

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **24th October 2016** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr P Warensjo (Chairman), Mr C Offer (Vice-Chairman), Mr C Hayes, Mr B Biggs, Mr W J Smith, Mrs D Stalker, Mr G Sumner, Mr R Whitfield, Mr M Simpson

In Attendance: Mrs A J Raymond (Clerk) and 3 members of public

1 Apologies: Mr D Hayward

2 Declaration of interest:

Colin Hayes declared a personal interest in item 6.3 as he rents an allotment.

Joe Smith declared a prejudicial interest in item 6.5.2 and 8.1.1 as he owns land within the NEV.

3. Minutes:

The minutes of the previous meeting held on 26th September 2016 were circulated to all Parish Councillors.

Gary Sumner stated that, regarding item 3 on the minutes, what was agreed by Parish Council applies to "all committees", not just the Hooper's Field committee. "All committees" was added to item 3 of the minutes.

The minutes were signed by the Chairman as a true record.

Meeting was adjourned for Public Questions

No public questions

4. Report from Ward Councillor

Gary Sumner confirmed that he has spoken to Peter Mapson from Bower Mapson who has confirmed that he will arrange for the whole of Green Lane to be seeded.

Gary Sumner confirmed that broadband has been delayed; planning permission for the new mast has been gained however there is a problem with Thames Water who own the lease to the site. If this problem cannot be resolved then a new site for the mast will need to be found.

A resident had contacted him in relation to the "old shop" on Church Road, the plastic covering on the roof has started to come away again. *ACTION Clerk to contract owner*

Swindon Borough Council are due to decide their Parishing proposals at the next full council meeting. Gary Sumner has asked the question in relation to the services not taken on by Parish Council and hopefully he will have an answer to this once the Parishing proposals have been agreed. Parish Council agreed that it is important that this information is made available before the precept meeting. *ACTION Gary Sumner*

Colin Hayes stated that for the Vale of White Horse there are an additional 2200 homes proposed up to 2031; this will impact on the New Eastern Villages and the infrastructure in this area.

Gary Sumner confirmed that funding had now been agreed for work at junction 15 of the M4.

Parish Council discussed the SBC's current 5-year housing supply, how this is calculated and why there is a problem with it. Gary Sumner confirmed that SBC currently do not have a 5-year housing supply.

5 PLANNING

5.1 To consider Planning Applications received:

S/16/1769 - Land Adjacent To 1 Callas Rise - Erection of 1no. dwelling and associated works. (Variation of condition number 17 from previous permission S/14/20)

After a discussion Parish Council agreed to send in their concerns in relation to the substantial retaining wall that would be needed as a result of digging into Callas Hill, concerns in relation to flooding and the structural impact on neighbouring properties.

5.2 To notify the Schedule to the Permission/Consent received:

S/16/1385 – Breach Farm Cottage, Horpit - Erection of two storey extension with a single storey lean-to & a porch to the front and side.

5.3 To notify the Schedule to the refusal received.

None

6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

6.1.1 Hooper's Field expansion. Clerk had provided a fact sheet from Football Foundation on 3G football pitches, plus maintenance cost details from Stratton St Margaret Parish Council. Colin Offer confirmed that this information will be reviewed along with all other comments made.

6.1.2 The next Hooper's Field committee meeting will now be held on 31st October 2016. Colin Offer confirmed that the Project Manager, once appointed, will be looking at all facilities around the village including Lower Recreation Field and Church Meadow

6.2 Footpaths and Village Maintenance

6.2.1 Committee meeting held on 3rd October 2016, minutes circulated to all councillors. Colin Offer confirmed that Roger Whitfield has agreed to look at all current footpath signage with the aim of seeing whether it would be of benefit to replace them with wooden fingerposts. He also confirmed that the aim is to repair all stiles.

Gary Sumner asked for the kissing gate at the end of King Lane to be looked at, as the shrubbery is growing so low over it and it has become difficult to use.

6.2.2 Tree Survey quotes for Lower Recreation Field and Church Meadow. Cotswold Tree Company have quoted £525 plus £50 for a map. Clerk confirmed that she is meeting with another company (Sharpes Trees) on Tuesday morning to gain a second quote.

6.2.3 E-mail from resident in relation to the trees on the Open Space at Mayfield. Clerk confirmed that Parish Council have not taken on the responsibility of the trees. Gary Sumner felt that it is unlikely that SBC will have any record of what these residents have stated.

6.2.4 Per-Axel Warensjo confirmed that he had met with a resident of Chapel Lane in relation to the problems he is having with cars using his driveway to turn in and to discuss planting of a hedge along the entrance to Chapel Lane. After a discussion it was agreed that a letter should be sent to the Junior Football Club asking them to request that parents do not use Chapel Lane to drop their children off for football training, but to use the Village Hall car park.

6.3 Allotments

6.3.1 The next allotments meeting is now due to be held on 14th November 2016. Bob Biggs updated Parish Council on the allotment waiting list. Clerk confirmed that she had put any article in November's Lyden asking if anyone is interested in an allotment. Bob Biggs also confirmed that he will arrange quotes for the compost area ready for the Finance meeting.

6.4 Wanborough Village Hall Management Committee

6.4.1 Village Hall planning application for a new canopy has now been submitted to SBC. Mark Simpson confirmed that the next committee meeting is on 21st November 2016.

6.5 Planning and Finance

6.5.1 SBC's library proposals and options. Per-Axel Warensjo confirmed that the mobile library is due to cease in 2017 and provided details of the options made available to Parish Council. After a discussion it was agreed to advertise these options to residents in the next Lyden magazine, asking for those who use the service to get in contact with Parish Council. Parish Council would like to gain an idea as to the number of residents who would be interested in these options before making a decision.

6.5.2 *(Joe Smith left the meeting while this item was discussed)* NEV Liaison meeting held on 10th October 2016. Gary Sumner provided the following update:-

- Redlands application is due to be considered at December's Planning Committee meeting. Thames Water have now confirmed that the new pipe that they are currently installing will be able to supply the NEV, but no indication as to which applications they will be able to supply first.
- The scheduled monument at Lotmead covers a larger area than originally thought; this means that the Southern Connector Road will be pushed further towards Wanborough.
- The Canal Trust are lobbying for funding on the basis of flood mitigation. SBC have agreed to safeguard land for the canal which is encouraging.

6.5.3 Meeting at SBC on 7th October 2016 to discuss outstanding drainage work at the Stanley Close development. Per-Axel Warensjo confirmed that the outcome of the meeting was that Taylor Wimpey have a "planning obligation" to maintain the ditch and therefore Parish Council do not have to agree to the proposal put to them, especially if they do not agree with the sum of money being offered. SBC will now redraft the "Deed of Grant" which will allow Taylor Wimpey access to the land to carry out work on the ditch. Joe Smith asked if the minutes of this meeting had been received; Clerk confirmed that she had not received them but would chase SBC.

6.5.4 SBC Cabinet report in relation to "transfer of services" and new parishes has been forwarded to all Councillors. Gary Sumner confirmed that once cabinet have agreed, this will then go forward for agreement at a full council meeting.

6.5.5 External Audit of Parish Council's Annual Return to 31st March 2016 has now been completed, other than a few minor points:-

1. Need to have different minute numbers for agreeing the different sections on the annual return.
 2. The notification to the public needs to be for 30 days only, not longer.
- Otherwise everything else is fine and the Annual Return has been signed off by the auditor.

7. **FINANCE**

7.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that "The Financial Statement be accepted, the

payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for October 2016 endorsed and the transfers to cover October 2016 expenditure be approved.”

7.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Hayes and seconded by Roger Whitfield that the statement be accepted.

8. OTHER

8.1 Transport

8.1.1 *(Joe Smith left the meeting while this item was discussed)* Parish Council's Special Highways meeting held on 19th October 2016. Several e-mails received from residents providing their feedback. Clerk confirmed that the minutes for this meeting should be done by the end of the week. Per-Axel Warensjo confirmed that he will compile a summary of all the responses and feedback from the meeting on 19th October 2016, Parish Council can review and discuss at another separate meeting. Gary Sumner confirmed that this needs to be done as soon as possible in order to get the feedback to SBC prior to the Planning Committee meeting. Parish Council therefore agreed to hold an extraordinary meeting of 7th November 2016. *ACTION Clerk*

8.1.2 The Marsh will be closed from 24th October to 26th October 2016, while work on the culverts are carried out.

8.1.3 Letter received from SBC in relation to resurfacing work at Greenbridge roundabout.

8.2 Grants

8.2.1 Grant application received from Wanborough Playgroup asking for a grant to purchase a new laptop. Clerk confirmed that the total cost of the laptop is just under £500. After a discussion Parish Council unanimously agreed to give £200 towards the cost of a new laptop.

8.3 Flood Management

8.3.1 Committee meeting held on 13th October 2016, minutes circulated to all councillors. Clerk confirmed that an onsite meeting had been arranged for 10th November 2016 to inspect the ditches along The Marsh, confirming that one of the landowners has given their permission for Parish Council to access their land.

8.4 Neighbourhood Plan

8.4.1 Per-Axel Warensjo confirmed that, due to the amount of work that is still needed to be done on the Neighbourhood Plan and with his concerns as to how effective a Neighbourhood Plan is, he would like to put the Neighbourhood Plan on hold.

Mark Simpson felt that with all the hard work that has already been done on the Neighbourhood Plan we shouldn't stop. Parish Council should take on the Neighbourhood Plan as the Governing Body, sort out the Terms of Reference, review work done and complete it.

Per-Axel Warensjo gave the example of Wroughton's Neighbourhood Plan, a plan that has been adopted, where a planning application that is outside their Neighbourhood Plan has recently gained permission. SBC recommended to grant permission on the application even though it was not included within the Neighbourhood Plan, which makes him wonder on the basis of the amount of work needed whether it is really worth it.

Gary Sumner stated that he did not think it was worth continuing with a Neighbourhood Plan with only two houses allocated, which is what will happen if the site next to Hewer's Close is removed.

Clerk stated that she felt that the procedures should be dealt with and Terms of Reference sorted and not just left.

Colin Hayes stated that if the Neighbourhood Plan is put on hold it should be done for a set time period, and proposed that the Neighbourhood Plan should be revisited in six months' time.

After a discussion it was agreed to put the Neighbourhood Plan on hold to be reviewed again in six months' time. Per-Axel Warensjo to inform all committee members.

9. CORRESPONDENCE

All other correspondence since the last meeting on 26th September 2016 was available at the meeting.

Meeting closed at 21.15

Date of next meeting Monday 28th November 2016