

## WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **Monday 24<sup>th</sup> October 2011** at Wanborough Village Hall, High Street, Wanborough at 19.30.

**PRESENT:** Mr G Sumner, Mr A Bennett, Mr R Biggs, Mrs S Daltrey, Mr D Hayward, Mr C Hayes, Mr C Offer, Mr W J Smith, Mr R Whitfield.

**IN ATTENDANCE:** Mrs H Craven-Jones (Clerk).

1 Apologies: Mrs K Pearson, Mr B Suter.

2. Declarations of Interest:

Mr D Hayward & Mr C Hayes declared a personal interest in agenda items 6.2, Footpaths, Village Maintenance and Allotments, if any discussion were to take place relating to the allotments, as they rent an allotment. Mr W J Smith declared a personal interest in agenda item, 8.6 Core Strategy. Mr B Biggs declared a personal interest in Planning Application No. S/11/1390/RM, Agenda item 5.1.

3. Minutes:

The minutes of the previous meeting held on 26<sup>th</sup> September 2011 had been circulated to all Parish Councillors.

***Rory Draper, Community Beat Manager from Rural South Neighbourhood Policing Team attended the meeting in order to provide on neighbourhood and policing matters in the Parish.***

***Rory confirmed that reported crime has been very low in the past 3 months. With Halloween and Bonfire night approaching, Rory confirmed that there would be extra resources on stand-by to deal with any anti-social behaviour issues which usually increase at this time of year. All non-emergency crime should be reported on the new "101" number.***

***Rory referred to the recent issues with cars speeding in Hooper's Field car park – this had been reported to him by the Clerk and also other residents. They have tracked some of the drivers down and as a result the situation has improved in the last month.***

***Rory confirmed that he is aware of the ongoing issues at The Marsh involving***

***2 sets of residents. The Police have intervened when needed to and are addressing the concerns.***

***The Neighbourhood Watch Newsletter is now issued bi-monthly; Streetwatch will be able to provide further information on this.***

***Four residents from Springlines attended the meeting and had some questions in relation to a possible housing development in the open land above Stanley Close in Wanborough. They wanted to establish if the Parish Council would be in favour of a housing development on the land. The Chairman confirmed that the Parish Council viewed the potential of the site for housing positively but would want to ensure that the village would benefit from any developer contributions. The Chairman also confirmed that the site is fairly well screened and they are not going to develop the upper part of the land. The development would not be too crowded; 14 houses have been suggested at this stage.***

***The residents wanted to know why the Parish Council would be in favour of a development there now when the application was rejected in 2009 and nothing has changed since then; they stated that it is still an area of outstanding natural beauty and the new planning framework does require you to consider sustainability. The Chairman took on board their concerns, but re-iterated the comments above. The Chairman explained that the Parish Council can make recommendations and suggestions once there is planning application for the site, however it is actually Swindon Borough Council that would grant permission to develop.***

***The Chairman also explained that the main reason for talking to the Developers' is so that the Parish Council can push for the interests of the Village, so that hopefully any financial contribution stays locally. The Developers' attended the Parish Council meeting in May and also had one further meeting at Wanborough Primary School in July in order to consider the impact any development would have upon traffic/parking/safety issues at school drop-off and pick-up times.***

***The residents from Springlines made it clear that they do not want the Parish Council to support any application for this land. The Chairman stated that the Village would die if the Parish Council objected to every application but stressed to the residents that if the planning application does not look***

*appropriate for the Village, the Parish Council would submit their objections.*

*If there are any further Public Meetings about the development or an application is submitted, the Clerk confirmed that she would notify the residents who were at the meeting so that they can attend the meeting and have their opportunity to express the view on behalf of the Springlines residents.*

*The Chairman also confirmed that the Parish Council have recommended that a flood risk assessment is carried out prior to any development going ahead. The soil would also need to be tested in order to identify how much water the site can hold.*

*Another resident attended the meeting and asked what work had been done within the Parish in order to address flooding issues. The Chairman confirmed that following the completion of the flood management report earlier this year, a meeting was held with Thames Water, the Environment Agency and Swindon Borough Council. All action points will be followed up at the next meeting in November. Minutes from these meetings are on the Parish Council website, the flood report is also on the Parish Council website.*

4. Report from Ward Councillor:

A Bennett circulated information sheets that have been prepared by Swindon Borough Council; these provide basic guidance on planning, road safety, streetworks, etc.

A Bennett also confirmed that the “One Partnership” is being implemented soon. There are going to be seven full time roles for the “Cluster Leads”. When this is in place, the Parish Council will have one of the Cluster Leads as their main contact who will resolve all general, day to day issues.

5. **PLANNING:**

5.1 To consider Planning Applications received:

**S/11/1335/ROBI** – Erection of a detached triple garage – Beacon Down House, Ham Road, SN4 0HH.

The Parish Council commented that the proposal was far ahead of the building line of all other houses in the road. The drawings do not give enough information, they do not show the gradient of the land and whether or not the garage will to be sunk into the ground.

The proposal also gives the impression that it could be used for accommodation.

The Clerk was asked to feed these comments back to the Planning Officer.

**S/11/1372/CLMC** – Erection of 2 no. dormer windows to front and 3 no. windows to rear, and ground floor rear/side extension - Pebblestones, Orchard Close, Wanborough, Swindon, SN4 0AN – No objections.

**S/11/1361/ROBI** – Erection of a single storey rear extension – Borrowdale, Kite Hill, Wanborough, SN4 0AW – No objections.

**S/11/1390/RM** – Replacement of a workshop/store building – Land at Callas Hill, Wanborough, SN4 0AH.

The Parish Council do object to this application as the site is in an Area of Outstanding Natural Beauty.

There are no details of a business case to support what the building would actually be used for. Exiting the site is very difficult; this is a busy road with high levels of traffic that experiences frequent accidents. Wanborough Parish Council would like further detail on where exactly the buildings would sit within the site; along with further details of the actual proposal.

5.2 To notify the Schedule to the Permission/Consent received:

**S/11/1232/RM** – Extension of a single and two storey rear extension – 6 Kite Hill Cottages, Wanborough, Swindon, SN4 0AW.

5.3 To notify the Schedule to the refusal received:

**S/11/1128/RM** – Erection of 1 no. dwelling (incorporating conversion of existing garage) and new detached garage – Knowle House, 1 Ham Road, Wanborough, SN4 0DF. Clerk to e-mail the reasons for refusal to the Parish Council.

6. **COMMITTEE AND REPRESENTATIVES:**

6.1 Hooper's Field and Recreation:

The Cricket Club confirmed at the Hooper's Field Management Committee meeting on 10<sup>th</sup> October that they would be setting up a Junior Cricket Team in 2012. The football clubs have all started the season off well.

Colin Offer is speaking to Swindon Borough Council and Brunel Surveys about the survey/report in respect of the MUGA; there is not as much detail as he would have liked. We should have further detail on this for the next Parish Council meeting at the end of November.

6.2 Footpaths, Village Maintenance and Allotments:

The Parish Council all approved the proposal for the Pack Hill/Commonhead cycle extension. The Clerk has been asked to reply formally to Matt Penman/Tim Price,

thanking them for the proposal. The Clerk will also clarify if any additional signage will be provided for the extended cycle track.

A letter was sent to residents about erecting a bus shelter on the High Street, opposite the Brewers Arms (the letter was sent to residents on both sides of the road, from the mini roundabout up to Jubilee Cottage) – there is just a bus stop there at the moment. No comments or issue have been raised, therefore the bus shelter will be erected by the Village Lengthsman prior to Christmas, (exact date to be confirmed).

In a recent newsletter from the School, it was mentioned that the wooden climbing frame and climbing wall were available for any local Group/Club. The equipment has been assessed and approved and the Parish Council have agreed that they would like the equipment. The Parish Council would store the equipment for Church Meadow playground when it has soft surfaces on all areas.

Allbuild (Lee Wells) submitted a quote for removing the play equipment from the School which has been approved. The Clerk will speak to Andrew Drury, Headteacher at the School to see if the equipment is still available and arrange a date when it can be removed.

Following a recent Footpaths, Village Maintenance and Allotments meeting, the Clerk has been asked to combine the Allotment waiting list with those who expressed an interest in acquiring an allotment on the additional land (if acquired). The Clerk will confirm numbers at the Parish Council meeting in November.

Before anything further is done about acquiring the land at King's Lane, Bob Biggs needs to establish who owns the land and the length of lease we would be able to have on this land. Although he has done some work to try and establish this, it is still not clear who owns the land. Bob is going to look into this further and update the Parish Council.

Village Maintenance works will be taking place in November for 2 weeks. The Clerk sent a list of outstanding works for Bob Biggs to discuss with Swindon Borough Council at the pre-meeting.

### 6.3 Wanborough Village Hall Management Committee:

The new footpath at the back of the Village Hall is now in place. Parish Council have contributed £400.00 towards this.

### 6.4 Planning and Finance:

Nothing to report.

#### 6.5 Civil Protection Emergency Group:

Bob Biggs met with Stuart Hanks from SBC on 20<sup>th</sup> October 2011. Stuart and Sam Weller are looking at the questionnaire Bob prepared on an Emergency Plan. Sam Weller is hoping to attend a Parish Council meeting in the near future in order to advise the Parish Council further on an Emergency Plans for the Parish.

***At this point, it was agreed that a newsletter would be produced early in 2012. The Clerk will add this as an agenda item for the next meeting. The Chairman will confirm who is submitting articles at the November meeting. All articles will need to be submitted by the end of December 2011.***

***The Clerk will also confirm when Rev. Robin Cardwell is retiring.***

## 7 FINANCE

### 7.1 Financial Statement:

The monthly financial statement was circulated. It was proposed by Mr C Hayes and seconded by Mr C Offer that "The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for October 2011 be endorsed and the transfers to cover October 2011 expenditure be approved."

### 7.2 Monthly Cash Flow Statement:

The monthly cash flow statement was circulated. It was proposed by Mr C Hayes and seconded by Mr C Offer that the Statement be accepted.

## 8. OTHERS

### 8.1 Transport:

Nothing to report.

### 8.2 Wiltshire Association of Local Councils:

Nothing to report.

### 8.3 Governance:

Nothing to report.

### 8.4 Grants:

Nothing to report.

8.5 Flooding:

The next flood management meeting will now take place on 10<sup>th</sup> November 2011. Clerk is to ensure that the minutes from the flood meeting that took place in July 2011 are on the Parish Council website.

8.6 Eastern Villages Working Party:

The next meeting has been arranged for Wednesday 9<sup>th</sup> November. Employment and Education will be discussed at this meeting.

8.7 Local Government Boundary Commission:

No update.

8.8 Standing Orders:

It was agreed that the following amendments would be made to the Standing Orders:

The Chairman can authorise expenditure up to the sum of £500.00. Any expenditure over £500.00 must obtain full Parish Council approval.

Individual Sub-Committee's can authorise expenditure up to £250.00. Any Sub Committee spending over £250.00 must obtain full Parish Council approval.

In the event of emergency works or something needing replacing immediately, the Clerk must obtain approval by e-mail or in writing from 5 members of the Parish Council.

Day to day expenditure incurred by the Clerk for office supplies and postage does not need full Parish Council approval.

Clerk to amend Standing Orders and e-mail to the Parish Council.

***The Clerk was asked to speak to Swindon Borough Council and ensure that that salt bins are topped up before the bad weather arrives.***

9. **CORRESPONDENCE:**

**ITEM 3** – Summary of final recommendations on the new electoral arrangements for Swindon Borough Council – E-mailed to WPC on 30/9/2011.

All correspondence received since the last meeting on 26<sup>th</sup> September 2011 was available to read at the meeting.

**The meeting closed at 21.20.**

***Date of next meeting is Monday 28<sup>th</sup> November 2011, 7.30pm at Wanborough Village Hall.***