

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **22nd July 2013** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman) Mr C Offer (Vice-Chairman), Mr D Hayward, Mr W J Smith, Mr R Whitfield, Mr W Suter, Mr B Biggs, Mr P Warensjo, Mr C Hayes, Mrs D Stalker

In Attendance Mrs A J Raymond (Clerk) and 7 members of Public

1. Apologies: Mr A Bennett
2. Declaration of interest: Mr David Hayward and Mr Colin Hayes declared a personal interest in item 7.2 as they both own an allotment. Mr Joe Smith declared a prejudicial interest on item 7.4.4 as he owns land within the proposed eastern development area.
3. Minutes: The minutes of the previous meeting held on 24th June 2013 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

4. David Clay from CCE Services to talk about Broadband

Mr David Clay from CCE Services attended the meeting to talk about the broadband service that he can provide to residents. The service he provides is purely broadband with no other services, but he can provide a much faster broadband service than that currently available in the village. The cost of his service is offered under three options as follows:-

<u>Option 1</u> (3 month contract)	<u>Option 2</u> (18 month contract)
Full Install set up cost £312.50	£52.50
Monthly £ 25.00	£39.45

Option 3 (Self install option)

Set Up cost £260.00
Monthly £ 25.00

Equipment will come with a six month warranty, or eighteen month if the eighteen month option is taken out.

Questions were raised as to whether there was sufficient capacity, and whether it was possible to share the equipment with a neighbour. Mr David Clay confirmed that there was no issue with capacity, and he agreed if a neighbour was happy to share their broadband service and it was able to reach then this would also not be a problem.

Parish Council thanked Mr David Clay for attending the meeting, it was agreed that he should advertise the service in the local parish magazine, so if he could provide details to the Clerk then this could be arranged.

Meeting was adjourned for Public Questions

A resident attended the meeting in relation to planning application S/13/0562 – 58 Church Road. He was concerned that Parish Council's objections had not been

received by Swindon Borough Council and therefore the application was not considered at Planning Committee. Mr Gary Sumner confirmed that the objections were sent to Swindon Borough Council, but Parish Council did not request the application to be brought to the Planning Committee for consideration. Mr Gary Sumner explained that if Parish Council raise objections it does not mean that the application will automatically be considered by SBC's Planning Committee; SBC have changed the process and Parish Council now have to make a specific request providing a justified reason for the application to be considered by SBC's Planning Committee.

A resident raised concerns about the proposed weight limit on Wanborough Road supported by Councillor Heenan and Covingham Parish Council. Residents felt that this proposal would cause problems for farmers and local businesses; it was also felt that the alternative routes such as The Marsh and Pack Hill could not cope with additional traffic if limits were put on Wanborough Road. Mr Gary Sumner confirmed that Parish Council will comment on the proposal when it goes out to consultation.

A member of the public asked whether Parish Council's decision to withdraw from the Eastern Villages working party, will impact on residents. Mr Gary Sumner confirmed that it would not impact on residents; this was a meeting between Swindon Borough Council and Wanborough Parish Council and residents can still respond to the Local Plan consultation in the normal way.

5. Report from Ward Councillor
No report

6.1 To consider Planning Applications received:

S/13/0860HC – Court Close, Orchard Close – Erection of a detached dwelling, erection of a garage, modification of existing access and associated works. Parish Council considered the application and raised no objection subject to agreement to the following:-

1. Materials used for the proposed new dwelling are in keeping with Court Close;
2. A survey is carried out to ensure there is no flood risk to the proposed property or neighbouring properties;
3. Parish Council would like a S106 agreement put in place to help fund local facilities within the village, such as new play area at Church Meadow, Multi User Games Area at Hooper's Field.

S/13/0829RM – PGL Liddington - Erection of a single storey dining room extension and associated works. Parish Council considered this application and raised no objection.

S/13/0920TB – Land Adjacent to 46 Church Road – Erection of 1no dwelling. Parish Council considered this application and raised no objection subject to the agreement to the following:-

1. Parish Council would like the open field behind the dwelling to be retained in order to preserve the view;
2. Parish Council would like a S106 agreement put in place to help fund local facilities within the village, such as new play area at Church Meadow, Multi User Games Area at Hooper's Field.

S/13/0961JABU – 11 Callas Rise – Erection of a single storey front and rear extension. Parish Council considered this application and raised no objection.

6.2 To notify the Schedule to the Permission/Consent received

S/13/0358/JABU – The Black Horse, Hinton Road – Conversion and extension of former public house into 1 no dwelling. Erection of a detached garage with a hobbies room above. Erection of a stable block in paddock to accommodate 4 stables, tack rooms, hay/garden machinery store and horse box and new vehicular access.

S/13/0561KICO – 58 Church Road – Erection of a detached garage, single storey extensions to include raising the ridge height and the addition of dormer windows

6.3 To notify the Schedule to the refusal received.

None

7 COMMITTEE AND REPRESENTATIVES

7.1 Hooper's Field and Recreation

7.1.1 Second quote for play area at Church Meadow from Wickstead has been received. The third set of plans from Play & Leisure will be received ready for next Parish Council meeting. Expression of Interest has been sent to Community First for a grant from Landfill Tax Fund. Mr Gary Sumner also suggested contacting SBC to see what S106 money is available for this project.

7.1.2 Mr Lee Wells has stated that the cost of the materials to totally refurbish two dug outs at Hooper's Field will be £350. After a discussion Parish Council unanimously agreed to this cost.

7.1.3 Mr Colin Offer confirmed that he was meeting with the Woodland Trust on Friday (26th July) to discuss the MUGA proposal for Hooper's Field.

7.2 Footpaths, Village Maintenance and Allotments

7.2.1 A resident has asked the Parish Council if they would consider purchasing some 30mph speed limit signs to put on wheelie bins or recycle bins. He stated that Aldbourne have done this and it is very effective as you drive through Aldbourne and see the 30 mph speed limit signs. He realises that the bins are only out once a week but felt for the cost it would be beneficial. Cost for 250 £135 (54p each) or 500 for £210 (42p each). Parish Council discussed the idea and agreed that due to the amount of time that the bins are actually out there would not be a huge benefit in purchasing the signs. ACTION Clerk to reply to resident.

7.2.2 Second round of the allotment competition will be held on Thursday 25th July at 5.30pm.

7.2.3 Clerk and Mr Bob Biggs met with SBC James Garrad to discuss Highway problems in the village. So far items reported back:-

- SBC have within their current year programme to resurface sections of Wanborough Road, High Street around Horpit junction and out towards Redlands – this should happen by the end of September but no date has yet been set.

- SBC also have within their current year programme to resurface sections of Church Road, around Lynch Field and Ham Road junction. Mr Bob Biggs confirmed that Ham Road had already had some work done on it but he was not happy with what has been done, as the road has only been patched.
- Rotten Row kerbing by bus shelter: James Garrad has e-mailed the relevant people at SBC to try and sort this problem out, nothing yet received back from them. Parish Council suggested gaining a cost from SBC for Parish Council to consider getting this work done themselves, however confirmation of who owns the land would need to be confirmed first.

7.2.4 Mr Bob Biggs confirmed that there are only three Wanborough residents on the allotment waiting list. Covingham Parish Clerk is to confirm if there any residents remaining on their list; therefore King's Lane allotment site will not be needed at the moment.

7.2.5 Grass cutting at Rodway Open Space. It was agreed that, as SBC grass cutting has been so bad this year, to see if Parish Council could take over the ownership from the Borough and then maintain the open space as part of Parish Council's grass cutting contract. It was also agreed to look at other areas that SBC currently maintain. ACTION Clerk to contact SBC

7.3 Wanborough Village Hall Management Committee

7.3.1 Village Hall maintenance work is due to take place over August 2013, The Village Hall Committee have provided details of the quotes they have gained for the work they want done. They are asking for the £2,000 put aside in this year's precept to go towards the cost of this project. The total cost of the project is the region of £8,700. They have already gained £1,000 from the SBC grassroots grant scheme. Parish Council discussed the Village Hall proposals and could not understand why the toilets needed to be refurbished; it was also noted that there was effectively only one quote gained for the floor. ACTION Clerk to contact committee for further clarification on refurbishment of toilets and to ask for further quotes to be gained for the floor.

7.3.2 E-mail received from Playgroup asking Parish Council if it would be ok for them to install a new covered area behind the Village Hall to provide cover for playgroup children for outside play. Parish Council considered the proposal and raised no objection.

7.4 Planning and Finance

7.4.1 The Internal Audit has been completed and signed off by Banks Chartered Accountants. The only items raised were:

- In the minutes from the September 2011 meeting it states that Mr Bill Suter would carry out an internal audit of financial procedures and the auditors asked if this had been done. Mr Bill Suter confirmed that this was never actually completed.
- Also money received from the football clubs for line marking carried out by Lee Wells has been recorded by the Clerk as a recharge i.e. income is netted off against Lee Wells' salary for his line marking hours. This procedure for recharging needs to be reviewed.

Annual Return has now been submitted to External Auditor.

- 7.4.2 Mobile Library Service is currently being reviewed by SBC. Parish Council agreed that this is a valuable service within the village as it is mainly used by elderly residents who are unable to get to a library. ACTION Clerk to write to SBC objecting to this service being stopped.
- 7.4.3 SBC's Draft Eastern Villages SPD is now out on consultation. Consultation period is from 22nd July to 16th September 2013. SBC have booked Hooper's Field on Monday 2nd September from 3pm – 7pm for residents to drop in to look at the proposals. It was agreed that Clerk would forward a link to all Parish Councillors so that they can review document ready for further discussion at next Parish Council meeting.
- 7.4.4 SBC's Local Plan (Mr Joe Smith left the room while this item was discussed) – The Council submitted the Local Plan on 28th June 2013 to the Secretary of State for Communities and Local Government for an independent examination (EiP) by the governing planning inspector; no date has yet been set. Mr Gary Sumner has asked Tim Comyn, Planning Barrister, to represent Wanborough Parish Council at the EiP. Mr Gary Sumner confirmed that the cost of the Barrister would only be a nominal amount to the Parish (around £10). After a discussion Parish Council unanimously agreed that it would be a good idea to appoint the Planning Barrister to assist Parish Council at the EiP.
- 7.4.5 Planning application - Formation of an all purpose four arm junction at land east of Gablecross roundabout - application has been **withdrawn**.
- 7.4.6 NALC has confirmed an increase in all pay scales of 1% to be back dated to 1st April 2013.

8. FINANCE

8.1 Financial Statement

The monthly statement was circulated. It was proposed by Mr Colin Offer and seconded by Mr Bill Suter that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for June & July 2013 endorsed and the transfers to cover June & July 2013 expenditure be approved."

8.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Mr Colin Offer and seconded by Mr Bill Suter that the statement be accepted

9. OTHER

9.1 Transport

- 9.1.1 SBC's Education Transport Policy for 2014/15 consultation ended on Sunday 14th July 2013. SBC have now changed the policy to include "designated school" so that areas which currently gain school transport will continue to do so. For new housing developments outside of Wanborough such as the Eastern Villages the policy will be the "nearest school".

9.2 Grants

- 9.2.1 E-mail received from Mr Dave Hayward asking if the Parish Council would consider a grant for Woodland Trust. Mr Dave Hayward clarified that it is a steering group who work with the Woodland Trust that has asked for the

grant. Parish Council discussed the matter and unanimously agreed to allocate £500 from the Open Space Maintenance Fund provided the Steering Committee also includes other open spaces within their project, such as Springlines Meadow.

9.3 Flooding

9.3.1 Parish Council agreed to hold their next meeting to discuss flooding in September. It was noted that there is an article in August's Lyden magazine about another group who have met to discuss flood issues in the village. Mr Gary Sumner agreed to contact them.

9.4 Eastern Village Working Party

9.4.1 The last Working Party meeting was cancelled. Mr Gary Sumner has sent a letter to SBC (circulated to all Councillors) explaining the reasons why the Parish Council have withdrawn from the working party

9.5 WVV Steering Committee Meeting

Nothing to report.

9.6 Neighbourhood Plan

9.6.1 The first Neighbourhood Plan meeting was held on 11th July 2013. It was agreed at the meeting that the first stage of the plan is to designate an area that the plan will cover. Blunsdon, Stratton St Margaret and Cricklade have already applied to SBC to do this, so Wanborough need to do the same. It was agreed to hold a second meeting in September; Mr Per Axel Warensjo to arrange a date with the Clerk.

9.7 Wanborough Post Office

9.7.1 Mr Rob Spurr from Oaktree Building Co has agreed to do some initial elevation drawings etc for a new Post Office building in front of the Village Hall free of charge, in order to progress with the pre-application with SBC. He has also made another suggestion as to how to accommodate the Post Office within the Village Hall. Parish Council felt that the other option to accommodate the Post Office within the Village Hall was a good idea; Clerk to ask Rob Spurr to produce some plans.

10. CORRESPONDENCE

10.1 Referring to item 2 of Correspondence, Mr Bob Biggs would like Parish Council to write a letter to Ridgeway School in relation to their proposal to close the school early on the last day. He stated that only two weeks' notice was given to parents and no buses were available at the earlier time to bring the children home making it difficult for parents who work. ACTION Clerk to write to Mr Colledge (Headmaster) requesting that more notice needs to be given to parents and appropriate arrangements made when there are no buses available.

Meeting closed at 22.05

Date of next meeting Monday 2nd September 2013