

Wanborough Parish Council

Minutes of the meeting of Wanborough Parish Council held on **23rd September 2019** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice-Chairperson), Mr Jon Beeden, Mrs Donna Stalker Mr Colin Hayes, Mr David Hayward and Mr Mark Simpson.

In Attendance: Mrs A Raymond (Clerk).

1. Apologies: Mr Joe Smith, Mr John Emmins, Mr James Naylor, Mr Colin Offer.
2. Declaration of interest: Dave Hayward and Colin Hayes declared an interest in item 8.3 as they both rent an allotment.
3. Minutes:
Resolved the minutes of the full council meeting held on 2nd September 2019 were approved and signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions

No public questions

4. Ward Councillor report
No report received.

5 PLANNING:

5.1 To consider Planning Applications received:

S/19/1303 - Land To The Rear Of 2 The Hedges Wanborough - Erection of 1no. dwelling, garages and associated works. (Without compliance with condition 2 of previous permission S/18/1233).

Resolved: Parish Council strongly object for the following reasons:-

- The overall size of the proposed dwelling has increased in size and it also appears (although no measurements are given) that the ridge height of the property has increased making it considerably higher than the surrounding properties.
- The proposed new dwelling has changed the single garage to a double garage with additional accommodation over the top. This has removed the only off-road driveway space.
- Insufficient off-road parking provision for a 4 bedroom house. There needs to be room to pull off the road onto a driveway and this isn't possible without parking over the pavement.
- Garages, although in theory provide two car parking spaces in practice they are very rarely used for that purpose, therefore there is insufficient parking provision for the proposed large 4 bedroom property which is likely to bring at least 2 if not more cars.
- The proposed development is too large in scale for the plot and not in keeping with the surrounding character of the properties on Magdalen Road.

5.2 To consider Revised Planning Application received

S/18/2057 - 3 Church Road Wanborough - Demolition of existing dwelling and erection of 1no. replacement dwelling, refurbishment of existing barn to form a garage and associated works.

Resolved: Parish Council have no further comments to make from the previous revised application.

S/OUT/19/0582 - Lotmead Site New Eastern Villages - Outline Planning Application (means of access off Wanborough Road not reserved) for demolition and/or conversion of existing buildings and redevelopment to provide up to 2,500 homes (Use Class C3); up to 1,780 sqm of community/retail uses (Use Class D1/D2/A1/A3/A4); up to 2,500 sqm of employment use (Use Class B1); sports hub; playing pitches; 2no. 2 Form Entry primary schools; green infrastructure; indicative primary access road corridors to A420; improvements to Wanborough Road.

Resolved: Parish Council agreed to request an extension of time from SBC – *Action Clerk*

5.3 Other Planning

5.3.1 Notes from the NEV Joint Liaison meeting with South Marston Parish Council held on 16th September 2019 were circulated to all Councillors.

Bob Biggs confirmed that a discussion took place in relation to whether it is better for parish councils to take on the maintenance of green infrastructure within new housing estates or to use management companies. SBC agreed that parish councils should be involved at an early stage so that these matters can be discussed.

Bob Biggs confirmed that South Marston Parish Council have requested that SBC review the parish boundaries as they do not want any of the NEV that is south of the A420 to be included within their parish; they have requested that SBC form a new parish council.

6. To review and discuss Parish Council's Actions Points

Colin Hayes asked if Parish Council had received anything further from the property lawyer in relation to the outstanding drainage work at Stanley Close. *Action Clerk to follow this up again.*

Parish Council had nothing further to report on the action points.

7. To receive Clerk's Report

Clerk's report was circulated to all councillors and a copy can be viewed in the appendix to the minutes.

8. To consider items from the Committees and Representatives to other Statutory Bodies of Wanborough Parish Council

8.1 Hooper's Field Project

8.1.1 Parish Council discussed the proposed specification for an architect to compile detailed plans for Hooper's Field

Resolved: Parish Council agreed the description should be changed to Hooper's Field Sports and Community Facility. Parish Council unanimously agreed the specification with one further addition for site security. *Action Clerk to submit invitation to tender to compile detailed plans.*

8.2 Footpaths and Village Maintenance:

8.2.2 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the meeting held on 16th September 2019.

8.3 Allotments

8.3.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the meetings held on 28th July 2019 and 16th September 2019.

8.4 Wanborough Village Hall

8.4.1 Village Hall AGM held on 16th September 2019; Mark Simpson attended and circulated his notes from the meeting.

8.5 Lyden Magazine

8.5.1 Parish Council discussed how they would like to see the Lyden Magazine financed from January 2020, maintaining an income for the PCC, but also making sure it doesn't become a financial burden on the Parish.

The ultimate goal would be to see it self-funded through the income from advertising. Mark Simpson and Dave Hayward agreed to attend the next committee meeting, Clerk to confirm date.

9. SBC Consultation – Change to Election Cycle

9.1 Parish Council discussed SBC's proposals to change their election cycle from thirds to once every four years for all Borough Councillors. Consultation period ends on 25th October 2019.

Bob Biggs confirmed that if this change is made Parish Council elections would no longer be in line with Borough Elections unless Parish Council also agree to move their election year. Wanborough Parish Council is due to hold the next election in May 2020; if this change is agreed there will be a further election in May 2022.

Bob Biggs confirmed SBC are holding a second meeting to discuss this on 1st October 2019 which he plans to attend.

Clerk confirmed that SBC plan to vote on this change on 21st November 2019 and if 2/3rd of Borough Councillors agree then SBC will agree this change.

Clerk confirmed that the Parish Council election in May 2020 is due to be held on Thursday 7th May 2020, the day before the new Bank Holiday.

10. South Swindon Community Safety Forum

10.1 Meeting held on 11th September 2019. Bob Biggs attended the meeting and confirmed that the attendance was low, raising the question from the Police as to whether they thought the meetings were beneficial. Those present agreed that the meetings should continue and they agreed to follow this up with Parish Councils who hadn't sent a representative. Next meeting due to be held on 7th November at Chiseldon. Minutes of meeting circulated to all Councillors.

11 FINANCE:

11.1 To approve Financial Payments for September 2019

Colin Hayes proposed and Roger Whitfield seconded; Parish Council unanimously approved the payment schedule for September 2019.

Parish Council Total Payments £9,724.27

Parish Council Direct Debits £16.38

Hooper's Field Total Payments £1,301.22

11.2 To approve Cash Flow Statement

Colin Hayes proposed and Roger Whitfield seconded, Parish Council unanimously approved the Cash Flow Statement detailing budget and spend for the first six months of the financial year to Sept 2019.

12. Correspondence

A list of all other correspondence received since the last meeting on 2nd September 2019 was read out by the Chairperson and was available at the meeting.

Meeting closed at 21.15

Date of next meeting: Monday 28th October 2019

CLERK'S REPORT
To 23rd Sept 2019

1. Planning
 - a. SBC's Local Plan Review 2036 – Clerk has submitted letter, copy circulated to Councillors.

2. Hooper's field
 - a. There have been further reports of people hanging out at Hooper's Field in the evening, cars spinning around the car park, rubbish being left including signs of drug use. Clerk continues to report via 101 to the Police in the hope that they will carry out spot checks. Consider locking and closing gate over winter months.
 - b. Clerk has spoken to the contractor and agreed to fill the gaps in the driveway with stone and pad it down and this will be done on Friday.
 - c. Wanborough Bowls Club have raised a concern about the driveway and one large tree next to Bowls green that they would like removed before the start of next season. Clerk will refer this to the next Hooper's Field meeting.

3. Lower Rec Play Area
 - a. A large number of the wooden posts around the play area have now come out, this is being monitored it just looks untidy rather than there being any safety issues.

4. Footpaths and Village Maintenance
 - a. The final Parish Walk was held on Saturday 21st September, it was very well attended and enjoyed by everyone. Everyone was keen for these to be held again next year. Clerk will put an article about this in the next Lyden.

5. SBC Highways
 - a. SBC are holding another "drop in" session at Hooper's Field on Thursday 26th September 2019 from 4pm to 7pm. White Hart Junction plans and other NEV infrastructure schemes will be on show. The contractor has been appointed and is also supposed to be at the meeting to ask questions.

6. Newsletter
 - a. The last draft newsletter didn't end up going out, Clerk did not receive any responses back from Councillor's before going on holiday and therefore there wasn't time before Clerk went on holiday. Most of the newsletter has been incorporated into October's Lyden apart from the Local Plan Review which would have been too late for the consultation deadline.

7. Clerk
 - a. Clerk submitted a standards complaint against Borough Councillor at the beginning of April 2019. SBC's Assessment Panel considered the complaint on 11th July 2019. SBC felt that the complaint could be dealt with under an "informal resolution" and agreed that the respondent would be invited to offer a written apology.

Bacs Payment Schedule

September 2019			VAT Included
Payment to	Reason	Amount	
Mrs A J Raymond	Salary	***	
Wiltshire Pension	Pension	414.83	
Mrs A J Raymond	Expenses	111.00	
HMRC	Tax & Ni July - Sept	1,112.66	
Allbuid	Waste Collection	300.00	Yes
Allbuid	Grass cutting	1,291.19	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Greenspace	Storyboard & Trail	5,160.00	Yes
ID Mobile	Mobile Phone	16.38	Yes
Allbuid	Grass cutting	732.00	Yes
Solutions Contract Cleaning	Cleaning	300.00	
ESS	Internal Locks & external lock repair	269.22	Yes

*** Net Salary Paid not disclosed under Data Protection

