

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **24<sup>th</sup> May 2010** in Wanborough Village Hall, High Street, Wanborough at 19:30.

**PRESENT:** Mr W Suter, Mr G Sumner, Mr B Biggs, Mr D Hayward, Mr C Offer, Mrs K Pearson, Dr A Philipson, Mr W J Smith, Mr R Whitfield.

**IN ATTENDANCE:** Mrs H Craven-Jones (Clerk).

1     Apologies: Mr C Hayes & Mr A Bennett.

2     Election of Chairman:

Mr B Suter confirmed that he would be standing down as Chairman. Mr G Sumner was proposed by Mr B Suter. There were no further nominations, so Mr G Sumner was unanimously elected as Chairman for the ensuing year. Mr G Sumner signed the declaration of acceptance of office book, witnessed by the Clerk.

3.     Election of Vice-Chairman:

Mr C Offer was proposed by Mr B Suter. There were no further nominations, so Mr C Offer was unanimously elected as Vice-Chairman for the ensuing year. Mr C Offer signed the declaration of acceptance of office book, witnessed by the Clerk.

4.     Election of Committees:

The Chairman and Vice-Chairman are members on all committees. It was unanimously agreed that the Councillors present be elected to committees as follows:

**Planning and Finance:** Andrew Bennett, Colin Offer, Joe Smith and Bill Suter

**Footpaths, Village Maintenance and Allotments:** Bob Biggs, Dave Hayward, Kate Pearson, Andrew Phillipson and Joe Smith

**Hooper's Field and Recreation:** Bill Suter, Colin Hayes, Colin Offer and Roger Whitfield

**Eastern Development Area:** Andrew Bennett, Bob Biggs, Colin Hayes, Colin Offer, Andrew Phillipson and Roger Whitfield

**Civil Protection Emergency Group:** Andrew Bennett, Bob Biggs, Dave Hayward, Colin Offer, Andrew Phillipson, Joe Smith

5.     Appointment of Representative to other bodies:

It was unanimously agreed that the Councillors present be elected to act as representatives to the following bodies:

**Wanborough Village Hall Management Committee:**

Colin Hayes, Roger Whitfield

**Swindon Area Committee of Wiltshire Association of Local Councils:**

Andrew Bennett

**Transport:**

Bob Biggs

**Swindon South Police/Neighbourhood Tasking Group:**

Bob Biggs

**Community Forest:**

David Hayward

B Suter was thanked for all the time and effort he has given in his role as Chairman. Clerk is to put a note of thanks in the next edition of the Lyden magazine.

6. Declaration of interest:

Mr D Hayward, Dr A Phillipson and Mrs K Pearson declared a personal interest in agenda items 12.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment.

Mr R Whitfield declared a personal interest in item 14.5, Eastern Development Area, as he is a member of the East of Swindon Communities Group.

Mr G Sumner declared a personal interest in agenda item 14.5, Eastern Development Area, as he is a Western Vale Villages (WVV) Steering Group committee member, Wanborough Action Group Chairman and Chairman of the East of Swindon Communities Group.

Dr A Phillipson declared a personal interest in item 14.5, Eastern Development Area, as he is a member of the East of Swindon Communities Group.

7. Parish Council Meeting dates for second half of 2010:

Monday 21<sup>st</sup> June 2010

Monday 26<sup>th</sup> July 2010

Monday 6<sup>th</sup> September 2010

Monday 27<sup>th</sup> September 2010

Monday 25<sup>th</sup> October 2010

Monday 22<sup>nd</sup> November 2010

Monday 20<sup>th</sup> December 2010

**All above meetings take place at Wanborough Village Hall, starting at 7.30pm.**

**Other dates of interest:**

Monday 13<sup>th</sup> September 2010 – Allotment Holders' Annual meeting, 7.30pm, Wanborough Village Hall

Monday 6<sup>th</sup> December 2010 – Finance Committee, Precept meeting – 7.30pm at Hooper's Field **(TBC)**

8. Review of Annual Assembly 2010:

There was a reasonable turn out to the Annual Assembly, approximately 20 residents. Comments received have been positive and that it was an informative evening with good representation from Swindon Borough Council (Emily Sykes). Carl Collins also gave an update on the flood management report. PC Rory Draper gave an informative update and answered questions. Tessa Lanstein gave residents an update on the Village Hall. Glyn Lloyd from PGL attended and gave a useful presentation to residents. A resident made some very valid comments about the signage around the village and the lack of it and the poor condition much of the signage is in. This is going to be fully reviewed with the help of Swindon Borough Council.

9. Minutes:

The minutes of the previous meeting held on 26<sup>th</sup> April 2010 had been circulated to all Parish Councillors. The minutes were proposed by B Suter and seconded by Dr A Phillipson. They were signed by the Chairman as a true record.

***There were no public questions.***

10. Report from Ward Councillor:

No update as Mr A Bennett was not present.

11. **PLANNING:**11.1 To consider Planning Applications Received:

**S/CAC/10/0588/JABU** – Pond Farm, Church Road, Wanborough - Demolition of existing barn, with retention of the stone wall that fronts Church Road. The Parish Council made the following comments:

- A more up to date bat assessment needs to be carried out as the last one took place in January 2004
- This site is in the Conservation Area and Wanborough Parish Council would like the Conservation Officer to carry out an inspection of the site as the current building has a great deal of character
- Wanborough Parish Council also suggest that more detailed Archaeological investigations are carried out prior to the demolition.

**S/10/0585/JABU** – Pond Farm, Church Road, Wanborough – Change of use from a replacement barn to a residential dwelling. The Parish Council made the following comments:

- Wanborough Parish Council object to the proposed plans based on the height and feel there should be a height restriction imposed that should not exceed the buildings' current height. The proposed buildings would be seen from the Wanborough Road and would damage the view. If any development is to take place it should be in keeping with the character of the village and the overall size of the new building should not be any bigger than the current one
- If any development is to take place, the materials used should be in keeping with the existing building and the other building nearby
- Wanborough Parish Council object to agricultural land being developed into a garden
- There are also concerns with regard to flooding, as a considerable amount of flooding has occurred in the village over recent years. Wanborough Parish Council would like a risk assessment to be carried out before any development takes place
- Wanborough Parish Council suggest that the existing access be retained and shared between the two dwellings

**S/10/0462/ROBI** – The Ballroom Barn, Great Moorleaze Farm, The Marsh, Wanborough – Retrospective change of use of barn (Class B8) and surrounding buildings (shop, workshop & storage) to dance studio (Class D2) – No objections.

11.2 To notify the Schedule to the Permission/Consent received:

**S/09/2254/KIWA** – 10 Jenner Close, Wanborough – Conversion of garage into living accommodation.

**S/10/0352/HECO** – 16 Greenaway, Wanborough – Conversion of garage to habitable space.

11.3 To notify the Schedule to the refusal received:

None.

## 12. **COMMITTEE AND REPRESENTATIVES:**

12.1 Hooper's Field and Recreation:

Following the Hooper's Field Management Committee meeting on 17<sup>th</sup> May 2010,

Wanborough Parish Council were asked to look at the condition of the cricket outfield as the Cricket Club think it is in poor condition and that it is dangerous. Bill Suter is going to get some advice off the green-keeper responsible for the Bowls Club pitch. Joe Smith is also going to give the Clerk contact details for Mark Gillingham in order to obtain a quote for improving the quality of the cricket outfield.

A meeting has been arranged for Monday 14<sup>th</sup> June 2010 in order to discuss the MUGA and the exact location of it. This will be held at Hooper's Field and the Clerk will notify all clubs of this meeting so that they are able to give their suggestions. Colin Offer has asked the Clerk to arrange a meeting with the Woodland Trust prior to 14<sup>th</sup> June 2010 in order to consider options in relation to boundaries and available land.

B Suter confirmed that the Village Lengthsman is going to re-secure all of the slabs at the Bowls Club at the end of the season.

#### 12.2 Footpaths, Village Maintenance and Allotments:

B Biggs confirmed that an Allotment Committee meeting is taking place on Thursday 3<sup>rd</sup> June 2010, 7.30pm at Wanborough Village Hall. Councillor Derek Benfield will be attending this meeting.

B Biggs confirmed that the footpath next to Pond Farm entrance would be on the agenda for the Allotment meeting on 3<sup>rd</sup> June.

B Biggs has a meeting with James Gerrard from Swindon Borough Council on 25<sup>th</sup> May 2010 in order to discuss the Village Maintenance programme. The maintenance will be carried out in June over a 2 week period. Bob has a list prepared for James Gerrard and the Clerk also passed out some "outstanding" maintenance tasks within the village.

B Biggs was not aware of the Allotment competition judging dates, so the Clerk confirmed she would forward this e-mail to him.

B Biggs confirmed that an allotment inspection would be carried out at the beginning of June in order to ensure that all plots are being cultivated for the season.

#### 12.3 Wanborough Village Hall Management Committee:

R Whitfield confirmed that following the anti-social behaviour outside the Village Hall, they will discuss the possibility of installing dummy CCTV at the next meeting.

#### 12.4 Planning and Finance:

Draft accounts for 2009/2010 circulated for consideration. To be approved at the next meeting in June.

12.5 Civil Protection Emergency Group:  
Nothing to report.

### **13 FINANCE**

#### 13.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Mr B Suter and seconded by Mr C Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for May 2010 be endorsed and the transfers to cover May 2010 expenditure be approved."

#### 13.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by B Suter and seconded by Mr C Offer that the Statement be accepted.

### **14. OTHERS**

#### 14.1 Transport:

Nothing to report.

#### 14.2 Neighbourhood Tasking Group:

Nothing to report.

#### 14.3 Grants:

Nothing to report.

#### 14.4 Parish Plan:

The Clerk has been asked to send a reminder to Wanborough Parish Council about the Parish Plan meetings taking place on 18<sup>th</sup> and 19<sup>th</sup> June 2010.

#### 14.5 Eastern Development Area:

Nothing to report.

#### 14.6. Vehicle activated signs:

Clerk to clarify that if the VAS were installed, would the removal of them be restricted to purely technical reasons. There have been complaints about speeding on Callas

Rise Hill. Clerk has been asked to suggest to Emily that Wanborough Parish Council feels the village would benefit from additional "Slow Down" signage on all 4 points of the crossroads at the top of Callas Rise Hill. Clerk to establish with Emily Sykes if we need to carry out any form of public consultation. If all of these questions are answered positively, Wanborough Parish Council are happy to proceed with the installation of the VAS.

14.7. Governance:

No update as Andrew Bennett was not present at the meeting.

14.8. Lyden magazine:

Clerk to put articles on Dog waste bins, VAS and thanks to B Suter in the next edition of the Lyden magazine.

15. Flooding:

It is hoped that Carl Collins will have the draft flood management report ready in 1 months' time.

16. **CORRESPONDENCE:**

Discussed the e-mail from Kate Spurdell and expressing our thanks to Tessa Lanstein for all her hard work and efforts. Also, Kate is Health and Safety Governor at the school and she would like to carry out an audit of the signage at the school as it is very poor. Clerk to establish the contact at SBC.

**The meeting closed at 21.25.**

***Date of next meeting is Monday 21<sup>st</sup> June 2010.***