

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **22<sup>nd</sup> February 2016** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman) Mr D Hayward, Mr C Hayes, Mr P Warensjo, Mr B Biggs, Mr R Whitfield, Mr W J Smith, Mrs D Stalker, Mr M Simpson, Mr Andrew Bennett (arrived 8.30pm).

**In Attendance:** Mrs A J Raymond (Clerk), 3 members of Public.

1. Apologies:  
None

2. Declaration of interest:  
David Hayward and Colin Hayes declared a personal interest in item 6.2 as they each rent an allotment.

3. Minutes:  
The minutes of the previous meeting held on 25<sup>th</sup> January 2016 were circulated to all Parish Councillors. The minutes were signed by the chairman as a true record.

### **Meeting was adjourned for Public Questions**

*A resident raised a concern about the flood mitigation work, stating that previously she had been informed that the drainage water from Kite Hill would be directed along the ditch on Rotten Row, but she has since found that it will be directed down Green Lane towards The Marsh. Gary Sumner confirmed that the drainage pipe on the left hand side going down Kite Hill will connect to the ditch along Green Lane, but this is no different from what is already happening. However the flood mitigation work includes improvements to slow the flow down so there should be no additional impact on The Marsh.*

*A resident raised a question in relation to the proposed off site drainage work as part of the Ducksbridge planning application in The Marsh. She stated that the proposed upgrade of the pipe and culvert next to their property doesn't actually increase the capacity and asked if Parish Council would suggest they install 3 pipes rather than 2. Joe Smith asked if Parish Council had received a copy of the Ducksbridge legal agreement; Gary Sumner confirmed that a copy had not yet been received.*

*A resident stated that the verges along The Marsh have been badly damaged and this is not being helped by the large vehicles going to the Ducksbridge site. Parish Council agreed to contact the developer about the problem.*

*A resident confirmed that Thames Water have agreed to meet with them to discuss the installation of the new water pipe and the proposed pumping station.*

4. Report from Ward Councillor

*Andrew Bennett confirmed that broadband is definitely going ahead as far as the villages are concerned.*

*In relation to Stanley Close outstanding work, SBC are currently discussing the matter with their lawyer with the aim of sending a letter to the developer very soon. Parish Council agreed that a letter should be sent to SBC asking for a proposed timetable for enforcement.*

## 5 PLANNING

### 5.1 To consider Planning Applications received:

**S/16/0040** – Post Office High Street – Change of use of part of ground floor of existing dwelling house (Class C3) to tea room (Class A3). Parish Council raised no objection.

**S/16/0228** – High Winds, Ham Road – Erection of a two storey side and rear extension. Parish Council raised no objection.

**S/15/1536** – Land To The North Of Great Moorleaze Farm, The Marsh – Erection of a pumping station, formation of a vehicular access, fencing and associated landscaping. (Revised). Parish Council still has concerns about the possible flood issues in around this site and did not feel the revised plans have met all these concerns.

### 5.2 To notify the Schedule to the Permission/Consent received:

**S/15/2001** – 32 Warneage Green – Erection of a single storey rear/side extension and front porch.

**S/15/2078** – Units 6-9 Lotmead Business Park – Change of use from (Class B1) Office to (Sui Generis) Dog Training.

**S/TC/15/1937** – Thames Water Pumping Station Off Ham Road – Installation of a 20 metre high lattice tower supporting 3no. antennas and a 0.6m transmission dish, equipment cabinet and electrical meter cabinet, a 2.4m high palisade fence and associated works.

### 5.3 To notify the Schedule to the refusal received.

None

## 6. COMMITTEE AND REPRESENTATIVES

### 6.1 Hooper's Field and Recreation

6.1.1 Sewage pumps have broken. Clerk has had contractor out twice to look at them but one of the pumps still isn't working and needs to be repaired; quote for repairs £847. Parish Council unanimously agreed to this cost.

6.1.2 PAT testing has been completed.

6.1.3 Electric usage for the last quarter is extremely high at Hooper's Field. Clerk has asked clubs if they know of any reason for this, plus Clerk has arranged for the electric company to come and look at meter.

6.1.4 Water heater in men's toilets has been replaced, however the tap has now been broken.

6.1.5 Work on new play area at Lower Rec is due to start in March. David Hanney (SBC) has confirmed that the S106 money should be transferred to Parish Council within the next few weeks.

### 6.2 Footpaths, Village Maintenance and Allotments

6.2.1 Committee meeting held on 8<sup>th</sup> February 2016; Bob Biggs had circulated minutes. A discussion took place in relation to a proposed new allotment agreement. It was confirmed that one year's notice would need to be given to all allotment holders before any changes are made to their current agreement. It was agreed that due to time constraints and the fact that Parish Councillors have not yet seen the new agreement that Parish Council would aim to review new agreement by September 2016.

6.2.2 It was agreed to hold the Village Clean up on Saturday 9<sup>th</sup> April, with the aim that Councillors would meet residents at three meeting points within the village: Lower Rec, Hooper's Field and Church Meadow. Clerk will arrange for rubbish to be collected on Monday 11<sup>th</sup> April.

- 6.2.3 The large dead tree on the edge of Church Meadow has now fallen in the heavy winds. Lee Wells has pushed what he can to the edge of the field. A large branch from a tree on the Church land partially broke away; this was reported to St Andrews's Church who have now dealt with the matter.
- 6.2.4 Tree fell down on Avenell Road into a resident's back garden, knocking down their fence. Clerk reported to SBC as the tree is within their ownership and SBC have now dealt with the problem.

### 6.3 Wanborough Village Hall Management Committee

- 6.3.1 Committee meeting held on 1<sup>st</sup> February 2016, Mark Simpson had circulated notes from the meeting. Mark Simpson confirmed that the committee are looking into gaining an alcohol licence for the Village Hall.

### 6.4 Planning and Finance

- 6.4.1 Transfer of Services from SBC. A draft legal agreement has been received from SBC for consideration. Parish Council reviewed the document and agreed some amendments. Once these amendments have been made Parish Council will then sign at the next meeting.
- 6.4.2 South Locality Meeting held on 26<sup>th</sup> January 2016. A discussion took place about the funding opportunities from the South Locality. Clerk to look into this to see if it's possible for Parish Council to make a claim.
- 6.4.3 Parish Councillor Elections are due to held on 5<sup>th</sup> May 2016. Applications need to be submitted to SBC between 30<sup>th</sup> March and 7<sup>th</sup> April 2016. If there are 11 or fewer candidates then all candidates will automatically be elected without a formal election. Clerk confirmed that she has not yet received the nomination papers but will circulate them once she has.
- 6.4.4 Parish Councillor Allowances will be paid next month. All councillors who are eligible to claim the allowance were asked to confirm bank details to the Clerk so that payment can be made via BACS.

## 7. **FINANCE**

### 7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Per-Axel Warensjo that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for February 2016 endorsed and the transfers to cover February 2016 expenditure be approved."

### 7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Per-Axel Warensjo that the statement be accepted.

## 8. **OTHER**

### 8.1 Transport

- 8.1.1 Bus Service 90. Funding for the service is under threat which could result in this bus service ceasing. Bus Services 46 and 48, which are mainly subsidised by Wiltshire County Council, are also currently being reviewed as part of a consultation proposal to cut this service to only 2 or 3 journeys a day. Gary Sumner confirmed that he has a meeting with Cllr Heenan and Bishopstone Parish Council to discuss options for retaining a bus service for the village.
- 8.1.2 Community Speedwatch has been carried out three times and has proven successful with a number of speeding letters due to be sent out.

## 8.2 Grants

No applications received

## 8.3 Flooding

8.3.1 The next Flood Management Meeting will be held at 10am on Thursday 10<sup>th</sup> March at Hooper's Field. Clerk confirmed that Thames Water and SBC are due to attend but Environment Agency has sent their apologies.

8.3.2 Flood Mitigation Work. Clerk has received a number of calls and e-mails in relation to this work, mostly relating to the mess the contractors are leaving, how it will be rectified, contractors not letting residents know before they dig up their driveway, and blocking Kite Hill. Steven Sanders (SBC Project Manager) has confirmed that everything will be put right at the end and grass areas reseeded. The project is running behind schedule, but it is hoped to be completed before the end of March 2016.

E-mail from Mr and Mrs Day in relation to a culvert on Rotten Row that has been removed in error, they have discussed with SBC who have confirmed it will be re-instated.

## 8.4 Neighbourhood Plan

Neighbourhood Plan is now ready and draft has been circulated to Councillors. Per-Axel Warensjo confirmed that the aim is to go out to consultation from beginning of March for six weeks, with an open forum meeting due to be held on 23<sup>rd</sup> March.

## 9. CORRESPONDENCE

*All other correspondence since the last meeting on 25<sup>th</sup> January 2016 was available at the meeting.*

*Meeting closed at 21.35*

*Date of next meeting Monday 21<sup>st</sup> March 2016*