



WANBOROUGH PARISH COUNCIL

Minutes of the virtual meeting of Wanborough Parish Council held on **22nd June 2020** starting at 7.15pm.

PRESENT: Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice Chairperson), Mr Colin Hayes, Mr David Hayward, Mr John Emmins, Mr Colin Offer, Mr Mark Simpson, Mr James Naylor and Mrs Donna Stalker

In Attendance: Mrs A Raymond (Clerk) and Mr G Sumner (Ward Councillor)

Minute Ref
06/20/

1. Apologies: Apologies received from Mr Jon Beeden and Mr Joe Smith and duly accepted.
2. Declaration of interest: David Hayward and Colin Hayes declared a non-pecuniary interest in item 12 as they both rent an allotment. Colin Offer declared an interest in item 9.1.
3. Minutes
Resolved: The minutes of the full council meeting held on 18th May 2020 were unanimously approved, minutes to be signed by Chair at a future date when face to face meetings can be held.

THE MEETING WAS ADJOURNED FOR PUBLIC QUESTIONS.

No public questions

4. Ward Councillor report

Report circulated to Councillors prior to meeting.

Questions raised by Councillors to Gary Sumner:

- At SBC's NEV meeting the Officers confirmed that the Southern Connector Road (SCR) start date has been delayed until March 2021 whereas Gary Sumner had stated the SCR will start later in the year. Gary Sumner talked about the SCR Compulsory Purchase Order confirming that this is now complete, he confirmed that work is due to commence later in the year.
- A question was raised as to how the Traffic Calming Scheme along the High Street. Gary Sumner confirmed that the scheme has been fully costed and will be paid for by Swindon Borough Council out of S106 contributions from Redlands.
- When is the M4 Junctions 15 due to commence. Gary Sumner confirmed that he doesn't have an exact start date; there are a few bits and pieces that need to be finalised. He is also waiting to receive written confirmation of the diversion route.

Gary Sumner confirmed he is working with BT Broadband with the aim of gaining fibre for all residents; there is a scheme which gives residents £1.5k in vouchers and businesses £3.5k in vouchers that will pay for the cost to install fibre. The quote from BT will be sent to Parish Council and himself, and once this is received residents can then register online.

Gary Sumner confirmed that he has been speaking with residents at Adams Meadow. It has taken a long time and there are still outstanding issues with regard to maintenance of the trees; there is a disagreement with Taylor Wimpey as to what standard of maintenance the trees should be in before they are handed over. He also confirmed that he had requested an inspection of the ditch line. Clerk confirmed that flood water doesn't reach the ditch line and never has since it was re-instated; all flood water funnels down the footpath. Dave Hayward confirmed that he has extensive knowledge of how the flood water flows around the village and would be more than happy to meet with SBC to discuss this.

Gary Sumner left the meeting

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5. PLANNING:

5.1 To consider Planning Applications received:

S/EIA/20/0569 - Land East Of Wanborough Road New Eastern Villages - Request for Environmental Impact Assessment (EIA) Screening Opinion for proposed development.

Resolved: Parish Council unanimously agreed that due to the location of the site there should be an Environmental Impact Assessment carried out and therefore Parish Council request that one should be done.

5.2 Notification of Discharge of Conditions for Planning Applications

S/COND/20/0619 - Redlands Eastern Villages - Discharge of condition 27 following outline planning permission S/OUT/16/0021 for the erection of up to 370no. dwellings

Resolved: Parish Council unanimously agreed that prior to discharge of this condition they would like to see the report and results from the archaeological survey and assessment carried out. Parish Council would also like SBC to confirm their procedure for dealing with the results of the archaeological survey.

5.3 Other Planning

5.3.1 NEV Liaison meeting held on 21st May 2020. Clerk circulated notes from the meeting to all Councillors confirming there are a few outstanding action points that are still awaiting a response from SBC.

6. Highways Improvement Proposals

6.1 Parish Council discussed the feedback received from SBC in relation to Parish Council's proposed Highways Improvements. Parish Council were disappointed with the feedback received from SBC; SBC agree that minor works can be considered if the Parish Council's meet the cost of design and installation and residents agree that this can be met from the precept, but SBC do not have the resources to consider any proposals.

Colin Hayes raised a concern with the new signage and road markings recently installed at Burycroft and requested that the following questions be raised with SBC:-

- Why wasn't Parish Council consulted,
- Why have SBC installed a "single" bend sign when a "double" bend sign would be more appropriate,
- Have the white road markings been done correctly as they cross over and look very strange.

Resolved: Action Clerk to write to SBC asking for a reply to the above questions

6.2 Parish Council discussed SBC's quote to remove the old VAS sign at Callas Hill that hasn't been working for some time.

Resolved: Parish council agreed that due to the cost they will leave the VAS sign where it is and request SBC repair it to full working order.

6.3 To discuss and agree proposed new locations for the Speed Indicator Sign (SID) for submission to SBC.

Resolved: Parish Council agreed the following locations for installation of new posts for the SID:-

- Church Road (between Ham Road and Callas Hill crossroads) eastbound just before Stacey's Lane, westbound just before the Wanborough sign.
- Callas Hill, new location away from the current VAS sign;
- High Street, southbound just after the Horpit entrance before the traffic calming;
- Rotten Row, eastbound just before the entrance to Hooper's Field, westbound in a suitable location that doesn't interfere with the houses;
- Burycroft opposite The Cross Keys;

It was agreed to start with these locations first and add any further at a later date if needed. **ACTION** Clerk to submit application to SBC Highways.

7. Swindon Area Committee meeting held on 18th June 2020

7.1 Colin Hayes confirmed that he attended this meeting; most Parish Councils are now represented on the committee, apart from two, so it was quite a busy meeting. He confirmed that he raised issue with regards to the problems we are having with our Highways improvement proposals and the lack of support from the Ward Councillor. Some Councils gave a few suggestions on this, but it's also clear that it not to be just an issue for Wanborough, with some Councils stating it was better to gain information direct from SBC Officers.

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Colin Hayes confirmed that there was some interesting information on the proposed changes put forward by NALC for the Code of Conduct and a discussion on whether Parish Councils should adopt NALC's Code of Conduct or keep SBC's on the basis that there is less support from SBC and more support can be gained via NALC.

Clerk confirmed that South Marston Parish Council asked Councils for their support to request a Governance Review for the Borough as they would like a new parish set up for the NEV.

Resolved: Bob Biggs requested that NALC's Code of Conduct and Governance Review to be added to next month's agenda; all agreed.

8. **Covid-19**

8.1 Clerk provided an update on facilities and services within the village that are impacted by covid-19:

- Play areas still closed - as per Government guidance - there appears to be no further update or guidance as to when these are likely to be able to re-open.
- Grass cutting and bin emptying as normal, complaints reduced for overflowing bins but increase in fly tipping especially along highway verges.
- Handyman working his way around footpaths cutting shrubbery, litter picking and general maintenance.
- Hooper's Field - bowls and tennis partial re-opening following strict guidance from their sporting associations. Cricket has no plans to restart at the moment. Football are looking to start training and as there is no cricket they will use Hooper's Field as there is more space than at Lower Rec. Car park is open, grass cutting as normal.
- Pavilion - Currently closed. Cleaner has started carrying out weekly clean of the toilets (Bowls Club use for emergencies only).

Discussion took place about the Government guidance on re-opening community buildings. It was agreed to leave this for further discussion with clubs at Hooper's Field meeting.

9. **Footpaths & Village Maintenance**

9.1 *(Colin Offer removed himself from the meeting while this item was discussed).* The total cost to remove the ash tree by Oakapple Close was £570. Clerk confirmed that she gained two quotes, one was for nearly £1k and other (which was agreed) for £570. Due to safety reasons the tree needed to be removed so this work was carried out.

Resolved: Parish Council ratified total spend of £570 to remove the tree on Oakapple Close open space.

10. **Hooper's Field Sports Facility**

10.1 Request from Wanborough Tennis Club for a reduction in Licence Fee for 2020/21. After a discussion Bob Biggs put forward a proposal to offer the Tennis Club a 20% discount in the Licence fee for 2020/21. Parish Council voted 7 Councillors in favour and 2 abstained.

Resolved: Parish Council agreed to offer Wanborough Tennis Club a 20% reduction in their Licence Fee for 2020/21 due to the facility being closed for covid-19.

11. **Hooper's Field Expansion Project**

11.1 Proposed new Terms of Reference for a Working Party was circulated to all Councillors. Clerk confirmed Working Parties haven't been used by the Parish Council, but they are useful for larger projects such as Hooper's Field Expansion Project.

Resolved: Parish Council unanimously agreed to adopt new Terms of Reference for a Working Party.

11.2 **Resolved:** Parish Council unanimously agreed to appoint John Emmins, Bob Biggs and Roger Whitfield to Hooper's Field Project Working Party.

12. **Allotments**

12.1 Parish Council unanimously agreed to ratify the minutes of the virtual committee meeting held on Monday 15th June 2020 .

12.2 The Allotment Committee put forward a recommendation to obtain soil tests for the area of allotments contaminated as per quote gained.

Resolved: Parish Council unanimously agreed the quote for £570 from Oakshire to carry out soil tests. The money received from Thames Water will be used to cover this cost.

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13. **FINANCE:**

13.1 Internal Audit for the financial year to 31st March 2020 was circulated to all Councillors and will be available on Parish website for all residents to view.

13.2 Annual Governance and Accountability Return (AGAR).

Resolved: Parish Council unanimously agreed to approve AGAR section 1, Annual Governance Statement 2019/20. Clerk to submit to External Auditor.

13.3 Annual Governance and Accountability Return (AGAR).

Resolved: Parish Council unanimously agreed to approve AGAR section 2, Accounting Statement 2019/20. Clerk to Submit to External Auditor.

13.4 Monthly payment schedule June 2020:

Parish Council total payments £10,696.45

Parish Council direct debit £16.82

Hooper's Field total payments £732

Resolved: Mark Simpson proposed, Roger Whitfield seconded; monthly payment schedule for June 2020 was unanimously agreed.

13.5 Monthly Cash Flow Statement to June 2020

Resolved: Roger Whitfield proposed, Bob Biggs seconded; monthly cash flow statement to June 2020 was unanimously agreed.

Meeting closed at 9.30pm

Next meeting 27th July 2020

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June 2020

Payment to	Reason	Amount
Mrs A J Raymond	Salary	**
Wiltshire Pension	Pension	584.21
Mr S Astbury	Handyman	**
Mr S Astbury	Expenses	78.24
St Andrew's Church	Lyden - June	365.00
Mrs A J Raymond	Re-imburse expenses	232.66
HMRC	Tax & NI April-June	1,490.51
Mr D Clay	WiFi - Village Hall	25.00
Allbuild	Grass cutting	1,291.19
Allbuild	Waste Collection	300.00
Allbuild	Maintenance work	96.00
Swindon Area Committee	Subs	23.00
Oakshire	Allotment Soil Tests	570.00
Top of the Trees	Tree removal	684.00
Darkin Miler Accountants	Internal Audit	383.99
Wanborough JFC & Priory Vale FC	Grant - Goal Posts	632.00
St Andrew's Flower Club	Grant	100.00
St Andrew's Church PCC	Grant - Graveyard Maintenance	950.00
Wanborough Village Hall	Grant - Maintenance	600.00
Ridgeway Link	Grant	260.00
ID Mobile	Mobile Phone	16.82
Allbuild	Grass Cutting	732.00

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