

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **21st March 2016** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr C Hayes, Mr P Warensjo, Mr B Biggs, Mr R Whitfield, Mr W J Smith, Mrs D Stalker, Mr A Bennett.

In Attendance: Mrs A J Raymond (Clerk)

1 Apologies:

Mr M Simpson

2 Declaration of interest:

David Hayward and Colin Hayes declared a personal interest in item 6.2 as they each rent an allotment.

Joe Smith declared a prejudicial interest in item 6.4.2 as he owns land within the NEV. Gary Sumner declared a prejudicial interest in item 8.2 as he is the chairman of Wanborough Junior Football Club.

3. Minutes:

The minutes of the previous meeting held on 22nd February 2016 were circulated to all Parish Councillors. Mr Bob Biggs asked for a couple of changes to me made, stating that regarding item 6.2.1, the Allotment Committee are aiming to distribute the new agreement by September, not just review by then. He also stated that he had asked to be involved in the bus service meeting, however this meeting seemed to have been held and he had not been asked. Gary Sumner explained that this was only an initial meeting with chairs of the Parish Councils. The minutes were signed by the chairman as a true record.

Meeting was adjourned for Public Questions

No members of the public at this meeting

4. Report from Ward Councillor

Andrew Bennett provided an update on the outstanding work at the Stanley Close development, stating that Taylor Wimpey are in breach of their condition and have been served a notice. ACTION Andrew Bennett to provide a copy of the letter to Taylor Wimpey so that Clerk can circulate to all Councillors.

A discussion took place in relation to broadband. Andrew Bennett confirmed that the delay is due to the problems in the north of Swindon. There is planning permission for a new mast in Wanborough, but Bishopstone still needs planning permission.

5 PLANNING

5.1 To consider Planning Applications received:

S/16/0266 - 8 Kite Hill Cottages Kite Hill - Erection of porch, dormer windows to rear and side, and conversion of garage into living room. Erection of a detached carport/shed building.

Parish Council raised no objection to this application.

- 5.2 To notify the Schedule to the Permission/Consent received:
S/16/0040 - Post Office High Street - Change of use of part of ground floor of existing dwelling house (Class C3) to tea room (Class A3).
S/16/0086 - Accolade Ham Road - Erection of a single storey side and rear extension (retrospective).
S/15/2091 - PGL Liddington - Change of use of land for a temporary period during school summer holidays for tent accommodation.
S/15/1536 - Land To The North Of Great Moorleaze Farm The Marsh - Erection of a pumping station, formation of a vehicular access, fencing and associated landscaping.
- 5.3 To notify the Schedule to the refusal received.
 None

6. COMMITTEE AND REPRESENTATIVES

- 6.1 Hooper's Field and Recreation
- 6.1.1 Clerk has met with the electric company who have confirmed that there is nothing wrong with the electric meter. Clerk discussed electric usage and it was confirmed after walking around the facility that the electric heaters in the bowls conservatory are likely to be the main users of electricity, plus the water heater going wrong would also have increased the usage. Clerk has since been monitoring usage and it seems that Hooper's Field is currently using about 300 units a week which is very high considering the usage of the facility. It was agreed to raise the problem at the next Hooper's Field meeting on 11th April 2016.
- 6.1.2 Flood Mitigation works are currently running behind schedule and SBC have asked if they can have an extension for the use of the compound area at Hooper's Field until the end of April 2016.
 After a discussion it was agreed to allow the extension of use of the compound provided the following conditions are met:-
- Initial repair work to the driveway must be carried out;
 - The entrance driveway must be kept clear and safe for all club users;
 - For Hooper's Field Open Day on 15th May, the site must be cleared, and driveway, parking areas and compound area all made good before this date.
- 6.2 Footpaths, Village Maintenance and Allotments
- 6.2.1 Committee meeting held on 14th March 2016, Bob Biggs circulated the minutes. He confirmed that majority of the meeting was to discuss the proposed draft new allotment agreement.
- 6.2.2 Village Clean Up - as agreed at the last meeting, Village clean-up will be held on Saturday 16th April, meeting at 9am at Hooper's Field, Lower Rec and Church Meadow. It was agreed that Colin Hayes and Gary Sumner would meet at Lower Rec, Mark Simpson and Colin Offer at Church Meadow and Roger Whitfield and Dave Hayward at Hooper's Field.
- 6.2.3 A resident in Chapel Lane has asked if Parish Council would consider purchasing hedging plants to replace the hedge that has been pulled out by the resident in Manor Orchard. After a discussion it was agreed that Parish Council would allocate £100 to purchase new hedge plants, with a letter to be sent to resident in Manor Orchard asking if he would contribute towards the cost. *ACTION Clerk*
- 6.2.4 Tree on the corner of Magdalen Road and Kite Hill reported by a resident at January's meeting. Clerk has now had a reply from SBC who have confirmed that

this small piece of land was never transferred by the developer once the houses were built, therefore land is still owned by developer. Dave Hayward confirmed that he had a similar problem with another piece of land further down Magdalen Road and would check to see if what he found covers this area too and report back.

- 6.2.5 Village History walk has been organised for Saturday 16th April starting at 2pm, meeting at Village Hall.

6.3 Wanborough Village Hall Management Committee

- 6.3.1 Nothing to report

6.4 Planning and Finance

- 6.4.1 Transfer of Services from SBC. A revised legal agreement has been received from SBC for consideration and circulated to all councillors. Bob Biggs raised concerns about fly tipping in the village and the cost to the Parish. Gary Sumner confirmed that Parish Council are only taking on "boot sized" fly tipping, as anything larger is still the responsibility of SBC. Dave Hayward raised concern about maintenance of gullies and drains, however Gary Sumner confirmed that Parish Council are not taking on these services. Clerk confirmed that the only services that Parish Council have agreed to take on are as per the list shown in the appendix of the legal agreement. Dave Hayward raised concern about the costs and Clerk confirmed that these were all discussed at December 2015 Parish Council meeting. Parish Council voted 8 in favour and 2 abstentions.
- 6.4.2 NEV Planning Obligations draft SPD (*Joe Smith left the meeting while this item was discussed*). This is now out for consultation from 21st March 2016. Parish Council agreed to review document and discuss response to SBC at next meeting. Clerk confirmed that the next NEV liaison meeting is due to be held on 11th April 2016.
- 6.4.3 LGPS Employers' discretions policy. Parish Council agreed to review and discuss at next meeting.
- 6.4.4 South Locality Meeting is due to be held on 30th March 2016. Colin Hayes and Roger Whitfield agreed to attend this meeting.
- 6.4.5 Parish Councillor Elections are due to held on 5th May 2016. Applications need to be submitted to SBC by 4pm on 7th April 2016. If there are 11 or less candidates then all candidates will automatically be elected without a formal election. Dates of the Parish Council meeting need to be changed; in the year of election there needs to be a Parish Council meeting within 14 days of the election. It was unanimously agreed to change the May Parish Council meeting to 16th May 2016, and the Annual Assembly to 23rd May 2016.
- 6.4.6 Janet Busby (SBC Planning) has met with Taylor Wimpey regarding outstanding work at Stanley Close development. She confirmed that Taylor Wimpey will be in contact with Parish Council with a firm proposal. This has already been discussed earlier in the meeting.
- 6.4.7 Owner of 6 Somerset Farm has asked if Parish Council have any objections to them removing a wall from next to their property. Parish Council agreed to go and look at this and confirm to Clerk.

7. FINANCE

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Colin Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for March 2016 endorsed and the transfers to cover March 2016 expenditure be approved."

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Per-Axel Warensjo that the statement be accepted.

8. OTHER

8.1 Transport

8.1.1 Bus Service 90. Funding for the service is under threat which could result in this bus service ceasing. Bus Services 46 and 48, which are mainly subsidised by Wiltshire County Council, are also currently being reviewed as part of a consultation proposal to cut this service to only 2 or 3 journeys a day. Gary Sumner confirmed that he has met with Cllr Heenan and Bishopstone Parish Council to discuss options for retaining a bus service for the village, with notes from this meeting circulated to all councillors. An option has been put forward but in order to make it viable there is a need to gain interest from other areas such as Covingham, South Marston. The aim is to set up a scheme for a bus service to run to the hospital via other areas and then there are buses that can then be taken from the hospital to other parts of Swindon, leaving the hospital every 10 minutes. SBC need confirmation from Parish Councils that they are willing to commit to this scheme long term; SBC are able to offer funding towards the cost of a bus but not to the ongoing running costs. After a discussion Parish Council agreed to the proposal in principle subject to receiving information on the costs involved.

8.1.2 NEV consultation event on the proposed road improvements, held at Hooper's Field earlier on 21st March 2016. Parish Council raised a number of concerns in relation to the plans, especially in relation to the proposed White Hart improvements; the current scheme does not make it clear how traffic from the Covingham direction will be able to access the A419 or head towards the A420 (past Sainsburys). There was also concern raised about there being no footpath or cycle track along the Southern Connector Road. Parish Council were also unsure as to whether this event was a consultation or just a presentation of information.

8.2 Grants

8.2.1 Wanborough Cricket Club have applied for a grant to purchase a new cricket kit for the U15's team who are just starting this year, plus they will have additional costs for extra coaching. Cost of £700 to hire Croft, £300 additional coaching costs, plus the cost of a new kit.

8.2.2 Wanborough Junior Football Club have applied for a grant for the purchase of new goals for the U8's at total cost of £336.

8.2.3 St Andrew's Church has made a request for their grant for the Churchyard maintenance, currently £700 per year, to be increased to £920. The grant from Parish Council has been £700 since 2010 when this covered 20% of the maintenance cost of the churchyard. Due to the increase in costs this grant only covers £15% and therefore ask if the Parish Council will increase the grant so that it covers 20% of their cost

Parish Council discussed all grant applications together (*Gary Sumner left the meeting while this was discussed*). Clerk confirmed that £1,100 remains of the budget for the 2015/16 financial year. After a discussion Parish Council unanimously agreed to give the additional £220 to St Andrew's Church, £336 to Wanborough Junior Football Club and £544 to Wanborough Cricket Club. It was also agreed to confirm to St Andrew's Church that as the budget had already been set for the next financial year they will need to apply for the additional amount again next year and then Parish Council will include the increase in their budget for 2017/18.

8.4 Neighbourhood Plan

Draft Neighbourhood Plan is now out for consultation from 14th March to 25th April 2016. Per-Axel Warensjo confirmed that a “drop in” session is being held at Hooper’s Field on 24th March 2016 inviting residents to come and ask questions to representatives from the committee.

9. CORRESPONDENCE

All other correspondence since the last meeting on 22nd February 2016 was available at the meeting.

Meeting closed at 21.55

Date of next meeting Monday 25th April 2016