

Wanborough Parish Council

Minutes of the meeting of Wanborough Parish Council held on **24th June 2019** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr Bob Biggs (Chairperson), Mr Roger Whitfield (Vice-Chairperson), Mr James Naylor, Mr Colin Hayes, Mr David Hayward, Mr Colin Offer, Mrs Donna Stalker Mr Mark Simpson, Mr John Emmins

In Attendance: Mrs A Raymond (Clerk), Mr Gary Sumner (Ward Councillor), 3 members of public.

1. Apologies: Mr Jon Beeden, Mr Joe Smith

2. Declaration of interest:

Donna Stalker declared an interest in item 8.3.3

3. Minutes:

Resolved the minutes of the full council meeting held on 20th May 2019 were approved and signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions

A resident raised a query as to whether Parish Council intends to pay a solicitor for the Footpath 44 Modification Order public inquiry and if so will the solicitor be supporting both the Parish Council and the landowner.

Bob Biggs confirmed that whatever advice Parish Council gain from a solicitor will be solely for the purpose of the Parish Council. He confirmed that there is an item on the agenda to discuss a quote received from a solicitor for the public inquiry but he cannot confirm the outcome until Parish Council have discussed.

A resident stated that Parish Council be receiving from the Inspectorate a copy of statements from residents who have walked the route from 1998, 3-4 people have stated there was a stile at both ends. He stated that there will be a significant amount of information that would cost the Parish a considerable amount of money if Parish council was to appoint a Solicitor to go through it all. He felt that Parish Council should decide whether this is a good use of taxpayers' money.

Bob Biggs confirmed that this will be decided later in the meeting and confirmed that Parish Council act on behalf of all residents not just those in The Marsh.

4. Ward Councillor's Report

Gary Sumner confirmed that he had brought the plans for the proposed White Hart roundabout changes for Parish Council to view and then return to him after the meeting.

Gary Sumner confirmed that there a number of potholes along Rotten Row and Callas Hill that have been marked out and will be repaired.

The start date (September 2019) for M4 junction 15 improvements is likely to slip. Gary Sumner is hoping to have further information on the proposed mitigation proposals while the work is being carried out within the next month. Consultation on the proposed NEV highways schemes are due to take place at the end of July 2019, further details to follow. Local Plan Review consultation from 29th July to 23rd September 2019.

The hearing to decide about the access road from Symmetry Park through to other parts of the NEV is due to take place in the next couple of weeks.

Gary Sumner has met with Wanborough Anti Flood Group and has a contact with the Environment Agency which he will leave with the chair to ask if a meeting can be arranged.

A discussion took place in relation to the Wanborough Road Traffic Order. Gary Sumner stated that this will need to be re-visited at a later date when Wanborough Road will change for the Southern Connector Road. Colin Hayes stated that a while ago the signage at Covingham was improved. He stated that there are double standards as the signage at Foxhill is nowhere near as good as the signage at Covingham. Gary Sumner stated that there are higher priorities on SBC Highways expenditure; the no through road is not enforced and you cannot justify spend on something that is not enforced.

Gary Sumner confirmed that there is no further progress with the property lawyer for the outstanding matters for the ditch at Springlines Meadow.

Gary Sumner confirmed that he has chased SBC in relation to reinstating the sign on the High Street. Parish Council confirmed that SBC has agreed to replace the signage and not just to re-instate it.

Bob Biggs stated that the condition of the road on the High Street is very poor, confirming that he hasn't noticed any yellow lines in this area and asked if any repair work is due to be carried out in this area. Gary Sumner confirmed that he wasn't aware of anything but would take a look and report if needed.

Gary Sumner confirmed that Inlands Farm planning application has been delayed and is unlikely to be considered by SBC's Planning Committee until September 2019.

5. Planning

To consider Planning Applications received:

S/HOU/19/0701 - Silver Springs Callas Hill - Erection of single storey side and rear extensions and creation of a first floor.

Resolved: SBC have already granted permission prior to receiving comments from Parish Council therefore there isn't anything to be gained from submitting comments. SBC's Conservation Officer has raised no concerns.

S/19/0854 - PGL Liddington King Edwards Place - Change of use of land for a temporary period during school summer holidays for camping.

Resolved: Parish Council agreed to raise no objection.

5.2 Notification received of planning applications that SBC have granted permission since the last meeting

S/HOU/19/0534 - Wolstanton Ham Road - Erection of a single storey extension, front and rear dormer windows and detached garage

5.3 Notification received of planning applications that SBC have refused permission since the last meeting

S/OUT/19/0359 - Banner Field Off Hinton Road - Outline application for the erection of 5no. dwellings - Landscaping, Access and Layout not reserved.

5.4 Other Planning

5.4.1 To note the minutes of the NEV Liaison meeting held on 3rd June 2019, no further questions were raised.

6. To review and discuss Parish Council's Actions Points

Parish Council had nothing further to report on the action points.

7. To receive Clerk's Report

Clerk's report was circulated to all councillors and a copy can be viewed in the appendix to the minutes.

8. To consider items from the Committees and Representatives to other Statutory Bodies of Wanborough Parish Council

8.1 Hooper's Field and Recreation:

8.1.1 To discuss problems with Hooper's Field driveway. Clerk confirmed that the driveway is lifting in a number of places, confirming that something needs to be done as it is a health and safety concern. Parish Council have repaired areas before but it is becoming costly.

Resolved: To look into whether it is possible to remove all the plastic and replace with scalping as a temporary solution. To gain quotes for replacing the drive with tarmac and look at alternative route.

8.2 Hooper's Field Project

8.2.1 Final Feasibility Report received from Michael Carter (Sports and Leisure Consulting). It was agreed to put a link onto the Parish website and to send this link to users of Hooper's Field.

8.3 Footpaths and Village Maintenance:

8.3.1 The minutes of the committee meeting held on 17th June 2019; it was agreed to ratify these at the next meeting.

8.3.2 Quote to remove dead trees at Lower Rec and crown reduction of large Norwegian maple tree. Clerk confirmed that there are two large dead elms along the top of the Lower Rec and one diseased small Norwegian maple by the play area that need to be removed at a cost of £400, plus to crown-reduce the large Norwegian maple tree by 30% will cost £500; this is the tree that the neighbouring resident had concerns with.

Resolved: Parish Council agreed the total cost of £900.

8.3.3 (*Donna Stalker left the meeting while this item was discussed*) A quote received from Solicitors to act on behalf of Parish Council at the Footpath 44 Modification Order Public Inquiry.

Resolved After a discussion it was agreed not to appoint Council for the Public Inquiry.

8.4 Highways

8.4.1 SBC's pre consultation proposal to revoke the "No through Road Except for Access" on Wanborough Road. Parish Council have submitted strong objections against the revocation of this order and SBC Highways have confirmed that they have taken Parish Council concerns into consideration and have agreed not to continue with the proposed revocation. Clerk confirmed that she has requested the signage to be replaced now the order is not due to be revoked.

8.4.2 Meeting held with SBC Highway Officer on 13th June 2019. Parish Council discussed the main points from this meeting, agreeing that it would be a good idea to put an article in the next newsletter confirming these main issues.

8.5 Lyden Magazine

8.5.1 To note the minutes of the Lyden Committee meeting held on 3rd June 2019. Clerk confirmed that the committee agreed to offer a "soft copy" option to residents; this will mean residents can "opt-out" of receiving a hard copy by completing a form and the Lyden would then be e-mailed to the resident instead. The committee agreed to this, provided Parish Council agreed to administer.

8.6 Parish Council Logo

8.6.1 **Resolved** Parish Council unanimously agreed to adopt a logo for Parish Council to use on all correspondence.

8.7 Village Hall Committee

8.7.1 To note the minutes of the AGM held on Monday 3rd June 2019. Mark Simpson confirmed that the notes he circulated are not the official minutes, just his own notes from the meeting. He raised a question in relation to the Village Hall's valuation of the building for insurance purposes and Parish Council agreed that this is something that should be done.

8.8 Community Safety Forum

8.8.1 To note the minutes of the Community Safety Forum meeting held on 6th June 2019. Sgt Tippetts was unable to attend this meeting so the next meeting will now be held in July 2019.

9. Finance

9.1 To Approve Payment Schedule for June 2019

James Naylor proposed and Colin Hayes seconded; Parish Council unanimously approved the payment schedule for June 2019.

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| Parish Council Total Payments | £8,767.43 |
| Parish Council Direct Debits | £16.38 |
| Hooper's Field Total Payments | £1,559.24 |

10. Correspondence

A list of all other correspondence received since the last meeting on 20th May 2019 was read out by the Chairperson and was available at the meeting.

Meeting closed at 21.30

Date of next meeting: Monday 22nd July 2019

CLERK'S REPORT

1. Hooper's field

- a. Informal meeting held to introduce Parish Council with the new Wanborough JFC Chair and committee members was recently held; due to their U12's team folding; they no longer need to consider changing the goal posts at Church Meadow for smaller ones.

2. Footpaths and Village Maintenance

- a. Handyman is due to be holiday, in order to keep on top of the strimming work that needs to be completed at the moment and as suggested at the recent committee meeting, Allbuild are able to strim Green Lane at a fixed cost of £250.
- b. SBC have delivered some litter picking equipment free of charge to Parish Council.

3. Allotments

- a. Allotment competition
- b. Noticeboard has been delivered but unsure if the Handyman will be able to install it on his own due to the size of the posts.

4. SBC Highways

- a. SBC Highways have booked Hooper's Field for Thursday 25th July for a consultation event.

5. Newsletter

- a. Next newsletter is due, if Parish Councillors can confirm what articles they would like included please send these to Parish Clerk in the next two weeks. SSPG have contacted Parish Council asking if they can include a 3 page round up on Inlands Farm. Clerk has replied confirming that as the newsletter is only 4 pages long it is unlikely to have room for a 3 page article from them.

6. Meetings

- a. SBC's Chairs and Clerks next meeting 2nd December at 5pm at Civic Offices
- b. Clerk's forum meeting on 15th August at 12.45pm
- c. Swindon Area Committee due to be held on 18th July – Colin Hayes is able to attend

7. George Gibbs – Wanborough Primary School

- a. George Gibbs service on Tuesday 9th July which Bob Biggs has agreed to attend

8. Clerk

- a. Clerk attended second CiLCA session in Devizes. Due to other demands Clerk hasn't had time to submit any modules.
- b. Clerk has a considerable amount of work on at the moment, working 6-8 hours more per week.
- c. Clerk received a number of unpleasant prank telephone calls and having traced the number it was confirmed to be from players from the U16's junior football team. Clerk has reported this to Wanborough JFC's new chair who has stated they will deal with.

Correspondence

1. SBC Member's Bulletin
2. WALC Newsletter
3. SBC Highway news
4. NALC Newlsetter
5. SBC's Media training 24th July
6. E-mails from residents raising concern about the highways verge at Burycroft / Horpit / High Street junction
7. Wiltshire Neighbourhood Watch AGM 13th July 2019, 10.30am to 12.30pm Devizes Police Headquarters.

8. E-mail from resident in relation to grass cutting at Lower Rec and goal post nets, Clerk has replied confirming.
9. E-mail reporting overhanging tree along Kings Lane – Clerk has reported to SBC
10. E-mail from resident reporting a pile of dog poo bags in the hedge at the top of Rodway open space

Wanborough Parish Council

Action Points

| PC meeting and minute no | Action | Owner | Status | Date completed |
|---|---|-----------------|--|---|
| 3 rd September 18 Minute no 5 | To send a letter to Ward Councillor listing parking ideas for the village | Clerk | Letter agreed by Parish Councillors and sent to Ward Councillor | 15 th Oct |
| 22 nd October 18 | Ward Councillor and SBC to review Highways proposals put forward by PC | Ward Councillor | <p>SBC will be recruiting a Highways Technician who will discuss Highways project with PC</p> <p>SBC have confirmed that they do not intend to appoint a Highways Technician. PC's letter dated Sept 18 has been forwarded to SBC Highways.</p> <p>Clerk sent e-mail sent to S Coles (SBC Highways) asking for a meeting 4th May 2019</p> <p>Meeting held with SBC Highways Officer S Coles 13th June 2019</p> | |
| | Springlines Meadow ditch, to chase SBC for confirmation of maintenance contract | Ward Councillor | <p>Copy of SBC letter to Taylor Wimpey, response deadline of 11th Oct.</p> <p>Letter received from Gateley Plc, SBC due to meet with them to discuss content of letter and will report back to PC after meeting</p> <p>SBC will be in contact with PC to discuss options 28/03/19</p> <p>SBC have forwarded to a Property Lawyer (29th April 2019)</p> | |
| 26 th November 18 Minute no 8.3.1 | Storyboard & trail | Clerk | <p>Submission of grant application to Community First - Grant awarded</p> <p>Application to SBC Highways to gain permission for posts on SBC land, Licence issued by SBC</p> <p>SBC Highways Licence – approved</p> <p>Order placed for Storyboard and Trail boards and posts</p> <p>Clerk & Anita due to meet with webmaster to discuss adding information onto Wanborough.info</p> | <p>Completed – March 19</p> <p>Completed April 19</p> |

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| | | | website. | |
| 26 th November 18 | Mirror next to the entrance to the allotment site | Clerk | Mirror purchased | |
| 25 th March | Wall next to North View Cottage, Church Road | Clerk | SBC have accepted responsibility Monitor completion of repair work to the wall | |
| | Vehicle Activated Sign – Callas Hill | Clerk | Reported to SBC no reply or action taken Reported to Ward Councillor March 2019 SBC's Highways Officer has confirmed that SBC have inspected, power is ok so there must be a fault with the unit. SBC will arrange the supplier to inspect. | |

June 2019

| Payment to | Reason | Amount | VAT Included |
|-------------------------------------|------------------------------|---------------|-----------------|
| Mrs A J Raymond | Salary | *** | |
| Wiltshire Pension Mr F Frankland | Pension Lengthsman Salary | 414.83 *** | |
| Mrs A J Raymond | Expenses | 207.83 | Yes |
| HMRC | Tax & NI April - June | 1,205.33 | |
| Swindon Area Committee | Subs | 25.00 | |
| Allbuid | Waste Collection | 300.00 | Yes |
| Allbuid | Grass cutting | 1,291.19 | Yes |
| Mr D Clay | WiFi - Village Hall | 25.00 | Yes |
| Mr F Frankland | Expenses - Fuel | 36.36 | Yes |
| Bonallack & Bishop | Solicitor | 1,200.00 | Yes |
| Castle Water | Allotment Water | 3.54 | Yes |
| Wanborough Village Hall | Grant | 600.00 | |
| St Andrew's Church | Grant | 950.00 | |
| Lyden Magazine | Grant | 220.00 | |
| Ridgeway Link | Grant | 250.00 | |
| InTouch Printing | Newsletter & Questionnaire | 405.00 | |
| ID Mobile | Mobile Phone | 16.38 | Yes |
| Allbuild | Grass cutting | 732.00 | Yes |
| Solutions Contract Cleaning | Cleaning | 234.25 | |
| Southern Electric | Electric | 431.47 | Yes |
| Chubb | Fire Alarm Service | 143.52 | Yes |
| Castle Water | Water | 18.00 | Yes |

*** Data withheld under Data Protection Act