

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **24<sup>th</sup> March 2014** in Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr G Sumner (Chairman), Mr C Offer (Vice-Chairman), Mr D Hayward, Mr C Hayes, Mr W J Smith, Mr R Whitfield, Mrs D Stalker, Mr B Biggs, Mr A Bennett (arrived late), Mr P Warensjo

**In Attendance** Mrs A J Raymond (Clerk) and 4 members of Public

1. Apologies: None
2. Declaration of interest: David Hayward and Colin Hayes declared a personal interest in item 6.2 as they both own an allotment. Gary Sumner declared a prejudicial interest on planning applications S/14/301 & S/14/316. Joe Smith and Donna Stalker declared a prejudicial interest on planning application S/14/0368.
3. Minutes: The minutes of the previous meeting held on 24<sup>th</sup> February 2014 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.

### ***Meeting was adjourned for Public Questions***

*A resident read out her objections and concerns with regard to the proposed planning application at Ducksbridge. Gary Sumner stated that due to Swindon Borough Council's deadline for comments, Parish Council have already submitted their objections to this application.*

*A resident confirmed that there will be a representative from the Wanborough Anti Flood Group attending SBC's Local Plan EiP.*

4. Report from Ward Councillor  
Andrew Bennett stated that he is currently putting a scheme together for rural grants. The aim of the grant is to provide help to small businesses just starting up.
- 5.1 To consider Planning Applications received:  
**S/OUT/14/0253** – Eastern Villages South, Land at and to the south of the A420 - Outline application for employment development including B1, B2 and B8, new landscaping and junction to A420. Parish Council have until Friday 28<sup>th</sup> March to send their objections to SBC. It was agreed that Gary Sumner would circulate a draft letter to all Councillors raising Parish Council's objections and once agreed this would then be sent to SBC.  
**S/13/1014** – Ducksbridge, 12 Burycroft – Erection of 4 no dwellings on a former caravan site – (revised plans). Parish Council object to the plans for the following reasons:-
  - The flood report provided by the developer is thorough but the report clearly identifies flooding issues along The Marsh that if further development were to take place would only make matters worse.
  - There is an undersized culvert by Farncombe and although this is pointed out as a responsibility of the Local Highways Authority (SBC) Parish Council would suggest that if the development were to be given consent the applicant should undertake this improvement which will have to deal with increased flows from up-

stream. The Swale mentioned in the Woodland Trust area has deteriorated to the point where it would need to be re-graded. The improvements to the ditches in Green Lane are welcomed but the flows downstream must be dealt with. The improvement in water entering the BT ducts will also help problems which exist.

- Parish Council are aware that the flows to the north of the Marsh appear acceptable but any new development will exacerbate the problems experienced in the Marsh so the developer must deal with these problems.
- Also Parish Council have been made aware of the perilous condition of the raised ditch adjoining Burycroft and the stone building in the Woodland Trust land. There is no Borough funding available to deal with the problem which is the result of vehicles eroding the wall of the ditch and that this should be substantially strengthened - if this is not done then works to protect the area around the development site will be affected.
- Parish Council also strongly object to the two dwellings that are 2 ½ storeys high. To fit into the surrounding rural area the proposed dwellings should be a maximum of two storey.
- Parish Council request for this application to be considered at Planning Committee if SBC are proposing to grant permission

**S/14/0316** – Kings Lane Farm – Construction of a loose box and a ménage. Parish Council raised concerns about the drainage of the site and the maintenance of the ditch. Provided these concerns are met then Parish Council raised no objection.

**S/14/0309** – Accolade, Ham Road – Erection of a single storey rear/side extension. Parish Council raised no objection.

**S/14/0255** – 21 Rodway – Erection of a first floor side extension and partial conversion of garage. Parish Council raised no objection

**S/14/0245** – 26 Springlines – Erection of a first floor side extension. Parish Council raised no objection.

**S/14/0301** – Blenheim, Kite Hill – Erection of a two storey rear, single storey side and rear extension and new access. There was no plan available for the proposed new access, Clerk to check with SBC and subject to receiving these details, Parish Council raised no objection.

**S/14/0368** – Foxbridge Farm, The Marsh – Conversion of single storey barn to dwelling. Parish Council raised concerns about the access onto Wanborough Road as it is currently very dangerous and sightlines need to be improved.

**S/14/0414** – 23-25 Church Road – Erection of a single storey rear extension to adjoin existing garage. Parish Council raised no objection.

5.2 To notify the Schedule to the Permission/Consent received:

**S/14/0008** – 2 Plain Farm Cottages – Erection of a single storey rear extension and detached garage.

**S/14/0074** – 50 Church Road – Erection of a two storey rear extension

5.3 To notify the Schedule to the refusal received.  
None

## 6 COMMITTEE AND REPRESENTATIVES

### 6.1 Hooper's Field and Recreation

6.1.1 Sign at the entrance of Hooper's Field has gone missing. Parish Council agreed that the Clerk would contact Peter Mapson to find out where the previous one was purchased and to gain a quote for its replacement.

6.1.2 Wanborough JFC have asked if they can use the Lower Recreation Field on Saturday 7<sup>th</sup> June for their AGM. They would also like to use the top area for

parking. After a discussion Parish Council unanimously agreed, provided that the Club ensure the grass is hard enough for cars to park on it.

- 6.1.3 The next Hooper's Field Management meeting is on Monday 14<sup>th</sup> April 2014.
- 6.1.4 The grounds maintenance contract with Swindon Commercial Services has increased by 3% for the year to 31<sup>st</sup> March 2015. Parish Council unanimously agreed to renew the contract.
- 6.1.5 SKS Blyskawica FC have withdrawn from the league and therefore do not need to use Hooper's Field any longer. They have not paid their second instalment for the season.
- 6.1.6 Letter has been sent to Supermarine FC (copied to Wilts FA), but no reply has been received. As SKS Blyskawica are no longer using Hooper's Field, it is unlikely that Parish Council will receive anything from Supermarine FC for the damage to the facility.
- 6.1.7 Hooper's Field Open Day will be held on Sunday 18<sup>th</sup> May, starting at 11am.

## 6.2 Footpaths, Village Maintenance and Allotments

- 6.2.1 Sub committee meeting held on Monday 10<sup>th</sup> March 2014. Bob Biggs confirmed that two residents attended the meeting and have offered to co-ordinate some footpath walks around the village. Allotments are all fine. The Covingham allotment charge is still outstanding; Clerk to provide Dave Hayward with the allotment expenses for the year and Bob Biggs to provide the allotment numbers so that charge can be calculated.

## 6.3 Wanborough Village Hall Management Committee

- 6.3.1 Sub committee meeting held on Monday 17<sup>th</sup> March 2014. Gary Sumner and Colin Hayes attended this meeting. They confirmed that the Village Hall charity will be closed down and the Village Hall committee will be run in a similar format to Hooper's Field. Tessa Lanstein will set up a new charity "Wanborough Community Fund" and the May Day Fayre will be run under this charity. Parish Council unanimously agreed to loan £3,000 to the Community Fund so that there is sufficient funds to run the May Day Fayre. This money will be returned once the money from the May Day Fayre is collected.
- 6.3.2 Clerk has met with Bristol Diocese and their surveyor to discuss gaining a valuation. The surveyor hopes to get a valuation to Parish Council in the week commencing 7<sup>th</sup> April

## 6.4 Planning and Finance

- 6.4.1 Swindon Borough Council's Local Plan EiP timetable has now been released. Gary Sumner has received confirmation from Ian Kemp (Programme Officer) that Parish Council will be attending the EiP on the following dates:-

- Tuesday 29<sup>th</sup> April AM – Duty to Co-operate
- Friday 9<sup>th</sup> May – Eastern Villages
- Thursday 15<sup>th</sup> May – Infrastructure flooding
- Tuesday 20<sup>th</sup> May – Transport/Infrastructure

Gary Sumner stated that he along with Andrew Bennett, Tim Cowyn and Bob Hindhaugh will attend the EiP which will be held at Steam. Parish Council only have one seat therefore depending on what subject is being discussed will determine who will speak on behalf of Wanborough Parish Council.

Gary Sumner and Andrew Bennett met with Swindon Borough Council to discuss Local Plan. They confirmed that the Rowborough planning application has been deferred until July 2014 which is after the EiP. Swindon Borough Council will be submitting a new SPD for Eastern Villages and Parish Council will be consulted on it. Parish Council are still waiting for the Commonhead Link study from Swindon Borough Council.

- 6.4.2 Internal Financial Controls and Financial Regulations. Clerk to circulate documents to Parish Councillors on finance committee to review.

- 6.4.3 Appointment of Internal Auditor for the year 31<sup>st</sup> March 2014. Parish Council unanimously agreed to use Banks Accountants again this year.
- 6.4.4 The annual return for the financial year to 31<sup>st</sup> March 2014 has been received from Grant Thornton. Parish Council have been selected for the additional "Intermediate Audit" which means additional information needs to be sent to the auditor. Deadline is 23<sup>rd</sup> June 2014.
- 6.4.5 Gary Sumner attended a WVV meeting on 21<sup>st</sup> March 2014, to agree "Statement of Common Ground" which was circulated to all Councillors. Gary Sumner confirmed that the "Statement of Common Ground" has now been signed off by all Parish Councils including Covingham Parish Council.

## 7. FINANCE

### 7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Colin Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for March 2014 endorsed and the transfers to cover March 2014 expenditure be approved."

### 7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Colin Offer that the statement be accepted.

## 8. OTHER

### 8.1 Transport

- 8.1.1 Meeting held with Bob Hindhaugh (Consultant) to discuss rat running in the village.
- 8.1.2 Julie Furneal (SBC) met with Parish Council to discuss improvements to Wanborough Road, Pack Hill and Callas Hill junction. Clerk has sent a follow up e-mail to confirm what was discussed.

### 8.2 Grants

- 8.2.1 None

### 8.3 Flooding

- 8.3.1 SBC's Local Flood Risk Management Strategy Consultation; Parish Council's comments have now been submitted.
- 8.3.2 SBC's proposed flood mitigation scheme. Andrew Bennett confirmed that there is no further update on this yet.

### 8.4 Neighbourhood Plan

- 8.4.1 Neighbourhood Plan area has been agreed and signed off by Swindon Borough Council. Per Axel Warensjo confirmed that the next stage is to form a task force, which will include some Parish Councillors but also other members of the Parish.

### 8.5 Wanborough Post Office

- 8.5.1 One quote has been received from Oaktree Building Company Ltd. Clerk has also met with Brunel Developments and will be meeting with C9 Builders on 25<sup>th</sup> March to gain further quotes.

### 8.6 Annual Parish Assembly – Monday 12<sup>th</sup> May 2014

Parish Council agreed to invite PC Rory Draper and the Police Commissioner to the Annual Assembly. It was also agreed that the following Councillors would do a presentation as follows:-  
Planning – Gary Sumner

Neighbourhood Plan – Per Axel Warensjo  
Village Hall – Colin Hayes

**9. CORRESPONDENCE**

- 9.1 All correspondence listed on Clerk's notes was available at the meeting.

Meeting closed at 21.35

*Date of next meeting Monday 28<sup>th</sup> April 2014*