

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **23<sup>rd</sup> October 2017** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr C Offer (Chairman), Mr B Biggs (Vice-Chairman), Mr M Simpson, Mr J Sinclair, Mrs D Stalker, Mr R Whitfield, Mr D Hayward, Mr J Smith, Mr C Hayes

**In Attendance:** Mrs A J Raymond (Clerk) and 3 members of public, Mr G Sumner (Borough Councillor, arrived at 20.30 and left by 21.00)

1. Apologies: None
2. Declaration of interest:  
David Hayward and Colin Hayes declared a personal interest in item 6.3 as they each rent an allotment. Joe Smith declared a prejudicial interest in items 6.5.2, 6.5.3 and 6.5.6.
3. Minutes:  
The minutes of the previous meeting held on 25th September 2017 were circulated to all Parish Councillors. The minutes were signed by the Chairperson as a true record.

### ***Meeting was adjourned for Public Questions – none raised***

4. Report from Ward Councillor (arrived at 20.30, after item 6.1.1, but minuted in accordance with agenda numbering)  
Gary Sumner confirmed that the SHELAA will be available to Parish Councils in January 2018.  
Superfast broadband is now live and the website it currently being updated so residents can register.  
SBC winter gritting service review; although SBC were proposing to remove the school route from their programmes, Gary Sumner confirmed that this has now been re-instated.  
Gary Sumner confirmed that he had contacted SBC to gain a copy of the minutes of the meeting held at SBC between Taylor Wimpey, SBC and Wanborough Parish Council; as yet he hasn't received them but will forward when he does. He has asked SBC to push Taylor Wimpey to start the outstanding ditch works as he doesn't want it to be left and then find we are within the nesting season again.  
Gary Sumner provided an update on the Lotmead appeal hearing which is due to start on 7<sup>th</sup> November, confirming that he will be speaking at the inquiry.  
Gary Sumner confirmed that a site has now been allocated within the New Eastern Villages (NEV) for a pumping station. Each of the development areas will need to provide the infrastructure to this pumping station, therefore the supply of water can be covered by a condition of their consent.  
The land acquired on Pack Hill for woodland planting is due to be completed by 1<sup>st</sup> December; the plan also includes a small parking area.  
SBC are currently reviewing the M4 junction 15 proposed improvements.  
Greenbridge roundabout is due to have some re-marking to hopefully solve a few problems.  
Dave Hayward raised a question in relation to the comments Parish Council make to SBC for planning applications. Gary Sumner confirmed that 96% of planning applications are decided under delegated powers; if Parish Council have concerns then there is no reason why they cannot submit these questions to SBC.

Concerns were raised about the parking along Church Road and the fact that it has become a lot worse in recent months. Dave Hayward stated that the bus has problems as there is no marked bus area next to the bus stop. Gary Sumner confirmed that SBC would not consider double yellow lines along Church Road. He felt that it is partly to do with the success at the Calley Arms that is causing more problems, however Bob Biggs confirmed that parking is still a problem when the Calley Arms is closed therefore they can't be the cause.

## 5. PLANNING

5.1 To consider Planning Applications received:  
None

5.2 To notify the Schedule to the Permission/Consent received:

**S/17/0984** – Fenny Compton & Herriefts, Ham Road – Proposed demolition of existing 2 no bungalows and erection of 2 no replacement dwellings plus garages and including a new vehicular access

*Dave Hayward raised a concern stating that even though Parish Council raised an objection to this application due to the proposed size and location of the garages, and the building line along Ham Road, SBC choose to ignore and grant permission. Why has SBC changed their view on the building line for Ham Road? And why aren't Parish Council's objections taken into consideration. After a discussion it was agreed that this is something the Councillors can raise with SBC at the planning training session.*

## 6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

6.1.1 Hooper's Field meetings held on 9<sup>th</sup> October 2017; notes from the meeting were circulated to all Councillors, along with subsequent correspondence received.

- Parish Council received a copy of correspondence that had been sent out by the Chair of Wanborough Junior Football Club. Parish Council were disappointed that this had been sent and felt that it undermined the Parish Council and all that they are trying to achieve.
- Colin Hayes circulated correspondence in relation to the proposed development of 3g football pitches at the County Ground. Parish Council discussed the correspondence from which it appears that Wanborough Junior Football Club (WJFC) are in advanced discussions with Swindon Town in the Community Trust. Parish Council therefore agreed that WJFC's future usage of facilities within Wanborough would need to be clarified.
- Correspondence received from the Chair of Wanborough Junior Football Club to the Parish Clerk. Parish Council raised concerns about the tone of the correspondence towards the Clerk and felt that it was completely unacceptable. Parish Council unanimously agreed that a letter should be sent to the Chair of WJFC, signed by Colin Offer as Chair of Wanborough Parish Council.
- A discussion took place in relation to how the Hooper's Field meeting went. Mark Simpson confirmed that Parish Council had asked all clubs for information in relation to their membership numbers and financial accounts. Most had supplied this information, however WJFC didn't supply membership numbers and they supplied a financial statement to 2015 and have been asked for a more up to date financial statement when available. Cricket Club provided a financial summary and said they will provide an annual financial statement.
- Clerk confirmed that Wanborough Football Club (adult team) have confirmed they don't want to meet with Parish Council; they are happy with the facilities and just want to hire and use it the way they currently do. Clerk also confirmed that most

clubs prefer (apart from the Tennis Club) a joint meeting rather than individual meetings.

- Deadline for questionnaires 31<sup>st</sup> October 2017, Parish Council discussed the questionnaire in light of recent correspondence and agreed that they will review the data once the deadline is complete. Parish Council agreed that a separate meeting will be needed to discuss the results of the questionnaire.

- 6.1.2 Play Area inspection report, full report circulated to all councillors. Clerk confirmed that there is nothing showing on the report as urgent, and also confirmed that she will go through the report with the lengthsman to sort out all the minor items that they recommend.
- 6.1.3 Village Lengthman (Ian Luckhurst) has now attended play area inspection training.
- 6.1.4 Report of anti-social behaviour at Lower Recreation Field, with older youths hanging around behind the storage shed. Clerk has reported this to the police who have confirmed that they will carry out additional checks.
- 6.1.5 Verti-draining has now been done at Hooper's Field sports field. Parish Council to review whether this has made any difference to the drainage of the sport field.
- 6.1.6 £100 received from a resident who borrowed the chairs and tables from Hooper's Field. After a discussion it was unanimously agreed to donate the money to St Andrew's Church boiler replacement fund.
- 6.1.7 Request to use Hooper's Field for Paramotoring. After a discussion Parish Council unanimously agreed that Hooper's Field would not be an ideal location and recommended that the applicant gets in touch with some local farmers.

## 6.2 Footpaths and Village Maintenance

- 6.2.1 Tree Works quotes. Clerk has now met with four tree surgeons and discussed works required; quote should be received in the next couple of weeks.
- 6.2.2 Clerk has chased Martin Fry (RoW Officer) in relation to outstanding footpath issues. He has replied stating that he hasn't managed to move forward with anything yet, but hoped to have more positive information by Parish Council's next meeting.
- 6.2.3 Request from resident to plant trees in the gap at Church Meadow. Clerk has replied confirming Parish Council's approval.
- 6.2.4 Footpath from High Street (Callas Hill) is very overgrown by a hedge and difficult to use. This work is too difficult for one person, therefore Clerk has added to tree surgeon's quotes. Parish Council agreed that it would be good to get this footpath in a better condition for residents to use.

## 6.3 Allotments

- 6.3.1 Allotment hedge has now been cut by Joe Smith.
- 6.3.2 A quote from Allbuild for the allotment car park and manure heap has been received at a cost of £2,200; due to the cost two further quotes will be needed. Bob Biggs asked if Allbuild could provide more detail on their quote. The next committee meeting will be held on 20<sup>th</sup> November – **ACTION Clerk to book Hooper's Field.**

## 6.4 Wanborough Village Hall Management Committee

- 6.4.1 Clerk has sent an e-mail to Village Hall Chair in relation to parking issues outside Village Hall; as yet no reply. Mark Simpson confirmed that the next meeting is due to be held on 6<sup>th</sup> November but unfortunately he is unable to attend, Jim Sinclair agreed to attend.

## 6.5 Planning and Finance

- 6.5.1 External Audit Report for the financial year to 31<sup>st</sup> March 2017. External Audit has now been completed; Clerk confirmed that everything is ok apart from one point which has already been mentioned by the Internal Auditor that no "Risk Assessment" has been carried out by Parish Council. Parish Council confirmed that this has now been carried out and Clerk confirmed that it will be reviewed again at the next Finance meeting

- 6.5.2 *(Joe Smith left the room while this item was discussed)* SBC NEV S106 bid. Clerk submitted revised S106 list to SBC as agreed at last meeting. SBC have replied confirming that they would like Parish Council to put the list into their order of priority. Parish Council discussed and agreed the top three priority items, however the other items would be difficult to put in order until they know what the village want from the feedback from the questionnaire. Parish Council agreed that the least priority item should be the pavilion at Church Meadow.
- 6.5.3 *(Joe Smith left the room while this item was discussed)* NEV - Great Stall presentation and proposals. Colin Hayes attended the presentation and confirmed that they plan to submit an outline planning application soon, which will include a secondary school for 3,000 plus students, but wanted to wait to see the outcome of the Lotmead appeal. He also confirmed that they don't plan to start building until 2020.
- 6.5.4 Co-Funding Fibre. Colin Offer circulated information on Co-Funding Fibre. Parish Council discussed and agreed that this would be of benefit for a number of residents and should be pursued by Parish Council. **ACTION Clerk.**
- 6.5.5 Swindon Area Committee (SAC) held on 12<sup>th</sup> October 2017. Colin Offer attended the meeting and confirmed that main points from the meeting were:-
- It was interested to hear that one of the aims of some Parish Council's to get a Neighbourhood Plan completed is so that they get more CiL money, 20% rather than 10%.
  - A contact was provided at SBC, for the Clerk to contact to gain more information on how the Tax Base for the precept is calculated **ACTION Clerk.**
  - For new developments the plan is now to have a Management Company who will be responsible for the open spaces etc within their development, this will mean residents moving into these new homes will have to pay their council tax but on top of this they will have to pay an amount to a management company.
  - Empty houses around Parishes have suffered considerable problems with arson.
- 6.5.6 *(Joe Smith left the room while this item was discussed)* Lotmead Planning Appeal – starts on 7<sup>th</sup> November 2017 at SBC Council Chambers from 10am. Parish Council agreed to nominate the Ward Councillor to speak on behalf of Wanborough Parish Council at the inquiry.
- 6.5.7 Clerk's forum meeting held – main points from meeting as follows:-
- Transfer of Services – Parish Councils raised concerns about future developments and areas that Parish Council will be expected to take on the maintenance for. Stephen Taylor confirmed that Parish Council and SBC need to have discussions at the "planning" stage to ensure either the appropriate funding is provided to Parish Councils or a management company is set up to cover this maintenance
    - CiL – Document supplied confirming the CiL procedure. WPC currently have £186.84 of CiL payments to date.
    - Forward Planning presentation by Phil Smith (SBC) – A timetable was provided for the Local Plan review, stating that the first stage will be the "Issues and Options" consultation, basically SBC asking for ideas. SBC are aiming to have the new Local Plan adopted by 2021 for the period to 2036. Phil Smith also stated that the SHELAA is not due out until the New Year at the earliest. He confirmed there is nothing new for Wanborough within SHELAA; their priority is to get the "Brown Field Site" review out first.
- 6.5.8 The Ropers, Church Road. Clerk has contacted Brian Clarke (History Society) who confirmed that they tried to "list" this building several years ago, but SBC were not interested; he has provided Clerk with some information. Clerk has started the online application with English Heritage, however one of the sections requires current internal photos, which are not available, therefore the application cannot be completed. Parish Council agreed that a letter to the owner should be sent in order for the application to be completed. **ACTION Clerk**

- 6.5.9 SBC are repeating their planning training session, first on 30<sup>th</sup> October 2017 (Clerk has booked places on this) and second on 27<sup>th</sup> November 2017, but this clashes with Parish Council meeting.
- 6.5.10 The first Meeting of the Community Safety Forum will be held on Tuesday 31 October 2017 at 6.30pm at Broadgreen Community Centre. Roger Whitfield and Bob Biggs have agreed to attend.
- 6.5.11 SBC Transport requirements for development – consultation from 1<sup>st</sup> November to 31<sup>st</sup> December 2017. Presentations at SBC on 24<sup>th</sup> October and 26<sup>th</sup> October 2017; Bob Biggs and Colin Hayes have agreed to attend on 24<sup>th</sup> October 2017.

## **7. FINANCE**

- 7.1 Payment Schedule for October 2017  
Colin Hayes proposed and Jim Sinclair seconded; Parish Council unanimously approved the payment schedule for October 2017.
- 7.2 Monthly Cash Flow Statement  
Colin Hayes proposed and Roger Whitfield seconded; Parish Council unanimously approved the Cash Flow Statement for October 2017.

## **8. CORRESPONDENCE**

*All other correspondence since the last meeting on 25th September 2017 was available at the meeting.*

*Meeting closed at 21.35*

*Date of next meeting Monday 27<sup>th</sup> November 2017*