

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **24th April 2017** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr P Warensjo (Chairman), Mr C Hayes, Mr G Sumner, Mr D Hayward, Mr W J Smith, Mr B Biggs, Mrs D Stalker, Mr R Whitfield, Mr M Simpson

In Attendance: Mrs A J Raymond (Clerk), 4 members of public

1 Apologies Mr C Offer

2 Declaration of interest:

Colin Hayes and Dave Hayward declared a personal interest in item 8.3 as they each rent an allotment.

Gary Sumner declared a personal interest in item 6.1.1.

Donna Stalker declared a personal interest in item 6.2.3.

3. Minutes:

The minutes of the previous meeting held on 27th March 2017 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

Representatives from SBC attended the meeting to show Parish Council the proposed plans for footpath improvements in the village. They confirmed that these improvements will be paid for from S106 money received from the Taylor Wimpey development (£121k).

Section 1 of the footpath, from Hooper's Field to Magdalen Road; areas for Parish Council to consider:-

- What type of footpath surface would Parish Council prefer, as this first section of the footpath is within the Conservation Area.
- If the footpath doesn't meet highway specification then Parish Council will need to agree to the future maintenance.

ACTION SBC to e-mail pictures of different types of footpath surfaces, and to check if there is a standard for rural footpaths.

Section 2 of the footpath, from Stanley Close/Oakapple/Springlines footpath to the new development. SBC confirmed that there are several problems with this section due to the steepness of the path, plus the close proximity of the oak tree, which has a preservation order on it. SBC felt that it would be better to use the footpath along the edge of Stanley Close into Adams Meadow. Parish Council asked if SBC are not proposing to do anything to this section of the footpath will that mean there will be some money left that could be put towards improving the footpath next to Springlines and along the top of the new development. SBC confirmed that this is a possibility however they would like to carry out work on the other sections of the footpath first and then see how much money is left.

Section 3, continuation of the tarmac footpath from the top of the new development (Adams Meadow) up to the cottage on Stacey's Lane. SBC confirmed that this will be a tarmac footpath which will tie in with the footpath that is currently there from Adams Meadow.

Section 4, to improve the footpath from Stacey's Lane along the edge of Church Road, crossing over the road to install a new footpath along the edge of Church Road to join up with the footpath on Ham Road. Similar issues for this section as with section 1, some sections of the footpath are too narrow to meet Highway standard and Parish Council need to confirm what type of surface they would like.

Parish Council asked if there will be any sort of signage for the crossing across Church Road. SBC confirmed that they didn't think signage makes much difference as it is often ignored.

Parish Council confirmed that they have their Annual Assembly on 14th May 2017. They will show these footpath plans to residents at the meeting to gain their feedback and confirmed that they would feedback their final comments to SBC after this meeting.

A resident from Burycroft raised concerns about the proposed 12 letting rooms at The Cross Keys. She put forward suggestions to reduce the impact of the proposed development on neighbouring properties and asked if the Parish Council would support them, including:-

- *12 letting rooms seems too many based on the demand for other lettings within the village and asked that the number be reduced down to 6.*
- *The kitchen entrance to The Cross Keys is currently to the side of the building, which causes a considerable amount of noise, especially when the door is left open. They asked if the applicant would consider moving the kitchen to the rear of the building so reduce the noise impact.*
- *To move the letting rooms to the north east corner of the rear garden, which will move the letting rooms away from neighbouring properties and therefore reduce the impact on them.*

Per-Axel Warensjo confirmed that Parish Council would discuss this application later in the meeting and confirmed that the resident should also send her comments directly to SBC.

A resident raised a question in relation to the speed of traffic through the village and asked what Parish Council are planning to do about it. Parish Council confirmed that there is a Community Speed Watch team in the village who carry out speed checks and confirmed that he is welcome to join this group if he is interested. Per-Axel Warensjo also confirmed that Parish Council have recently sent some proposals to SBC as to what they would like to see improved in the village to help prevent rat running; these improvements would be paid for out of the S106 money SBC received from the NEV.

4. Report from Ward Councillor

Gary Sumner confirmed that the road resurfacing has now been completed. He will be chasing up the painting of the white lines at the entrance to the village that have not been done.

Gary Sumner confirmed that he is looking into the removal of the roundabout at the High Street / Rotten Row junction with SBC.

Gary Sumner confirmed that Wanborough Primary School are moving forward with their plans to rebuild part of the conservatory. There has been a slight delay due to a drainage survey, but hopefully once that is resolved this will enable the School to access the S106 money from the Taylor Wimpey development.

5. **PLANNING**

5.1 To consider Planning Applications received:

S/HOU/17/0651 - 8 The Gallops, Foxhill - Erection of a two storey side extension. Parish Council considered this application and raised no objection.

S/17/0329 – Revised - 5 Burycroft Wanborough - Erection of a detached block of 12no. ancillary letting rooms to rear and creation of a single storey extension.

Parish Council considered this application and were pleased to note that the roof height of the proposed letting rooms has been reduced. Parish Council voted 6 in favour and 2 against, so Parish Council therefore agreed to raise no objection. Parish Council agreed to ask the applicant if he could make changes to the application to help the impact on neighbouring properties (as stated in public questions) but this wouldn't change their overall opinion of no objection.

S/17/0352 - The Old Bakehouse Ancillary To Home Lea High Street - Change of use from residential building to a Hair Salon (A1 use).

Parish Council considered this application and raised no objection.

- 5.2 To notify the Schedule to the Permission/Consent received:
S/HOU/17/0140 - 8 Callas Rise - Erection of a single storey front extension and raise the height over existing garage roof.
- 5.3 To notify the Schedule to the refusal received.
 None

6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

- 6.1.1 Minutes of committee meeting held on 10th April 2017 were circulated to all Councillors. The main points from the meeting that need to be agreed as follows:-
- Agreement from Parish Council to put together a questionnaire that can be circulated to all residents, handed out at Hooper's Field Open Day, etc, to gain feedback as to what everyone would like to see at Hooper's Field. Parish Council discussed this proposal and agreed that any questionnaire needs to be produced and run by the Hooper's Field Committee; it will be important that the questionnaire gains the right information in order to help proceed with any decisions on Hooper's Field.
 - Wanborough JFC want to move the small football pitch to the bottom (north side) of the field. Cricket Club have confirmed that they raise no objection provided there is at least 60ft (18.2m) from the cricket square to the edge of the football pitch. Gary Sumner confirmed that now he's aware of their requirements the Junior Football Club would check there is still room for a football pitch.
 - Stones on driveway have now been scraped up, at a cost of £650.
 - Open Day – 14th May 2017 10.30am to 2.30pm. Gary Sumner confirmed that Robert Buckland MP will be opening it.
- 6.1.2 Request from Tennis Club for a contribution towards the cost of repainting the tennis courts. Parish Council discussed and agreed that they would like to see the tennis courts made available for more casual use; at the moment courts can only be used by being a member of the Tennis Club. The Club's licence agreement states that they should also make the courts available for an hourly rate. Gary Sumner stated that the LTA provides a system that allows better access to the courts and he has provided this information to the Tennis Club. Parish Council agreed, that subject to making the courts more readily available for casual use, they will agree to pay 50% of the cost of repainting the courts. Parish Council agreed that this cost should be paid for out of Hooper's Field reserve account.

6.2 Footpaths and Village Maintenance

- 6.2.1 New Strimmer. The cost of purchasing a new strimmer suitable for the work that needs to be carried out around the village will be around £600, plus another £100 for safety equipment. Parish Council unanimously agreed to this spend.
- 6.2.2 Village Lengthman. The Clerk has currently advertised the vacancy on the Parish website and Facebook page. There is also an advert in May's Lyden due out imminently. At the moment, one person has applied for the job, with a closing date of 12th May 2017. Parish Council agreed that Lee Wells should be asked to cover some of the lengthsman work until someone new can be found. Interviews to take place week commencing 15th May 2017; Per-Axel Warensjo to confirm when he will be available.
- 6.2.3 Mike Enright (SBC Footpaths) has advised that the order for the diversion of footpath 25 (at Ducksbridge development) will not be confirmed at the end of the consultation period, but will be referred to the Secretary of State for a decision. Gary Sumner confirmed that this is the standard procedure.
- 6.2.4 A request had been received from a resident for dog waste bins at either end of Green Lane. Parish Council discussed and agreed that there are already plenty of

bins around the village and they didn't feel that any more would prevent dog owners from not clearing up after their dog.

- 6.2.5 Colin Offer and Clerk attended a meeting at SBC in relation to "Transfer of Services". The aim of the meeting was to discuss the legal document (Deed) that Parish Councils are being requested to sign. It has been confirmed that SBC will continue with all "fly tipping" collection.
- 6.2.6 Road re-surfacing on Wanborough Road, High Street and Kite Hill has now been completed. A telephone call had been received from a resident in Horpit concerned that the water from Horpit crossroads has now been re-directed towards her house, when it should go along Wanborough Road. Gary Sumner confirmed that he is speaking with SBC about this, and will confirm once the matter has been resolved.
- 6.2.7 Highway verge at Ham Road, reported by the owner of Calley Arms. Clerk has contacted the bus company responsible for this (Cirencester College bus) who have now redirected the bus. After a discussion Parish Council agreed to repair the verge and to wait for the new Lengthsman to carry out the work.
- 6.2.8 Community Speed Watch team were involved in the "Day of Action" event supported by the Police. This was a successful event and Clerk reported details on Facebook page.

6.3 Allotments

- 6.3.1 There are currently several allotments that are unoccupied and damage to the entrance verge by a Thames Water vehicle. Parish Council agreed that a letter should be sent to Thames Water informing them of this damage and asking for them to arrange for it to be repaired. **ACTION Clerk**
- 6.3.2 Allotment competition. Bob Biggs confirmed that he will sort out the arrangements for this. **ACTION Bob Biggs**. The next committee meeting will be held on Monday 5th June 2017.

6.4 Wanborough Village Hall Management Committee

- 6.4.1 No meeting since the last Parish Council meeting. The covered area at the rear of the Village Hall has now been erected. Mark Simpson confirmed that the AGM is due to be held on 12th June 2017.

6.5 Planning and Finance

- 6.5.1 Year End Accounts to 31st March 2017. Proposed by Colin Hayes and seconded by Gary Sumner, Parish Council unanimously approved the year end accounts to 31st March 2017.
- 6.5.2 A resident has raised a concern about the state of "Ropers" on Church Road. After a discussion Parish Council agreed to look into the possibility of registering the building as a listed building. **ACTION Clerk**
- 6.5.3 Planning appeal for land at Church Road. Planning Inspectorate responsible for this application is Jasmine Rogers.
- 6.5.4 NEV Liaison meeting was cancelled and postponed until June 2017.
- 6.5.5 Annual Assembly 15th May 2017. Clerk circulated a draft agenda based on what was agreed at the last meeting. Gary Sumner stated that it wouldn't be any benefit for SBC to attend the meeting if there was no interest previously, plus he confirmed that the SBC's SCHELAA would not be ready for discussion. Parish Council agreed to remove these items from the agenda and to add questions from residents. **ACTION Clerk**

7. **FINANCE**

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Gary Sumner that "The Financial Statement be accepted, the payment

of accounts be endorsed and the bills for payment be accepted and paid, for April 2017 endorsed and the transfers to cover April 2017 expenditure be approved.”

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Gary Sumner that the statement be accepted.

9. CORRESPONDENCE

All other correspondence since the last meeting on 27th March 2017 was available at the meeting.

Per-Axel Warensjo confirmed that he would not be putting himself forward for Chairman at the next Parish Council meeting, plus he confirmed that due to other commitments he would not be continuing as a Parish Councillor. Gary Sumner confirmed that he will also be stepping down as a Parish Councillor, but will continue to attend meetings as Ward Councillor.

Bob Biggs confirmed that he attended the VC celebration in Wroughton and spoke to the family of William Gosling and they stated that they would be very interested in a plaque being placed within the village in his memory.

Meeting closed at 21.50

Date of next meeting Monday 22nd May 2017