



WANBOROUGH PARISH COUNCIL

Minutes of the virtual meeting of Wanborough Parish Council held on **24th August 2020** starting at 7.15pm.

PRESENT: Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice Chairperson), Mr Colin Hayes, Mr David Hayward, Mr John Emmins, Mr Colin Offer, Mr Joe Smith, Mrs Donna Stalker, Mr Jon Beeden and Mr Mark Simpson

In Attendance: Mrs A Raymond (Clerk) and Mr G Sumner (Ward Councillor)

Minute Ref
08/20/

1. Apologies: None
2. Declaration of interest: David Hayward and Colin Hayes declared a non-pecuniary interest in item 9 as they both rent an allotment.
3. Minutes
Resolved: The minutes of the full council meeting held on 27th July 2020 were unanimously approved, minutes to be signed by Chair at a future date when face to face meetings can be held.
4. Notification of resignation of Parish Councillor
Mr James Naylor has resigned as Parish Councillor due to now working abroad. Clerk confirmed that the notification of resignation has been advertised and SBC's Elections Officer has been informed. SBC will confirm if any electors request a By Election by 10th September 2020.

THE MEETING WAS ADJOURNED FOR PUBLIC QUESTIONS.

Clerk confirmed that two questions had been received, which Bob Biggs read out at the meeting

1. *Will Parish Council consider helping clear litter from outside Parish, litter within Wanborough Parish doesn't seem too bad, but the roads around Liddington, Bishopstone and further out of the village is quite bad. Smaller Parishes cannot be expected to cope with the amount of litter so will Wanborough Parish Council help?
Parish Council confirmed that other Parishes carry out their own litter picks, but due to covid-19 they (like Wanborough Parish Council) probably haven't held their usual community litter picks but as soon as they are able to they will re-start.*
2. *What is Parish Council doing to push SBC to improve the road surfaces in the village? The resident has reported Pack Hill to Gary Sumner but he replied stating it did not meet SBC's criteria for re-surfacing. Roads around the village are in bad condition so what is Parish Council doing? No re-surfacing planned on Callas Hill as part of Traffic Calming scheme.
As Gary Sumner was at the meeting, Bob Biggs referred the question to him. Gary Sumner confirmed that there is a very small budget for road re-surfacing so SBC have to prioritise their work. He suggested in the meantime that everyone keep reporting the potholes so that the main problem areas are repaired.*

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5. Ward Councillor report

Gary Sumner provided the following update:-

Church Road – Parish Council’s proposal for double yellow lines & bus stop area. He confirmed that he has had an onsite meeting with SBC and it has been agreed that plans will be compiled so that an informal consultation can be carried out with residents. The proposal will only be for double yellow lines along the main carriageway and not on the side road up to the Church. He confirmed that there should be room to install lines in front of the bus stop to provide a space for the bus to pull into.

He expects the informal consultation to start in mid-September 2020; provided there is support from residents and sufficient funding available they are looking to get this installed during the 2020/21 financial year.

Bob Biggs raised a question in relation to the wall next to North View Cottage and the reply received from SBC’s insurance company. Gary Sumner confirmed that he has seen a copy of the letter from SBC’s insurance company which confirms “denial of responsibility”. The insurance route is not the route he would have chosen as he felt some sort of pointing work could have been carried out on the wall, but as Parish Council chose the insurance route this is now not possible as it would be an “admission of liability”. Dave Hayward stated that it was SBC who suggested the insurance route not Parish Council. Clerk confirmed that the letter that the resident received from SBC stated that they should apply via the insurance route giving a link to their website confirming how to do it. Gary Sumner confirmed that it is regrettable but felt the wall has not deteriorated any further. Clerk confirmed that the wall has started to collapse. Bob Biggs also confirmed that he had noticed that the wall is crumbling and in a worse state.

Colin Offer asked for an update on broadband fibre, stating that he had seen the recent news about City Fibre. Gary confirmed that City Fibre is only within the urban areas of Swindon and not in any of the villages. He confirmed that the quote that he was expecting from BT Openreach has been delayed and he is now expecting to receive it by 1st October 2020. The 4g masts in Wanborough are due an upgrade.

Gary Sumner confirmed that he had received concerns from a number of residents in Burycroft about the erosion of the highway verge bank that was installed to prevent flooding. He confirmed that he has made a request to SBC Highways to look at this; the main issue appears to be the large farm vehicles that are eroding the verge. John Emmins stated that the main problem with Burycroft is the number of cars parked along the edge making the road narrow.

Gary Sumner asked if a representative from Parish Council would be attending and speaking at the Planning Committee meeting for the Inlands Farm application. Bob Biggs confirmed that he has made a request to speak at the meeting.

Colin Hayes stated that he notes that the Great Stall East NEV application is also up for a decision at the Planning Committee and notes that South Marston Parish Council have raised a number of objections. Gary Sumner stated that he is aware of their concerns but as this is a key area within the NEV it has a number of conditions, delivers infrastructure and a number of facilities.

Gary Sumner left the meeting.

6. Planning:

6.1 To consider Planning Applications received:

S/HOU/20/0883 – 5 Tallow Lane - Erection of a single storey side extension and porch.

Resolved: Parish Council raised no objection

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S/EIA/20/0967 – Redlands Development - Request for Environmental Impact Assessment (EIA) Screening for proposed development in relation to Reserved Matters following approval of Outline Application (S/OUT/16/0021).

Resolved: Parish Council agreed to request for an EIA to be carried out.

S/OUT/20/0907 – Banner Field, off Hinton Road – Erection of 1 no dwelling and associated works.

Resolved: Parish Council unanimously agreed to object to this application for the following reasons:-

- The site is outside Wanborough Settlement Boundary
- The site is adjacent to The North Wessex Downs AONB. Any development of this site will clearly have a detrimental impact on the AONB.
- The site falls within the Scarp Landscape Character Area of Wanborough,
- The site lies next to Lower Wanborough Conservation Area and any development of this site will have a detrimental impact on the character and appearance of the Conservation Area.
- The site is within close proximity of a significant archaeological feature near to the site, Hall Place. Any development of this site needs to take into consideration the impact on this site.
- The access to the site is from Hinton Road; Parish Council are concerned with the safety of the proposed entrance to the site, as the road has a slight bend which will result in a low visibility of oncoming vehicles.
- There is very poor pedestrian access from the site to the village. For residents to gain access to local facilities such as primary school, pubs, doctors, bus stop, etc there is currently no pedestrian access without having to walk along the edge of the road.

S/20/0783 - Tyrone House High Street - Erection of a stable block

Resolved: Parish Council raised no objection.

6.2 Notification of Decisions received

S/20/0384 - Kings Lane Farm Kite Hill - Erection of 1no. dwelling and associated works – **Permission Granted.**

6.3 Other Planning

6.3.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the Planning & Finance Committee meeting held on 10th August 2020.

7. Clerk's Report & update on Action Points

Clerk circulated a report and an update to the current action points. These are attached as an appendix to the minutes.

Parish Council agreed that the Clerk should look into alternatives for the Ridgeway Link now that it has closed, including gaining information from Ridgeway Link to confirm reasons for closing and the local doctor's to see if there is any demand for a service in the village.

8. Footpaths & Village Maintenance

8.1 Clerk circulated two quotes to carry out tree works at:-

- Hooper's Field – To remove dead tree and cut back willows which are hanging over football pitch. Clerk confirmed that Priory Vale FC will provide a donation towards the cost of cutting back the willows.
- High Street – To clear and remove tree that had fallen down.

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- Green Lane – To remove and clear tree that had fallen down.

Resolved: Parish Council unanimously agreed quote from Top of Trees for £935.

9. Allotments

9.1 **Resolved:** Parish Council unanimously agreed to ratify the minutes of the Allotment Committee held on 3rd August 2020.

Bob Biggs confirmed that the Allotment Competition presentation is due to be held on Monday 31st August 2020.

10. Lyden Magazine

10.1 The minutes of the Lyden committee meeting held on 6th August 2020 was circulated to all Councillors and duly noted.

10.2 The Lyden committee have put forward a proposal to reduce the monthly payment from £365 a month to £250 for 2021/22.

Resolved: After a discussion Parish Council unanimously agreed the new monthly charge of £250 for the Lyden magazine for 2021/22.

11. Finance:

11.1 Parish Clerk circulated a cost and recommendation for a new laptop for Parish Council work. The current laptop is now over 8 years old and in need of updating. The total cost from Dell would be £559, Parish Council have a budget for £600 to cover the cost of a replacement.

Resolved: Parish Council unanimously agreed to purchase new laptop for £559 from Dell.

11.2 To approve monthly payment schedule August 2020:

Parish Council total payments	£6,801.51
Parish Council direct debit	£16.82
Hooper's Field total payments	£3,649.05

Resolved: Mark Simpson proposed, Colin Hayes seconded; monthly payment schedule for August 2020 was unanimously agreed.

11.3 To review monthly Cash Flow Statement to August 2020.

Resolved: Colin Hayes proposed, Roger Whitfield seconded; monthly cash flow statement for August 2020 was unanimously agreed.

Meeting closed at 9.20pm

Next meeting 28th September 2020

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August 2020

		Amount	VAT Included
Payment to Mrs A J Raymond	Reason Salary	***	
Wiltshire Pension Mr S Astbury	Pension Handyman	525.37 ***	
St Andrew's Church	Lyden - August	365.00	
Mrs A J Raymond	Re-imburse Expenses	689.02	Yes
Mr D Clay	WiFi - Village Hall	25.00	Yes
Allbuild	Grass cutting	1,291.19	Yes
Allbuild	Waste Collection	300.00	Yes
Community Heartbeat	Defib spare parts	216.00	
Hatch Heritage	benches	1,500.00	
ID Mobile	Mobile Phone	16.82	Yes
Allbuild	Grass Cutting	732.00	Yes
Drain Master	Sewage pump repair	2,278.20	
British Gas	Boiler Monthly service charge	46.80	
British Gas	Gas	111.78	Yes
Southern Electric	Electric	480.27	Yes

*** Confidential under Data Protection Act

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CLERK'S REPORT
To 24th August 2020

1. Planning

- a. S/OUT/18/1943 - Inlands Farm – proposed Science Park – This is on the agenda for SBC's Planning Committee meeting on Tuesday 25th August at 6pm. The Officer's report is putting forward a recommendation of "Refuse" but it will depend on what the Borough Councillors vote for at the meeting.
- b. Additional planning application notification received after agenda finalised:
S/20/0783 - Tyrone House High Street - Erection of a stable block.

2. Footpaths & Village Maintenance

- a. Clerk provided an update on the Village Handyman

3. Hooper's Field Sports Facility

- a. Pavilion is been re-opened, however changing rooms remain closed as government guidance doesn't allow them to be open yet. Risk Assessment (RA) has been completed and approved by insurance company, guidance circulated to all Clubs. Cleaning has been increased and Clerk has agreed this with the contractor. Clerk will continue to review if there are any problems and amend RA or Club guidance as and when appropriate.

4. Ridgeway Link

- a. Notification that Ridgeway Link has closed. This will leave a gap in the community for those who need help with transport to shops, doctors etc. Clerk has contacted Swindon Dial a Ride who provide a weekly service to the supermarket for other villages to see whether they can help fill this gap. Clerk is waiting to receive information on this but would PC be interested in finding out what they have to offer?

5. Future Meetings Dates

- a. Swindon Area Committee – 17th September – Colin Hayes
- b. Footpaths & Village Maintenance Committee – 14th September 7.30pm via zoom

6. PC meetings in the Village Hall

- a. The Village Hall has now re-opened and allows bookings for up to 25 people in the hall at any one time. PC to consider if they want to move back to VH meetings from Sept 2020 or continue via Zoom.

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Action Points

PC meeting and minute no	Action	Owner	Status	Date completed
Outstanding	Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract	Ward Councillor	Update:- July 20 meeting Cllr Sumner confirmed he had an onsite meeting with Highways. Ditch line has been re-instated but work on Church Road to ensure flood water reaches ditch outstanding.	
Ongoing	Highways improvements	Clerk	Update: Request made to Ward Councillor for Highways improvement on Church Road. Reply received from SBC	
25 th March 2019	Wall next to North View Cottage, Church Road	Clerk	Awaiting response to insurance claim submitted Jan 20. E-mail from SBC Aug 20 confirming letter will be sent to resident by 14 th Aug 20.	
Sept 2019	TRO signage at Foxhill – Cllr Hayes request for further information from SBC	Clerk	PC made a request to SBC for signage improvements at Foxhill junction in line with that at Covingham. – remains outstanding.	
November 2019	Install water meters at Hooper's Field for Bowls & Cricket Club	Clerk	To gain quotes from Plumber	
June 20	New Signage at Burycroft	Clerk	Request sent to SBC Highways for the single bend sign to be replaced with a double bend. To remove the "slow" road markings travelling eastbound. To install a second "double bend" sign in The Marsh at other end of the double bend and install the "slow" road marking in the correct place.	

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June 20	Speed Indicator Sign	Clerk	Update SID Signage delivered Posts delivered Application to install posts in the highway submitted – waiting for confirmation from SBC Quote gained and agreed for post installation	
Outstanding	Allotment entrance mirror	Clerk	Update Mirror purchased and delivered Application to install post in the highway submitted to SBC – Outstanding questions from SBC:- - Size of post, height of post	
July 20	Defibrillator	Clerk	Village Hall Defib – New battery needed Battery ordered, delivered, re-installed and working again	Completed Aug 20
July 20	Wanborough Traffic Calming	Clerk	SBC Consultation Letter submitted to SBC PC requested a site meeting with SBC Highways. – waiting for a reply from SBC.	
July 20	Adopt the Red Telephone Boxes	Clerk	Application made to BT Church Road BT Box – Application being processed High Street – As it's on Village Hall land permission from Bristol Diocese is needed before application can be processed – Request made to St Andrew's PCC.	