

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **Monday 20th December 2010** in Wanborough Village Hall, High Street, Wanborough at 19:30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer, Mr A Bennett, Mr B Biggs, Mr C Hayes, Mr D Hayward, Dr A Phillipson, Mr W J Smith, Mr W Suter.

IN ATTENDANCE: Mrs H Craven-Jones (Clerk).

1 Apologies: None.

2 Declaration of interest:

Mr C Hayes, Mr D Hayward and Dr A Phillipson declared a personal interest in agenda items 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment. Mr W J Smith declared a personal interest in agenda item, 6.1, Planning Application received for Foxbridge Farm.

3 Minutes:

The minutes of the previous meeting held on 22nd November 2010 had been circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Richard Bell, Head of Planning at Swindon Borough Council and Phil Smith, Strategic Planning Policy Manager at Swindon Borough Council did not attend the meeting due to the poor weather conditions. G Sumner had raised some questions with Phil Smith in preparation for the meeting; these have been answered by Richard Bell and distributed to the rest of the Parish Council. The Clerk is to arrange for Richard Bell and Phil Smith to attend the next Parish Council meeting on 24th January 2011.

A resident (Mr Burke) attended the meeting and expressed an interest in the Parish Councillor vacancy. The Chairman informed him that the vacancy had just been recently advertised in the Lyden magazine and that it is due to be advertised in the Parish Council newsletter and on the Parish Council website in the New Year. The

Chairman will then ascertain the level of interest in the vacancy.

4 Report from Ward Councillor:

A Bennett stated that the draft Core Strategy will be published very soon and will be considered by Cabinet in January 2011.

He also commented on the draft revision of the Commonhead Proposal; with 890 homes proposed to be built (originally it was 1800 homes) and a business park. The Parish Council are concerned that Wanborough would be affected by the additional traffic that would be generated by this proposed development of 890 homes and a business park. The Clerk has been asked to forward our concerns to Ian Halsall at Swindon Borough Council. Other concerns/questions to be raised are:

- Would children living at this new development attend Ridgeway Secondary School in Wroughton? As they would live nearer to the Ridgeway would they take priority over children in Wanborough?
- Places at Wanborough Primary School are already in great demand. This proposed development is likely to further impact on the number of children wishing to attend the school, which may result in children being taught in long term temporary buildings as many new residents have been unable to get places for their children at the school.

The Chairman asked the Clerk to copy the letter to Andrew Drury, Headteacher at Wanborough Primary School.

The Localism Bill has recently been published; with Parish Councils having more of an opportunity to play a key role in the planning process.

5 **PLANNING**

5.1 To consider Planning Applications Received:

S/LBC/10/1665JABU – Application for listed building consent. Foxbridge Farm, The Marsh, Wanborough, Swindon, SN4 0AB – Change of use of single storey barn to residential dwelling – It was noted that sympathetic materials should be used; in keeping with the existing building.

S/10/1551/SASM & S/LBC/10/1552/SASM – 17 Church Road, Wanborough, Swindon, SN4 0BZ – Erection of 2 windows on second floor on side elevation – No drawing of the windows was provided. Therefore the Parish Council were unable to comment. The Clerk is to raise this with the Planning Officer.

S/10/1850 – The Warrens, Chapel Lane, Wanborough, SN4 0AJ – First floor extension. No objections.

5.2 To notify the Schedule to the Permission/Consent received:

S/COND/10/1607/ROBI - Marsh Farm, The Marsh, Wanborough, Swindon, SN4 0AR – Removal of Condition 15 from previous permission S/10/0761 for the erection of 2 no. dwellings (to replace Plot 4 of planning permission S/07/1651) and construction of new access. Parish Council are disappointed about the form of drainage that has been used for this development. The Clerk has been asked to raise this matter with the Planning Officer.

S/AGRI/10/1675 – Prior Approval Given for the erection of an agricultural building at Breach Farm, Horpit, Wanborough, SN4 0AT

6 COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation:

Wanborough Tennis Club have been awarded "Wiltshire Club of the Year". The Clerk has been asked to put a note into the Parish Council Newsletter formally congratulating the Club on this achievement.

Parish Council are awaiting further plans in respect of the MUGA; Ray Pethick is drawing these up and they should be ready early January. These will then be submitted to Woodland Trust. It is very felt that there is a very big case for a MUGA within the Village; there are currently no facilities for teams to play netball, Wanborough JFC are currently unable to train in the Village, as there is no facility with floodlights. The MUGA would also be available for use by the school and it would be rented out on a commercial basis.

There have been further issues of cars driving on the pitches at Hooper's Field. This has been reported to the Neighbourhood Policing Team by the Clerk. In order to prevent this happening again, the Clerk is to ask the Village Lengthsman to erect a gate at one entrance to the pitch and a post at the other entrance to the pitch. This is to be done before Christmas.

6.2 Footpaths, Village Maintenance and Allotments:

Bob Biggs has asked for information on water costs at the Allotments; he would like the water costs for 2009/2010 in order to compare against the current year.

6.3 Wanborough Village Hall Management Committee:

The boiler at the Village Hall needs replacing; this will cost £5000.00. A Hawaiian evening is going to be held in March and the Scarecrow Trail will start at the end of April 2011. The seats at the Village Hall are in poor condition and it is likely that they

will need replacing in the near future.

Colin Hayes has a copy of the Trust Deed and would like to ascertain what year the Village Hall actually became a "Village Hall". The Clerk will have a look through archive data in the New Year.

6.4 Planning and Finance:

Nothing to report.

6.5 Civil Protection Emergency Group:

Nothing to report.

7 FINANCE

7.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Bill Suter and seconded by Colin Hayes that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for December 2010 be endorsed and the transfers to cover December 2010 expenditure be approved."

7.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Bill Suter and seconded by Colin Hayes that the Statement be accepted.

7.3 Precept:

The proposals of the Planning and Finance Committee held on Monday 6th December 2010 were considered by the Parish Council. The Committee proposed a 1.5% increase per dwelling in the Parish Council's Precept for 2011/2012 of £54,869.93. This will result in a cost of £63.78 per band D dwelling. Parish Council's tax base has increased to 860.3, band D equivalent properties for 2011/2012, from 850.4 for 2010/2011.

Proposed budget of £54,869.93 is as follows:

Insurance	1,500.00
Subscriptions	750.00
Audit Fee	750.00
Book-keeping Services	2,000.00

Legal fees	300.00
Stationery & Postage	650.00
Parish Council Web Site	300.00
Parish Newsletter	400.00
VH room hire	200.00
V.Hall rent to Church	200.00
Clerk's salary	7,500.00
Clerk's expenses	1,800.00
Clerk's pension	1,400.00
Clerks training	100.00
Office Computer	100.00
Parish Councillors' Allowances	2,269.00
Grants - S137 payments	1,100.00
Grant - Ridgeway Link	250.00
Grant - Lyden Magazine	200.00
Grant - Churchyard	700.00
Grant - Village Hall	500.00
George Gibbs Memorial	300.00
Village Grass Cutting	3,000.00
Village Tree works	500.00
Village Lengthman	4,700.00
Empty litter bins	1,000.00
Village General Maintenance	200.00
Play Area Repairs	200.00
Equipment Village Maintenance	1,000.00
HF Expenditure	20,000.00
Play Equipment - Capital Budget	1,000.00

Wanborough Parish Council voted for a Precept of £54,869.93 for 2011/2012; the vote was recorded as five for the Precept and four against.

The Committee confirmed that the allotment rents will be increased by 20% for 2011/2012. Cost per square foot for 2011/2012 would be 0.756 pence, from 0.63 pence per square foot for 2010/2011. The total increase will be 63% over 3 years, the first part of this increase was in 2010/2011 – 20%, with a further 20% this year; the final increase will be 23% in 2012/2013. The Clerk was asked to give notice of the increase to the allotment holders. Clerk to action this at the end of January 2011. Parish Council agreed this proposal.

The Committee proposed a 2% increase in the Hooper's Field Clubs' Licence Fees for 2011/2012:

	2010/2011	2011/2012
Cricket Club	£1,518.30	£1,548.67
Bowls Club	£5,371.80	£5,479.24
Tennis Club	£2,839.20	£2,895.98
Wanborough FC(Est 10 matches)	£526.78	£537.32
Wanborough JFC	£270.90	£276.32
AFC NPower	£694.05	£707.93
Dorcan FC	£525.00	£535.50

The hire of the hall will remain at £12.00 per hour.

Wanborough Parish Council unanimously agreed the increase in licence fees.

The Committee proposed an increase in the Clerk's salary with effect from 1st January 2011. The Clerk's salary will be increased from £6,486.48 to £6,981.52, based on 14 hours per week. Clerk to have next performance review December 2011.

The Village Lengthsman is to have his next performance review in April 2011.

Parish Council Allowances: Parish Council agreed that there would be no increase to Parish Council Allowances for 2011/2012.

8. OTHERS

8.1 Transport:

Bob Biggs informed Parish Council that Ridgeway School did not provide return buses on the last day of term before Christmas, when school finished at an earlier time. This is a great inconvenience for many parents. Parish Council will advise parents who are not happy with this arrangement to e-mail their comments to the school directly.

Gary Sumner and Dave Hayward met with Emily Sykes in December in order to discuss the possibility of Gateways within the Village. The next round of funding for this project will be in April 2011 and Emily confirmed that she will put Wanborough at the top of the list for this.

Emily also confirmed at this meeting that she is awaiting revised prices for the VAS.

Once these are obtained a cheque will be passed to Swindon Borough Council and an installation date for the VAS will be confirmed.

8.2 Neighbourhood Crime:

The issue of the cars driving on the pitches was raised and the Clerk confirmed that she had reported this matter to the Neighbourhood Policing Team.

8.3 Grants:

Letters of thanks received from Robin Cardwell, St John Ambulance and Lyden magazine for the grants issued.

8.4 Flooding:

All comments from the Draft Flood Management report have been forwarded to Carl Collins. Carl will be invited to attend a Parish Council meeting early in 2011 in order to discuss the final report and answer any questions. The intention is to put the final report on the Parish Council website so that it is accessible to everyone; with the key points highlighted. This will also be discussed within the Newsletter, which is due to be issued at the end of January 2011.

8.5 Local Boundary Commission:

The Parish Council submitted their responses to the Local Boundary Commission prior to today's deadline.

8.6 Vacancy for Parish Councillor:

The Chairman confirmed that this was Dr Phillipson's last meeting and he was thanked for all his support during the time he has been a member of the Parish Council. The vacancy will be advertised in the Parish Council Newsletter when it is issued early in 2011.

8.7 Newsletter:

All articles are to be submitted to the Clerk early January so that it can be printed by the end of January.

9. **CORRESPONDENCE:**

Gary Sumner forwarded an e-mail to the Clerk prior to the meeting in relation to a ditch/land at The Marsh and a complaint received by a resident expressing concerns about the work that is being done and the H & S issues/implications. The Clerk is to

Speak to Enforcements and Highways at Swindon Borough Council about the complaint.

The meeting closed at 21.45.

Date of next meeting is Monday 24th January 2011.