

## Wanborough Parish Council

Minutes of the meeting of Wanborough Parish Council held on **23<sup>rd</sup> March 2020** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice-Chairperson), Mr Colin Hayes, Mr David Hayward, Mr John Emmins, Mr James Naylor and Mrs Donna Stalker

1. Apologies: Due to COVID-19 some Councillors were unable to attend Mr Colin Offer, Mr Jon Beeden, Mr Joe Smith and Mr Mark Simpson.
2. Declaration of interest: None
3. Minutes:  
**Resolved:** The minutes of the full council meeting held on 24<sup>th</sup> February 2020 were approved and signed by the Chairperson as a true record.
4. To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation to enable the Council to fulfil its responsibilities to its residents.  
**Agreed** – Clerk to confirm procedure for access to records in the event of her own incapacity
  - 4.1. High Consequence Infectious Disease Policy (HCID).  
**Resolved:** Parish Council unanimously approved the above new policy.
  - 4.2. Emergency cover of key services and facilities in the village.  
**Resolved:** Parish Councillors will check e-mails daily and react accordingly.
5. FINANCE:
  - 5.2 To approve Financial Payments for March 2020.  
Colin Hayes proposed and Roger Whitfield seconded; Parish Council unanimously approved the payment schedule for March 2020.
    - Parish Council total payments £11,690.72
    - Parish Council direct debits £16.38
    - Hooper's Field total payments £366.80

Meeting closed at 19.50

Date of next meeting: April 2020 meeting cancelled. Meeting on 18<sup>th</sup> May 2020 will be decided nearer the time.

**March 2020**

			VAT Included
Payment to Mrs A J Raymond	Reason Salary	Amount **	
Wiltshire Pension Mr S Astbury	Pension Handyman	414.83 **	
HMRC	Tax & NI Jan-March	1,543.93	Yes
Allbuild	Waste collection & maintenance work	771.60	Yes
Mrs A J Raymond	Expenses	766.42	Yes
Mr D Clay	WiFi - Village Hall	25.00	
Bob Biggs	Expenses - flowers Anita Basevi	15.00	
SBC	Allotment rent	142.38	Yes
Greenspace	Storyboard & trail	5,436.00	Yes
Mark Woodman	Website - Storyboard & trail	360.00	Yes
Mark Woodman	PC emails	43.90	
SBC	Flytipping asbestos removal	200.00	
Mule Creative	Storyboard & trail leaflet	217.00	Yes
ID Mobile	Mobile Phone	16.38	
Solutions Contract Cleaning	Cleaning	240.00	
Wiltshire FA	Sports Field inspection	80.00	
British Gas	Boiler Service monthly charge ** confidential under Data Protection	46.80	