100.00
Parish Councillors' Allowances	2,269.00
Grants - S137 payments	1,100.00
Grant - Ridgeway Link	250.00
Grant - Lyden Magazine	200.00
Grant - Churchyard	700.00
Grant - Village Hall	500.00
George Gibbs Memorial	300.00
Village Grass Cutting	2,983.38
Village Tree works	500.00
Village Lengthsman	7,100.89
Empty litter bins	1,000.00
Empty dog bins	308.88
Village General Maintenance	300.00
Play Area Repairs	200.00
Equipment Village Maintenance	1,000.00
Equipment - New Strimmer	600.00
Allotment water supply	105.00
Allotment rent	278.25
Allotment maintenance	420.00
HF Expenditure	16,007.26
Play Equipment - Capital Budget	1,000.00

Wanborough Parish Council unanimously agreed of Precept of £55,188.83 for 2012/2013.

The Committee confirmed that the allotment rents will be increased by 23% in 2012/2013. Cost per square foot for 2012/2013 will be 0.929 pence, from 0.756 pence per square foot for 2011/2012. This is the final part of the 63% increase done over 3 years. The Clerk will give notice of the increase to the allotment holders.

The Committee proposed a 2% increase in the Hooper's Field Clubs' Licence Fees for 2012/2013:

	2011/2012	2012/2013
Cricket Club	£1,548.67	£1,579.64
Bowls Club	£5,479.24	£5,588.82
Tennis Club	£2,895.98	£2,953.90
Wanborough FC (Est 10 matches)	£537.32	£548.07
Wanborough JFC	£276.32	£281.85
SKS Blyskawica	£707.93	£722.09
Dorcan FC	£535.50	£546.21

The hire of the hall will remain at £12.00 per hour.

Wanborough Parish Council unanimously agreed the increase in licence fees.

The Committee proposed an increase in the Clerk's salary with effect from 1st April 2012. The Clerk's salary will be increased from £6,981.52 to £7,236.32 based on 14 hours per week. Wanborough Parish Council unanimously agreed this increase. Clerk to have next performance review December 2012.

The Committee proposed an increase in the Clerk's Use of Office at Home Allowance with effect from 1st April 2012. This will be increased from £238.74 per quarter to £250.68 per quarter. It was suggested that the Clerk obtain some advice from WALC on this allowance and how it is calculated as this increase was based on inflation figures; November 2011.

The Committee proposed that the Village Lengthsman's hours be increased from 10 to 13 per week, with effect from 1st April 2012. Wanborough Parish Council unanimously agreed this increase. The Village Lengthsman will have his next performance review in August 2012; a salary review will also be carried out then.

Wanborough Parish Council unanimously agreed that there would be no increase to Parish Council Allowances for 2012/2013.

8. OTHERS

8.1 Transport:

Nothing to report.

8.2 Wiltshire Association of Local Councils:

Nothing to report.

8.3 Governance:

The Clerk has been asked to rename this agenda item to “Corporate Governance Review”.

8.4 Grants:

Nothing to report.

8.5 Flooding:

The Clerk is to arrange the next flood meeting for late February 2012. Further details about the flooding meetings/flood management report can be found on the Parish Council website.

8.6 Eastern Villages Working Party:

The next meeting is to be arranged for early in the New Year. Employment and Education will be discussed at this meeting. Updates following each meeting are provided in the Lyden magazine. The Core Strategy is likely to be issued by the middle part of next year; there will be a public consultation prior to this.

8.7 Local Government Boundary Commission:

The review has now been completed and the Clerk was asked to remove this item from the agenda.

8.8 Newsletter: The next Parish Council newsletter will be published in January 2012. All articles will be submitted by the following individuals by 5th January 2012:

Update from the Chairman – Gary Sumner

Eastern Villages and Flooding – Gary Sumner

Hooper’s Field update - Colin Offer

Village Hall update – Colin Hayes

New Allotments – Bob Biggs

Village Gateways – Gary Sumner

9. **CORRESPONDENCE:**

ITEM 1 – Localism Bill Information evening – Wednesday 22nd February 2012 – So far, Colin Offer and Gary Sumner attending.

ITEM 5 – Next WALC/SAC meeting – 19th January 2012. E-mail forwarded to PC on 16/12/11.

ITEM 6 – Council Tax Referendums. E-mail forwarded to PC on 18/12.11.

REMINDER - Code of conduct training session by Stephen Taylor on 5th January 2012. Sue Daltrey is attending.

The meeting closed at 20.30.

Date of next meeting is Monday 23rd January 2012, 7.30pm at Wanborough Village Hall.