

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **24th February 2014** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman), Mr D Hayward, Mr P Warensjo, Mr C Hayes, Mr W J Smith Mr R Whitfield, Mrs D Stalker, Mr B Biggs

In Attendance Mrs A J Raymond (Clerk) and 6 members of Public

1. Apologies: Mr A Bennett, Mr C Offer (Vice-Chairman)
2. Declaration of interest: David Hayward and Colin Hayes declared a personal interest in item 7.2 as they both own an allotment.
3. Minutes: The minutes of the previous meeting held on 27th January 2014 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.
4. Grace Martin from National Flood Forum attended the meeting to explain about the work she is doing in the area. The area that she is concentrating on does not actually include Wanborough, it only covers Swindon and the closest area to Wanborough that she covers is Covingham. However she feels that the work she is undertaking in Covingham will have a positive impact on Wanborough. Their objective is to put the community first and to help people who have experienced flooding, to help them gain affordable insurance, help them prevent it from happening again and to help communities recover from flooding, which can take 6-18 months. They encourage communities to form "flood action groups".
 Dave Hayward asked if they can provide any help with enforcement of riparian responsibilities. Grace Martin confirmed that the Local Council and Environment Agency can enforce but unfortunately they do not have the power.
 Gary Sumner thanked her for attending the meeting and agreed that it would be beneficial for her to keep Parish Council up to date with what they are doing.

Meeting was adjourned for Public Questions

A resident attended the meeting to explain his proposals for an extension to his property; Parish Council asked whether the materials he plans to use will be the same as his house or the barn conversion to the side, he confirmed they would be the same as the barn conversion. Parish Council thanked him for attending the meeting and confirmed that they will be discussing the plans later in the meeting.

A member of the public raised a question about the ditches in the Woodland Trust area; Gary Sumner confirmed that the Community Payback have cleared some of the ditches recently. It was suggested that the member of public provide Parish Council with a map detailing the ditches he has concerns with so they can be forwarded to the Woodland Trust.

Val Curtis from Covingham Parish Council attended the meeting to ask if Wanborough Parish Council would be willing to work with them on the proposed Eastern Villages planning applications. After a discussion Parish Council agreed with Val Curtis that it would be beneficial for both Parish Councils to work together.

5. Report from Ward Councillor

Andrew Bennett sent his apologies for this meeting.

6.1 To consider Planning Applications received:

S/14/0083 – Wessex House, Rotten Row – Erection of a single storey front/side extension. Parish Council raised no objections to these plans provided the applicant uses materials in keeping with the converted barn at the side of the dwelling.

6.2 To notify the Schedule to the Permission/Consent received:

S/13/1827 – Green Gates, Ham Road – Erection of single storey side and rear extension, front porch and 2 no dormer windows
S/13/1894 – Hill Top, Kite Hill – Erection of a hobbies workshop and garden store

6.3 To notify the Schedule to the refusal received.

None

7 COMMITTEE AND REPRESENTATIVES

7.1 Hooper's Field and Recreation

7.1.1 An e-mail has been received from the Bowls Club asking if Parish Council have considered any options for the expansion of Hooper's Field. It was agreed that Colin Hayes would look at the plans for Hooper's Field and look at possible options. Clerk to forward copy of plans to him.

7.1.2 The construction of the new play area at Church Meadow has commenced, however unfortunately due to the bad weather they have had to stop until conditions improve. Dave Hayward raised some concerns about the position of some of the play equipment, stating that there is a hard standing area that is used by vehicles when entering the field; he stated that he had not seen a plan for the play area.

7.1.3 Landfill Tax grant for £10,000 for the new play area at Church Meadow has been agreed.

7.1.4 An e-mail has been received from Wilts FA in relation to the incident at Hooper's Field by a Supermarine FC player. Parish Council agreed to send a letter to Supermarine FC confirming that until this matter is resolved Supermarine FC are not welcome to play at Hooper's Field.

7.2 Footpaths, Village Maintenance and Allotments

7.2.1 An e-mail has been received from allotment owner about storm damage to some of the sheds. Bob Biggs agreed to follow this up with the affected allotment holders.

7.2.2 Dave Hayward has managed to gain a tree pack from the Woodland Trust to plant around the new shed at the Lower Rec, Dave Hayward confirmed that he is expecting to receive them in November this year.

7.3 Wanborough Village Hall Management Committee

- 7.3.1 Gary Sumner and Colin Hayes met with the Village Hall Committee to discuss the May Day Fayre & Scarecrow Trail fund raising. Gary Sumner confirmed that the Village Hall committee have agreed that the money raised from the May Day Fayre would be split 20% for the village hall and 80% towards the purchase of the Village Hall. The Village Hall committee have agreed to help at the May Day Fayre in the usual way.
- 7.3.2 The meeting to discuss the complaint made about the current Chairperson is to be held on Wednesday 26th February 2014.

7.4 Planning and Finance

- 7.4.1 Swindon Borough Council's Local Plan EiP timetable has now been released. Gary Sumner confirmed that there is a pre-meeting on the 11th March which is a formality and which he will not attend. He will however send a letter confirming that Parish Council would like to attend the EiP when the Eastern Villages and Transport matters are discussed.
- 7.4.2 Sam Howell (SBC Planning) has sent a Water Cycle Study and Commonhead Link Study for Parish Council to look at and comment on. Gary Sumner confirmed that she has only sent the Water Cycle Study; the Commonhead Link Study is still outstanding and expected by 1st March.

8. **FINANCE**

8.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Per Axel Warensjo that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for January 2014 endorsed and the transfers to cover January 2014 expenditure be approved."

8.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that the statement be accepted.

9. **OTHER**

9.1 Transport

- 9.1.1 Telephone message from a resident who lives at the top of Pack Hill concerned about the speed of traffic; she would like something done to reduce the speed of traffic at the top of Pack Hill such as traffic calming. It was agreed to add this to the list of items to be discussed with Julie Furneal (SBC Traffic and TRO Technician); Clerk to organise meeting.
- 9.1.2 Bob Hindhaugh is due to meet with Parish Council on Monday 3rd March to discuss carrying out a transport assessment for Wanborough.
- 9.1.3 Volunteers are needed to carry out traffic surveys in village, so that they can be sent to the A420 working group. Colin Hayes has already carried out some surveys at Foxhill. Gary Sumner and Roger Whitfield to carry out a survey on the High Street and Bob Biggs agreed to carry out a survey at Callas Hill crossroads.

9.2 Grants

- 9.2.1 Wanborough Bowls Club have asked for a grant towards the cost of the electric fence. Wanborough Cricket Club have asked for a grant towards the cost of the annual maintenance of the mowers. Wanborough Church Flower Club have asked for a grant towards the cost of the flowers for St Andrews Church.

After a discussion Parish Council agreed to split the remaining budget for grants between all three requests as follows:

Wanborough Cricket Club - £400

St Andrew's Church Flower Club - £150

Wanborough Bowls Club - £227.50

9.3 Flooding

- 9.3.1 SBC's Local Flood Risk Management Strategy Consultation. Parish Council agreed that comments should be sent to SBC stating that the report should include more detail; it should include more detail about areas that are prone to flooding. There is nothing in the report stating what individuals should do if they are subject to flooding. Parish Council agreed to send a link to their flood report along with photos of flooding in the area.

- 9.3.2 SBC's proposed flood mitigation scheme. Simon Lymn (SBC Transport Project Manager) met with Parish Council to discuss their proposals to help solve some flood issues in the village. Gary Sumner confirmed that the project will cost in the region of £380,000 and SBC are applying for a grant from the Environment Agency. The work proposed includes making the ditches bigger on Kite Hill, clearing drains along Rotten Row, improving the drains on The High Street. He confirmed that the proposal is very limited; it only covers certain areas in the village and does not solve all the problems, however Parish Council agreed that they would support the proposal, as it will benefit the village. Parish Council also agreed that they are unable to help with the financing of the project as the budget for 2014/15 has already been agreed, however they will be willing to offer the Parish's resources as their contribution towards the project.

- 9.3.3 Clerk, Gary Sumner and Simon Masters (SBC) met with Mr Yeandel who owns land at The Marsh to discuss the clearance of his ditches. Gary Sumner confirmed that Mr Yeandel's ditches are all clear and are not causing the flood problems in The Marsh.

- 9.3.4 Parish Council agreed that a meeting with Carl Collins (Flood Consultant), without the agencies, should now be organised.

9.4 Neighbourhood Plan

- 9.4.1 An e-mail has been received from Phil Smith (SBC) who confirmed that the report for the Neighbourhood Plan Area will be completed by the end of the week. Gary Sumner confirmed that this is being agreed under delegated powers.

9.5 Wanborough Post Office

- 9.5.1 Planning application for the extension to the Village Hall and conversion of the chair & table area to a Post Office has now been submitted. It was agreed that Parish Council would include an article in the Lyden magazine asking residents if they would be interested in running the Post Office as a business.

9.5.2 Letter from Mr & Mrs Naseem confirming that they agree to pay £20,000 towards the cost of relocating the Post Office to the Village Hall.

9.6 Swindon Locality Meeting

9.6.1 Meeting held on 11th February 2014. Bob Biggs confirmed that the funding for the dropped kerb on Rotten Row has been agreed.

10. CORRESPONDENCE

10.1 All correspondence listed on Clerk's notes was available at the meeting.

Meeting closed at 21.35

Date of next meeting Monday 24th March 2014