

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **19th May 2014** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr W J Smith, Mr C Hayes, Mr R Whitfield

In Attendance Mrs A J Raymond (Clerk) and no members of Public

1 Apologies: *Mrs D Stalker, Mr B Biggs, Mr A Bennett, Mr P Warensjo*

2 Declaration of interest: David Hayward and Colin Hayes declared a personal interest in item 11.2 as they own an allotment

3 Election of Chairman:

Gary Sumner was proposed by Colin Offer and seconded by Colin Hayes. There were no further nominations, so Gary Sumner was unanimously elected as Chairman for the ensuing year. Gary Sumner signed the declaration of acceptance of office book, witnessed by the Clerk.

4 Election of Vice-Chairman:

Colin Offer was proposed by Colin Hayes and seconded by Joe Smith. There were no further nominations, so Colin Offer was unanimously elected as Vice-Chairman for the ensuing year. Colin Offer signed the declaration of acceptance of office book, witnessed by the Clerk.

5 Election of Committees:

The Chairman and Vice-Chairman are members on all committees. It was unanimously agreed that the Councillors present be elected to committees as follows

Planning and Finance: Andrew Bennett, Joe Smith, Per-Axel Warensjo.

Footpaths, Village Maintenance and Allotments: Bob Biggs, Dave Hayward, Joe Smith and Donna Stalker

Hooper's Field and Recreation: Colin Hayes, and Roger Whitfield

Eastern Development Area: Andrew Bennett, Bob Biggs, Colin Hayes, and Roger Whitfield

Neighbourhood Plan: Per-Axel Warensjo, Andrew Bennett, Colin Hayes

Flood Management: David Hayward, Joe Smith and Donna Stalker

6 Election of Representative to other bodies:

It was unanimously agreed that the Councillors present be elected to act as representatives to the following bodies:

Wanborough Village Hall Management Committee:

Colin Hayes, Roger Whitfield

Swindon Area Committee of Wiltshire Association of Local Councils:

Andrew Bennett

Transport:

Bob Biggs

Community Forest:

David Hayward

Swindon South Locality:

Bob Biggs

7 Annual Parish Assembly 12th May 2014

Wanborough Parish Council was very pleased with the attendance at the Annual Assembly; around 36 residents attended. There also seemed to be an interest in the

Neighbourhood Plan. Community Speed Watch was discussed and it agreed that Clerk would find out if there is any local training planned in the near future. *Action Clerk*

8. Minutes: The minutes of the previous meeting held on 28th April 2014 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

No public questions

9. Report from Ward Councillor
Andrew Bennett not present at the meeting.
- 10.1 To consider Planning Applications received:
S/LBC/14/0729 – The Cottage, Staceys Lane – Various external and internal alterations to kitchen and internal alterations to bathroom. Parish Council raised no objection to these plans, provided the Conservation Officer is happy with the plans.
- 10.2 To notify the Schedule to the Permission/Consent received:
S/14/0414 – 23-25 Church Road – Erection of a single storey rear extension to adjoin existing garage;
S/14/0483 – Fairvale House, Ham Road – Erection of a single storey rear extension
S/14/0301 – Blenheim, Kite Hill – Erection of a two storey rear, single storey side and rear extensions and new access.
- 10.3 To notify the Schedule to the refusal received.
None

11 COMMITTEE AND REPRESENTATIVES

- 11.1 Hooper's Field and Recreation
- 11.1 Bowls Club have confirmed that the summer house they have proposed is exactly what they want.
Lee Wells has quoted Parish Council to install a concrete base for the summer house at a cost of £4,000. He has included 5 muck away trucks; if less is needed then this will reduce the cost. Bowls Club have gained two additional quotes from P Norton - £2,187 and Malcolm Hinton £2,976. After a discussion Parish Council agreed to pay for the base to be installed and to use Mr P Norton's quote as it's the cheapest, and agreed to purchase one storage unit. Bowls Club have agreed to pay for summerhouse and one storage unit.
Parish Council agreed to apply for Certificate of Lawful Development, but this can be done at the same time as the installation of the summer house so that it doesn't cause any further delay for the Bowls Club.
- 11.1.2 Open Day was held on Sunday 18th May. Gary Sumner and Colin Offer both confirmed that this was again a huge success with about 300-400 people attending. The only area that Colin Offer stated that he would like to improve on next year is to encourage more teenagers to attend, maybe having some live music in the afternoon. Letters of thanks to be sent to organisers. *Action Clerk*
- 11.1.3 Martin Ripley has quoted £150 to carry out the PAT testing at Hooper's Field. This is now overdue. Parish Council unanimously agreed
- 11.1.4 Pilates no longer wish to use Hooper's Field on a Wednesday evening from the 21st May 2014.

11.2 Footpaths, Village Maintenance and Allotments

- 11.2.1 Village Clean up took place on Saturday 10th May. Parish Council agreed to hold this event earlier in the season next year.
- 11.2.2 E-mail received from an allotment holder in relation to the condition of a number of allotments: Clerk has sent first warning letters to a few allotment holders confirming that a further inspection will be carried out at the end of May. Gary Sumner stated that he has also received a complaint from an allotment holder and went to visit the allotments and felt that they were in the worst condition than he has ever seen them. Dave Hayward felt that the weather conditions had not helped this year. *Action Dave Hayward to check with Bob Biggs as to when the next meeting will be held and to follow up on inspections.*
- 11.2.3 Allotment competition has been organised for: 1st round – 3rd July, 2nd round – 31st July both at 5pm. Donna Stalker, Bob Biggs and Gary Sumner agreed to attend.
- 11.2.4 Footpath walk has been organised (by Colin Everall) for 9th July, 7pm meet at Wanborough Church Car Park; details have been put in June's Lyden. It was agreed to put posters on noticeboards. *Action Clerk*

11.3 Wanborough Village Hall Management Committee

- 11.3.1 Purchase of Wanborough Village Hall – Draft “Heads of Terms” have been circulated to all Councillors. After a discussion Parish Council agreed that the current valuation is too high. Gary Sumner to go back to the Bristol Diocese to renegotiate the price. Clerk has also met with Parish Council's solicitor who agrees that with all the planning constraints on the Village Hall this should bring the value of the hall down. The solicitor will also contact Wiltshire County Council (or SBC) to discuss the lease of the land next to the Church. Parish Council unanimously agreed to delay the building work on the Village Hall for the new Post Office until the New Year. *Action Gary Sumner to contact Village Hall Committee, and owners of Post Office to explain the reason for delay.*
- The Village Hall's AGM is due to be held on 1st July 2014, Colin Hayes stated that he is now unable to take on the position of Chair on this committee, therefore Roger Whitfield has been asked instead if he will consider it instead. Gary Sumner agreed to attend the AGM.

11.4 Planning and Finance

- 11.4.1 SBC's Local Plan EiP. Gary Sumner confirmed that he has so far attended the “Duty to Co-operate” session and confirmed that it was very well attended with Oxfordshire County Council putting forward some good comments. The “Eastern Villages” session again very well attended; Parish Council need to provide evidence that the proposed 8,000 houses within the Local Plan has never included numbers for Redlands. Gary Sumner confirmed that he still has the “infrastructure” session to attend and also there is likely to be an additional session to address some additional information.
- 11.4.2 A proposal was put forward for a new business page on the Parish web site so that local companies can advertise their company. After a discussion Parish Council agreed to this proposal, provided the companies on the website are those that are located in the village only.

12. **FINANCE**

12.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Offer and seconded by Colin Hayes that “The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for May 2014 endorsed and the transfers to cover May 2014 expenditure be approved.”

12.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Colin Offer that the statement be accepted.

12.3 Year End Financial Accounts to 31st March 2014

Parish Council year end accounts to 31st March 2014 have been circulated to all Councillors. It was proposed by Colin Offer and seconded by Colin Hayes that the financial accounts be accepted.

12.4 Annual Return to 31st March 2014

Annual Return to 31st March 2014 was unanimously agreed; Gary Sumner signed the return as a true record.

13. OTHER

13.1 Transport

13.1 Zahida Adams (SBC) has forwarded a message from a resident (Old School House) asking for double yellow lines on the road from Church Road to Church car park. After a discussion Parish Council agreed not to support this proposal as cars parked on this stretch of road do not cause any hazards, parking there is far better than cars parking on Church Road.

13.1.2 Julie Furneal (SBC) has replied to highway improvement requests. After a discussion it was agreed that Parish Council did not support the removal of the "No through road except for access" at Covingham, until another proposal is put in place that will reduce rat running through the village. Parish Council agreed that the comments made by the police officer who stated there was no problem clearly doesn't know the area. *Action Clerk to contact PC Rory Draper for his comments.* Parish Council also did not agree with the comments made about Pack Hill and with all the damage that can be seen on the highway verge it was agreed that Parish Council would go back to SBC about this.

13.2 Grants

No applications for a grant.

13.3 Flooding

Parish Council agreed that the next flood meeting should be organised for July. *Action Clerk to arrange meeting.*

13.4 Neighbourhood Plan

Sub committee meeting has been arranged for 27th May 2014 at 6pm. It was agreed to change this time to 7.30pm as most people will struggle to make 6pm. Clerk circulated a flyer that will be delivered to all residents providing details about the open meeting on Monday 7th July 2014 from 7.30pm; any feedback on this flyer needs to be forwarded to the Clerk or Per-Axel Warensjo.

13.5 Wanborough Post Office

One of the builders has confirmed that they are unable to hold the proposed start date for building work any longer as he cannot chance losing other work. As confirmed previously in the meeting, due to the delay in purchasing the hall this work will be postponed until the New Year.

14. CORRESPONDENCE

14.1 All correspondence listed on Clerk's notes was available at the meeting.

Meeting closed at 21.00

Date of next meeting Monday 23rd June 2014